

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
Meeting Minutes 01/22/24**

VOTING MEMBERS:

Note: ✓ If Present

| | |
|---|---|
| Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/> | Kristen Clements <input checked="" type="checkbox"/> |
| Kim Salt (Co-Chair) <input checked="" type="checkbox"/> | Nick Reichert <input type="checkbox"/> |
| Alex Beechko <input type="checkbox"/> | Rick Hogrefe <input checked="" type="checkbox"/> |
| Andrew Guevara <input checked="" type="checkbox"/> | Scott Rippy <input checked="" type="checkbox"/> |
| David Liu <input checked="" type="checkbox"/> | Shohreh Rahbarnia <input checked="" type="checkbox"/> |
| Debbie Bogh <input checked="" type="checkbox"/> | Troy Dial <input type="checkbox"/> |
| Kelly Boebinger <input checked="" type="checkbox"/> | |

NON-VOTING MEMBERS:

Note: ✓ If Present

| | |
|---|--|
| Geoff Escher <input checked="" type="checkbox"/> | Kay Weiss <input checked="" type="checkbox"/> |
| Elizabeth Lopez <input checked="" type="checkbox"/> | Dan Word <input checked="" type="checkbox"/> |
| Ivan Pena <input type="checkbox"/> | Keith Wurtz <input checked="" type="checkbox"/> |
| Jeff Smith <input checked="" type="checkbox"/> | Guest: Brandi Bailes <input checked="" type="checkbox"/> |

- I. Call to Order and members 2:00 p.m.
- II. Approval of Minutes 11/27/23 minutes approved as written (First: Rich Hogrefe Second: Shoreh Rahbarnia)
- III. Action Items

Course Modifications

a. Course Subject/Number: ([Mathematics 115](#))

Title: The Ideas of Mathematics

Rationale: According to state law, this course cannot have a pre collegiate level prerequisite.

Requisites: Prerequisite: Eligibility for MATH 115 as determined through the Crafton Hills College Assessment process.

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Course Equates: MATH 115 - Ideas of Mathematics

Originator: Rippy, Scott

- Approved (Motion by Debbie Second: Kristen)
- Approved separate approval for Prerequisite (Motion by Shoreh Second: Debbie)
- Effective: FA24

b. Course Subject/Number: ([Mathematics 903](#))

Title: Math Support Lab

Rationale: The course was missing repeatability and needed to be updated to reflect changes to math instruction post pandemic, AB 705, and AB 1705,

Requisites: Corequisite: Students must enroll in the 100 or 200 level Math class that is associated with this MATH 903 section in the class schedule.

Distance Ed: No

Course Equates: MATH 115— Ideas of Mathematics (Should not have a prereq.)

Originator: Bailes, Brandi

- (Tabled) this will need a new number. Keith to work on this.
- Should not have a course equate. Kim to check.

c. Course Subject/Number: ([Certified Nursing Assistant Non Credit 621](#))

Title: Nursing Assistant Theory

Rationale: Increasing 4 hours of to meet requirements of theory.

Requisites: Corequisite:

CNA/N 623 - Nursing Assistant Clinical CNA/N 622 - Nursing Assistant Skills Lab

Distance Ed: No

Originator: Deras, Wendy

- Approved (Motion by Kristen Second: Shoreh)
- Approved Corequisite: (Motion by Kristen Second: Shoreh)
- Note: Units changes increased by 4 (60-64)
- Effective: Fall 24

d. Course Subject/Number: ([Certified Nursing Assistant Non Credit 626](#))

Title: Home Health Aide Clinical

Rationale: Reduction in clinical hours from 54 to 48 to meet minimum state requirements.

Requisites: Limitation on Enrollment (e.g. Performance tryout or audition)

MUst attend a mandatory information session. Then. once provisionally accepted, must attend a mandatory orientation, meet all health requirements, and clear background check. Must be 18 years or older. No high school or GED required. Must be co- enrolled with HHA 100. Must have an active CNA certificate to enroll unless just completing the Crafton Hills College CNA program within 1 month.

Distance Ed: No

Originator: Deras, Wendy

- Approved (Motion by Kristen Second: Shoreh)
- Approved Corequisite: (Motion by Kristen Second: Shoreh)
- Note: Units changes 54-48 – Kim to revise (regulatory change hours and or clinic
- Effective: Fall 2024

NEW COURSES

e. Course Subject/Number: ([Health Education 112](#))

Title: Healthy Aging- Developing Professionals and Advocates

Rationale: This course is part of the Healthy Aging Certificate and Degree. It can also be used alongside the Public Health, Nutrition and Kinesiology Degrees. It gives students a chance to explore new career options and pathways. Students from other disciplines who want to work with aging populations will benefit from taking this course as well. It teaches our students how to be advocates and make the changes they want to see in the world.

Distance Ed: Yes

Delivery Method: Fully Online

Originator: Maloney-Hinds, Colleen

- Tabled (is there a need for E, F & G they would like for Colleen to attend the meeting.)

f. Course Subject/Number: ([Health Education 114](#))

Title: Healthy Aging Across the Dimensions of Wellness

Rationale: This course is a part of the certificate program and soon to be part of the Healthy Aging Degree. This course examines diversity from an aging perspective and helps fight agism. This course can be used by students towards their public health degree. This course focuses on empowering students to make change in the world

Distance Ed: Yes

Delivery Method: Fully Online

Originator: Maloney-Hinds, Colleen

- Tabled

g. Course Subject/Number: ([Health Education 116](#))

Title: Physical Dimensions of Aging

Rationale: This course is a part of the certificate, the degree and can be used towards the public health or kinesiology degree. It is helpful for anyone who wishes to understand aging and age healthfully.

