

**CRAFTON HILLS COLLEGE  
CURRICULUM COMMITTEE  
Meeting Minutes: 10/27/28**

**VOTING MEMBERS:**

**Note:** ✓ If Present

Gwen DiPonio (Co-Chair) <input type="checkbox"/>	Kelly Boebinger <input checked="" type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Kristen Clements <input checked="" type="checkbox"/>
Andrew Guevara <input type="checkbox"/>	Rick Hogrefe <input checked="" type="checkbox"/>
Danae Hart <input type="checkbox"/>	Sandra Ruiz <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Sam Truong <input checked="" type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Ed Ferrari <input checked="" type="checkbox"/>	

**NON-VOTING MEMBERS:**

**Note:** ✓ If Present

Amanda Ward <input checked="" type="checkbox"/>	Keith Wurtz <input checked="" type="checkbox"/>
Dan Word <input checked="" type="checkbox"/>	Nick Reichert <input type="checkbox"/>
Elizabeth Lopez <input checked="" type="checkbox"/>	Robin Jones <input checked="" type="checkbox"/>
Geoff Escher <input checked="" type="checkbox"/>	Sara Butler <input checked="" type="checkbox"/>
Ivan Pena <input type="checkbox"/>	
Jeff Smith <input checked="" type="checkbox"/>	

- I. **Call to Order/Committee Members:** Meeting called to order at 1:00 pm
- II. **Approval of Minutes** October 13, 2025 – Minutes approved with (1) revision. New Course ETHS 139 African American Experience in U.S. History from 1877 effective date was revised from Fall 2026 to Fall 2027
- III. **Action Items**

## NEW COURSES

**A.**

**Course Subject/Number:** (ANTH C1000)

**Title:** Introduction to Biological Anthropology with Lab

**Rationale:** An introductory biological anthropology course is typically offered at community colleges and four-year institutions and is part of a comprehensive community college anthropology curriculum. ANTH C1000 is associate degree applicable, applies to the associate degree requirements for an AAT. in Anthropology and fulfills the associate degree general education requirements. This course transfers to CSU and UC.

**Distance Ed:** Yes

**Delivery Method:** Fully Online, Partially Online, Online with In-Person Proctored Assessments

**Originator:** DiBartolo, Cheryl

- Motion to approve Krysten, seconded by Kelly. No abstention. No opposition. Motion approved.
- Motion to approve DE by Kelly, seconded by Rick. No abstention. No opposition. Motion approved.
- Effective: Fall 2027
- Objectives missing, Kim to add.
- Remove UC per Troy.

## COURSE MODIFICATIONS

B.

**Course Subject/Number:** (ANTH C1001) Lecture

**Title:** Introduction to Biological Anthropology

**Rationale:** Course modification for the purposes of Common Course Numbering.

**Distance Ed:** Yes

**Delivery Method:** Fully Online, Partially Online

**Course Equates:** ANTHRO 106 - Biological Anthropology

**Originator:** DiBartolo, Cheryl

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Motion to approve DE by Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

C.

**Course Subject/Number:** (ANTH C1001L) Lab

**Title:** Biological Anthropology Laboratory

**Rationale:** Course modification for the purposes of Common Course Numbering.

**Requisites:**

**Corequisite**

Successful completion of or concurrent enrollment in ANTH C1001 or ANTH C1001H.

**Distance Ed:** Yes

**Delivery Method:** Fully Online, Partially Online

**Course Equates:** ANTHRO 106L - Biological Anthropology Laboratory

**Originator:** DiBartolo, Cheryl

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Motion to approve corequisite by Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Motion to approve DE by Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- ANTH C1001H.Template missing honors, Keith emailing department.
- Effective: Fall 2026

D.

**Course Subject/Number:** (ASTR C1001)

**Title:** Introduction to Astronomy

**Rationale:** Six-year update with Phase IIB Common Course Numbering.

**Requisites:**

**Departmental Recommendation**

PHYSIC 100 - Introduction to Physics - Successful completion of PHYSIC 100

**Distance Ed:** No

**Course Equates:** ASTRON 120 - Introduction to Astronomy

**Originator:** Adams, Matthew

- Motion to approve Debbie, seconded by Kristen. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

E.

**Course Subject/Number:** (ASTR C1001L)

**Title:** Introduction to Astronomy Lab

**Rationale:** Six-year update with Phase IIB Common Course Numbering.

**Requisites:**

**Corequisite**

Completion of or concurrent enrollment in ASTR C1001 or other locally approved astronomy lecture course.

**Distance Ed:** No

**Course Equates:** ASTRON 125 - Astronomy Laboratory

**Originator:** Adams, Matthew

- Motion to approve Debbie, seconded by Kristen. No abstention. No opposition. Motion approved.
- Motion to approve corequisite Kelly, seconded by Kelly. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

F.

**Course Subject/Number:** (COMM C1004)

**Title:** Interpersonal Communication

**Rationale:** To modify for Common Course Numbering

**Requisites:**

**Departmental Recommendation**

ENGL C1000 - Academic Reading and Writing

**Distance Ed:** Yes

**Delivery Method:** Fully Online, Partially Online

**Course Equates:** COMMST 111 - Interpersonal Communication

**Originator:** Hogrefe, Richard

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Motion to approve DE Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

## MODIFY COURSES – HONORS.

G.

