

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
Meeting Minutes: 05/12/25**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/>	Kristin Flores <input type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Reyna Uribe <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Rick Hogrefe <input type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Kelly Boebinger <input checked="" type="checkbox"/>	
Kristen Clements <input type="checkbox"/>	

NON-VOTING MEMBERS:

Note: ✓ If Present

Dan Word <input checked="" type="checkbox"/>	Jeff Smith <input type="checkbox"/>
Elizabeth Lopez <input checked="" type="checkbox"/>	Keith Wurtz <input checked="" type="checkbox"/>
Geoff Escher <input checked="" type="checkbox"/>	Sara Butler <input checked="" type="checkbox"/>
Ivan Pena <input type="checkbox"/>	

I. Call to Order/Committee Members: Meeting called to order at 2:00 pm

II. Minutes of April 28, 2025 – Minutes approved as written.

III. Action Items

COURSE DELETIONS

a. Course Subject/Number: (Physical Therapy Assistant 110)

Title: Introduction to Physical Therapy

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree and will help the student prepare to take the state board exam to obtain a Physical Therapist Assistant license required for employment as a Physical Therapist Assistant Practitioner.

Requisites:

Limitation on Enrollment (e.g. Performance tryout or audition)

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program.

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

b. Course Subject/Number: (Physical Therapy Assistant 120)

Title: PTA Kinesiology

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

Requisites:

Limitation on Enrollment (e.g. Performance tryout or audition)

Acceptance into the Physical Therapy Assistant program

Prerequisite

ANAT 150 - Human Anatomy and Physiology I

ANAT 151 - Human Anatomy and Physiology II

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

c. Course Subject/Number: (Physical Therapy Assistant 125)

Title: PTA Pathology

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

Requisites:

Prerequisite

PTA 110 - Introduction to Physical Therapy

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

d. Course Subject/Number: (Physical Therapy Assistant 126)

Title: Clinical Practicum I

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

Requisites:

Prerequisite

PTA 110 - Introduction to Physical Therapy

PTA 120 - PTA Kinesiology

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

e. Course Subject/Number: (Physical Therapy Assistant 127)

Title: Soft Tissue Interventions

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

Requisites:

Prerequisite

PTA 120 - PTA Kinesiology - or equivalent

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

f. Course Subject/Number: (Physical Therapy Assistant 128)

Title: Physical Therapy Aspects of Growth, Development

Rationale:

Need for the course: The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

Requisites:

Corequisite

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program

Prerequisite

PTA 120 - PTA Kinesiology

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

g. Course Subject/Number: (Physical Therapy Assistant 230)

Title: Therapeutic Exercise

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

Requisites:

Prerequisite

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program.

PTA 120 - PTA Kinesiology - or equivalent

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

h. Course Subject/Number: (Physical Therapy Assistant 233)

Title: Prosthetics and Orthotics for the Allied Health Professional

Rationale:

The Crafton Hills College Physical Therapist Assistant Program must comply with the standards of the Committee on Accreditation in Physical Therapy Education (CAPTE) in order to be accredited, as well as standards specified by the Physical Therapy Board of California for licensure. This course is one in a series of courses leading to a Physical Therapist Assistant Associate of Science Degree.

“This course transfers to CSU,” (Transferability will be effective Fall 2021.)

Requisites:

Prerequisite

Verified acceptance and enrollment in the CHC Physical Therapist Assistant Program.

PTA 125 - PTA Pathology - or equivalent

Distance Ed: No

Originator: Rojas, Daniel

- Motion to approve to “parking lot” A-H or to delete them by Debbie, seconded by Kelly. No opposition. No abstention. Motion approved.
- Effective: Fall 2025
- Sharon to talk to Kim Salt to confirm if “parking lot” option is available.

COURSE MODIFICATIONS

a. Course Subject/Number: (Respiratory Care 238)

Title: Entry Level and Advanced Practitioner Examinations: Review and Seminar

Rationale:

Units need to be updated

Requisites:

Corequisite

RESP 234 - Advanced Theory of Respiratory Care II

RESP 235 - Physiologic Basis of Respiratory Disease II

RESP 236 - Advanced Respiratory Care Clinical Application II

RESP 237 - Advanced Respiratory Care Skills Laboratory II

Prerequisite

RESP 230 - Advanced Theory of Respiratory Care I
RESP 231 - Advanced Respiratory Care Skills Laboratory I
RESP 232 - Physiologic Basis of Respiratory Disease I
RESP 233 - Advanced Respiratory Care Clinical Application I

Distance Ed: No

Originator: Sheahan, Michael

- Motion to approve Kelly, seconded by Debbie.
- Motion to approve prerequisite's Kelly, seconded by Debbie.
- Effective; Fall 2025