Distance Ed: Yes

Delivery Method: Fully Online

Originator: Maloney-Hinds, Colleen

- Tabled

h. Course Subject/Number: ([Mathematics 107](#))

Title: College Algebra for non-STEM Majors

Rationale: This math course equips students with essential analytical and problem-solving skills applicable across diverse academic disciplines. By offering a class dedicated to college algebra outside of a STEM emphasis, we address the universal need for quantitative literacy and analytical thinking, preparing students for success in their chosen majors and beyond.

Requisites: Prerequisite: Eligibility for MATH 107 as determined through the Crafton Hills College assessment process

Distance Ed: No

Course Equates: MATH 102 - College Algebra

Originator: Bailes, Brandi

- Effective Fall 2024

- Approved (Motion Deb, Second Shoreh) Prerequisites: (Motion Shoreh, Second Deb)

- Remove the equate.

i. Course Subject/Number: ([Theatre Arts 187](#))

Title: Introduction to Digital Media Production Techniques

Rationale: This course is one in a series designed to offer CTE training to students in a growing segment of the entertainment industry.

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Originator: Jacques, Paul

- Tabled (group census the course needs a better title)

j. Course Subject/Number: ([Mathematics Noncredit 611](#))

Title: Math for Medicine I

Rationale: Students in EMS programs have requested a crash-course/bootcamp style course to refresh and prepare them for the mathematics used in medical settings.

Distance Ed: No

Originator: Rippy, Scott

- Approved (Motion Kristen, Second Shoreh)
- Take out the EMS in the catalog description and rationale.
- Method of instruction is missing; this has found to be a glitch for non-credit courses. Kim to work with Meta to have it fixed.
- Summer 24

k. Course Subject/Number: ([Mathematics Noncredit 612](#))

Title: Math for Medicine II

Rationale: Students in EMS programs have requested a crash-course/bootcamp style course to refresh and prepare them for the mathematics used in medical settings.

Distance Ed: No

Originator: Rippy, Scott

- Approved (Motion Kristen, Second Shoreh)
- Take out the EMS in the catalog description and rationale.
- Method of instruction is missing; this has found to be a glitch for non-credit courses. Kim to work with Meta to have it fixed.
- Summer 24

l. Course Subject/Number: ([Mathematics Noncredit 613](#))

Title: Math for Medicine III

Rationale: Students in EMS programs have requested a crash-course/bootcamp style course to refresh and prepare them for the mathematics used in medical settings.

Distance Ed: No

Originator: Rippy, Scott

- Approved (Motion Kristen, Second Shoreh)
- Take out the EMS in the catalog description and rationale.
- Method of instruction is missing; this has found to be a glitch for non-credit courses. Kim to work with Meta to have it fixed.
- Summer 24

m. Course Subject/Number: ([Library 107](#))

Title: Library Career Readiness

Rationale: This course is one in a series designed to offer CTE training to students in a growing segment of the Library profession where students will use applicable skills to search for library jobs, prepare application materials, resumes and cover letters and develop the skills for job interviewing in the library field. Students will use their completed assignments and projects from the program that can be developed into an e-portfolio that graduate-level students in Library Master's degree programs complete. The competencies they achieved during the program can be used to build resumes and letters of introduction to employers.

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Originator: Lopez, Natalie

- Approved (Motion Kristen, Second Shoreh) DE Approved (Motion Kristen, Second Rick)
- Fall 24

n. **Course Subject/Number:** ([Kinesiology-Fitness Activities 112C](#))

Title: Pole Fitness III

Rationale: We have a number of students who have taken pole 1 and 2 already and wish to continue the series. It keeps our students physically active. Poling improves strength, endurance, and flexibility. It also introduces students to choreography. Level III gives students the option of continuing to expand their knowledge of poling while working on fitness.

Distance Ed: No

Originator: Maloney-Hinds, Colleen

- Approved (Motion Kristen, Second Shoreh)
- Fall 24

o. **Course Subject/Number:** ([Kinesiology-Fitness Activities 112D](#))

Title: Pole Fitness IV

Rationale: We have students who are enjoying the first two levels of the course and wish to continue to improve their flexibility, strength and skills by going on to take levels 3 and level 4.

Distance Ed: No

Originator: Maloney-Hinds, Colleen

- Approved (Motion Kristen, Second Shoreh)
- Fall 24

NEW PROGRAMS

q. Program Title: [Healthy Aging](#)

Discipline: Kinesiology and Health

Award Type: Crafton - Certificate of Achievement

- Tabled

r. Program Title: [Healthy Aging](#)

Discipline: Kinesiology and Health

Award Type: Crafton - A.S. Degree

- Tabled

s. Program Title: [Library Support Staff Certificate](#)

Discipline: Learning Resources

Award Type: Crafton - Certificate of Achievement

- Approved (Motion Rick, Second Deb
- Effective: Fall 2024

Operational Issues/Reports

- Healthy Aging – check to see if it is 12 units as it should be 16
- META will be updating and will be referred to as Maverick. Simple sign on, user friendly, and lots of help videos to view.

Next Meeting: February 26, 2024

Adjourned