**Course Subject/Number:** (ANTH C1001H)

**Title:** Introduction to Biological Anthropology-Honors

**Rationale:** Course modification for the purposes of Common Course Numbering.

**Requisites:**

**Prerequisite**

Acceptance into the College Honors Institute

**Distance Ed:** Yes

**Delivery Method:** Fully Online, Partially Online

**Course Equates:** ANTHRO 106H - Biological Anthropology - Honors

**Originator:** DiBartolo, Cheryl

- Motion to approve Kristen, seconded by Kelly. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

H.

**Course Subject/Number:** (ANTH C1001LH)

**Title:** Biological Anthropology Laboratory Honors

**Rationale:** Common Course Numbering project

**Requisites:**

**Corequisite**

ANTHRO 106H – Biological Anthropology-Honors

ANTHRO 106 – Biological Anthropology

**Prerequisite**

Acceptance into the College Honors Institute

**Distance Ed: Yes**

**Delivery Method:** Fully Online, Partially Online, Online with In-Person Proctored Assessments

**Originator:** DiBartolo, Cheryl

- Motion to approve Kristen, seconded by Kelly. No abstention. No opposition. Motion approved.
- Motion to approve DE Kelly, seconded by Kristen.
- Kim to ass the correct corequisite numbers. Motion to approve changes Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

I.

**Course Subject/Number:** (CDEV C1000H)

**Title:** Child Growth and Development - Honors

**Rationale:** Common Course Numbering update.

**Requisites:**

**Prerequisite**

Acceptance into the College Honors Institute

**Distance Ed: Yes**

**Delivery Method:** Fully Online, Partially Online

**Course Equates:** CD 105H - Child Growth and Development-Honors

**Originator:** McLaren, Meridyth

- Motion to approve Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Motion to approve prerequisite Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Motion to approve DE Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Kim to select the base courses, CCN.
- Effective: Fall 2026

J.

**Course Subject/Number:** (COMM C1004H)

**Title:** Interpersonal Communication - Honors

**Rationale:** To modify for Common Course Numbering

**Requisites:**

**Departmental Recommendation**

ENGL C1000 - Academic Reading and Writing

**Prerequisite**

Acceptance into the College Honors Institute

**Distance Ed: No**

**Originator:** Hogrefe, Richard

- Motion to approve Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Motion to approve prerequisite Rick, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

## COURSE DELETIONS – HONORS

K.

**Course Subject/Number:** (ASTRON 150H)

**Title:** Introduction to Astronomy-Honors

**Rationale:** There is a lack of student interest

**Originator:** Adams, Matthew

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

## COURSE DELETIONS

L.

**Course Subject/Number:** (JAPN 102)

**Title:** College Japanese II

**Rationale:**

**Originator:** Brighton, Breanna

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

M.

**Course Subject/Number:** (JAPN 103)

**Title:** College Japanese III

**Rationale:**

**Originator:** Brighton, Breanna

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

N.

**Course Subject/Number:** (JAPN 104)

**Title:** College Japanese IV

**Originator:** Brighton, Breanna

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

O.

**Course Subject/Number:** (MATH 117)

**Title:** Computer Applications in Research

**Rationale:** .

**Originator:** Bell, Danielle

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

**P.**

**Course Subject/Number:** (MATH 255)

**Title:** Computer-Based Problems for Calculus

**Rationale:**

**Originator:** Bell, Danielle

- Motion to approve Kelly, seconded by Debbie. No abstention. No opposition. Motion approved.
- Effective: Fall 2026

## NEW PROGRAMS

**Q.**

**Program Title:** ASSOCIATE IN ART IN LAW, PUBLIC POLICY, AND SOCIETY FOR TRANSFER

**Discipline:** Social Informational and Natural Sciences

**Award Type:** Crafton - AA-T

- Tabled

**R.**

**Program Title:** ASSOCIATE IN ART IN SOCIAL JUSTICE: ETHNIC STUDIES FOR TRANSFER

**Discipline:** Social Informational and Natural Sciences

**Award Type:** Crafton - AA-T

- Motion to approve Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Effective: 2026SP

**S.**

**Program Title:** ASSOCIATE IN SCIENCE DEGREE IN MATHEMATICS FOR TRANSFER 2.0

**Discipline:** Social Informational and Natural Sciences

**Award Type:** Crafton - AS-T

- Motion to approve Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Effective: 2026FA

**T.**

**Program Title:** ASSOCIATE IN SCIENCE IN ENVIRONMENTAL SCIENCE FOR TRANSFER

**Discipline:** Social Informational and Natural Sciences

**Award Type:** Crafton - AS-T

- Motion to approve Kelly, seconded by Kristen. No abstention. No opposition. Motion approved.
- Effective: 2026SP

**U.**

**Program Title:** ASSOCIATE IN SCIENCE IN PHYSICS 2.0 FOR TRANSFER

**Discipline:** Social Informational and Natural Sciences

**Award Type:** Crafton - AS-T

- Tabled

#### **IV. Accreditation – No updates**

**V. Title 5 updates – Keith provided an update from the CIO conference he attended this month. Course Outline of Record to be implemented by Fall 2030. This process should be started. Reading and writing assignment to submit the CCN. OER is not a requirement but a strong recommendation.**

#### **VI. Operational Issues**

Kim provided updates.

- “None” can now be added to the prerequisite.
- Honors course modifications are now working properly.

Troy Dial discussed having a group to review new courses to see if they are added to the local GE. It was decided it would be best if the Curriculum committee does this at the end of the semester.

**VII. Next Meeting:** November 10, 2025