NEW COURSES

a. Course Subject/Number: (Vocational Nurse 010)

Title: Fundamentals and Mental Health

Rationale:

There is a persistent and growing need for quality LVNs in the Inland Empire. According to the Inland/Empire Centers of Excellence Labor Market Analysis (2025), "The number of jobs related to the middle-skill occupation – Licensed Vocational Nurses – is projected to increase by 9% through 2028, with 846 annual job openings (new and replacement jobs) and the occupations wages are above living wage at the 25th percentile hourly wage at \$30.35 in IE/D". There is a gap of 326 Vocational Nurses in the IED over the next five years. LVN programs are small by nature and multiple programs in the region are needed to meet the workforce demand.

Requisites:

Corequisite

VNUR/N 500 - Vocational Nursing Skills and Remediation

Prerequisite

AH 102 - Nursing Pharmacology

CNA/N 631 - Acute Care Nursing Assistant Theory

CNA/N 632 - Acute Care Nursing Assistant Skills Lab

CNA/N 633 - Acute Care Nursing Assistant Clinical

Distance Ed: No

Originator: Deras, Wendy

- Motion to approve A-F to include Vocational Nurse (VNVR) 012 Kelly, seconded by Debbie.
- Motion to approve corequisites A-F to include Vocational Nurse 012 Kelly, seconded by Debbie.
- Effective: Summer 2026

b. Course Subject/Number: (Vocational Nurse 011)

Title: Medical/Surgical Nursing 1

Rationale:

There is a persistent and growing need for quality LVNs in the Inland Empire. According to the Inland/Empire Centers of Excellence Labor Market Analysis (2025), "The number of jobs related to the middle-skill occupation – Licensed Vocational Nurses – is projected to increase by 9% through 2028, with 846 annual job openings (new and replacement jobs) and the occupations wages are above living wage at the 25th percentile hourly wage at \$30.35 in IE/D". There is a gap of 326 Vocational Nurses in the IED over the next five years. LVN programs are small by nature and multiple programs in the region are needed to meet the workforce demand.

Requisites:

Corequisite

VNUR 011L - Medical/Surgical Nursing 1 Lab

VNUR/N 500 - Vocational Nursing Skills and Remediation

Prerequisite

VNUR 010 - Fundamentals and Mental Health

Distance Ed: No

Originator: Deras, Wendy

- Motion to approve A-F to include Vocational Nurse (VNVR) 012 Kelly, seconded by Debbie.
- Motion to approve corequisites A-F to include Vocational Nurse 012 Kelly, seconded by Debbie.
- Effective: Summer 2026

c. Course Subject/Number: (Vocational Nurse 011L)

Title: Medical/Surgical Nursing 1 Lab

Rationale:

There is a persistent and growing need for quality LVNs in the Inland Empire. According to the Inland/Empire Centers of Excellence Labor Market Analysis (2025), "The number of jobs related to the middle-skill occupation – Licensed Vocational Nurses – is projected to increase by 9% through 2028, with 846 annual job openings (new and replacement jobs) and the occupations wages are above living wage at the 25th percentile hourly wage at \$30.35 in IE/D". There is a gap of 326 Vocational Nurses in the IED over the next five years. LVN programs are small by nature and multiple programs in the region are needed to meet the workforce demand.

Requisites:**Corequisite**

VNUR 011 - Medical/Surgical Nursing 1

VNUR/N 500 - Vocational Nursing Skills and Remediation

Prerequisite

VNUR 010 - Fundamentals and Mental Health

Distance Ed: No

Originator: Deras, Wendy

- Motion to approve A-F to include Vocational Nurse (VNVR) 012 Kelly, seconded by Debbie.
- Motion to approve corequisites A-F to include Vocational Nurse 012 Kelly, seconded by Debbie.
- Effective: Summer 2026

d. Course Subject/Number: (Vocational Nurse 012L)

Title: Medical/Surgical Nursing 2A Lab

Rationale:

There is a persistent and growing need for quality LVNs in the Inland Empire. According to the Inland/Empire Centers of Excellence Labor Market Analysis (2025), "The number of jobs related to the middle-skill occupation – Licensed Vocational Nurses – is projected to increase by 9% through 2028, with 846 annual job openings (new and replacement jobs) and the occupations wages are above living wage at the 25th percentile hourly wage at \$30.35 in IE/D". There is a gap of 326 Vocational Nurses in the IED over the next five years. LVN programs are small by nature and multiple programs in the region are needed to meet the workforce demand.

Requisites:**Corequisite**

VNUR 012 - Medical/Surgical Nursing 2

VNUR/N 500 - Vocational Nursing Skills and Remediation

Prerequisite

VNUR 011 - Medical/Surgical Nursing 1

VNUR 011L - Medical/Surgical Nursing 1 Lab

VNUR 010 - Fundamentals and Mental Health

Distance Ed: No

Originator: Deras, Wendy

- Motion to approve A-F to include Vocational Nurse (VNVR) 012 Kelly, seconded by Debbie.
- Motion to approve corequisites A-F to include Vocational Nurse 012 Kelly, seconded by Debbie.
- Effective: Summer 2026

e. Course Subject/Number: (Vocational Nurse 013)

Title: Maternal/Child Nursing

Rationale:

There is a persistent and growing need for quality LVNs in the Inland Empire. According to the Inland/Empire Centers of Excellence Labor Market Analysis (2025), "The number of jobs related to the middle-skill occupation – Licensed Vocational Nurses – is projected to increase by 9% through 2028, with 846 annual job openings (new and replacement jobs) and the occupations wages are above living wage at the 25th percentile hourly wage at \$30.35 in IE/D". There is a gap of 326 Vocational Nurses in the IED over the next five years. LVN programs are small by nature and multiple programs in the region are needed to meet the workforce demand.

Requisites:

Corequisite

VNUR/N 500 - Vocational Nursing Skills and Remediation

Prerequisite

VNUR 010 - Fundamentals and Mental Health

VNUR 011 - Medical/Surgical Nursing 1

VNUR 011L - Medical/Surgical Nursing 1 Lab

VNUR 012 - Medical/Surgical Nursing 2

VNUR 012L - Medical/Surgical Nursing 2A Lab

Distance Ed: No

Originator: Deras, Wendy

- Motion to approve A-F to include Vocational Nurse (VNVR) 012 Kelly, seconded by Debbie.
- Motion to approve corequisites A-F to include Vocational Nurse 012 Kelly, seconded by Debbie.
- Effective: Summer 2026

f. Course Subject/Number: (Vocational Nursing Non Credit 500)

Title: Vocational Nursing Skills and Remediation

Rationale:

There is a persistent and growing need for quality LVNs in the Inland Empire. According to the Inland/Empire Centers of Excellence Labor Market Analysis (2025), "The number of jobs related to the middle-skill occupation – Licensed Vocational Nurses – is projected to increase by 9% through 2028, with 846 annual job openings (new and replacement jobs) and the occupations wages are above living wage at the 25th percentile hourly wage at \$30.35 in IE/D". There is a gap of 326 Vocational Nurses in the IED over the next five years. LVN programs are small by nature and multiple programs in the region are needed to meet the workforce demand.

Requisites:

Prerequisite

Enrollment in the Vocational Nursing Program

Distance Ed: No

Originator: Deras, Wendy

- Motion to approve A-F to include Vocational Nurse (VNVR) 012 Kelly, seconded by Debbie.
- Motion to approve corequisites A-F to include Vocational Nurse 012 Kelly, seconded by Debbie.
- Effective: Summer 2026

NEW PROGRAMS

a. Program Title: Vocational Nurse

Discipline: Career Education and Human Development

Award Type: Crafton – A.S. Degree

- Motion to approve Debbie, seconded by Kelly
- Effective: Summer 2026

b. Program Title: Vocational Nursing

Discipline: Career Education and Human Development

Award Type: Crafton - Certificate of Achievement

- Motion to approve Debbie, seconded by Kelly
- Effective: Summer 2026

IV. Operational Issues

New meeting time in Fall 2025, 1:00 pm – 2:00 pm (2nd & 4th Monday)

Keith discussed the evidence of progress towards equity goals. Based on student success metrics, the college has improved on equity goals but has not closed equity gaps in 4 out of the 5 metrics identified in the original 2022-2025 equity plan. Delmy is developing action plans. The current equity plan ends in 2025 and the new one starts in fall 2026.

The Respiratory Care bachelor's degree was discussed. There is a new requirement for lower division general education for students in the bachelor's program of 27 units. This reduces the requirements for bachelor students. Processes for awarding bachelor's degrees need to reflect the change. Keith to work with Michael.

ACCJC Standard 3 to be added as a standing item on the agenda this fall.

Non-credit courses are not showing content, Kim is working on having this fixed.

Phase II, Part B of the Common Course Numbering is in the final revision.

Kim Salt and Gwen DiPonio to schedule a workshop during fall 2026 In-Service day to assist faculty through the process of updating their course outlines to align with the state-mandated course numbering system known as the Common Course Numbering (CCN).

V. Next Meeting: Fall 2025