

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
Meeting Minutes 11/13/23**

VOTING MEMBERS:
Note: ✓ If Present

Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/>	Kristen Clements <input checked="" type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Nick Reichert <input checked="" type="checkbox"/>
Alex Beechko <input checked="" type="checkbox"/>	Rick Hogrefe <input checked="" type="checkbox"/>
Andrew Guevara <input checked="" type="checkbox"/>	Scott Rippy <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Shohreh Rahbarnia <input checked="" type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Kelly Boebinger <input checked="" type="checkbox"/>	

NON-VOTING MEMBERS:
Note: ✓ If Present

Elizabeth Lopez <input checked="" type="checkbox"/>	Kay Weiss <input checked="" type="checkbox"/>
Ivan Pena <input type="checkbox"/>	Dan Word <input checked="" type="checkbox"/>
Jeff Smith <input checked="" type="checkbox"/>	Keith Wurtz <input type="checkbox"/>

I. Call to Order and members

II. Approval of Minutes

Motion by Kristen, seconded by Andrew. Approved. No opposed. Andrew abstained.

III. Action Items

Course Modifications

- a. **Course Subject/Number:** (Philosophy 101)
Title: Introduction to Philosophy
Rationale: 6 year revision
Requisite: Eligibility for ENGL 101
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: PHIL 101 - Introduction to Philosophy
Originator: Cervantes, Jeff
This was approved at the same time as K
Motion by Kristen, seconded by Andrew. Approved.
Separate approval for prerequisites
Motion by Shohreh, seconded by Kristen. Approved.
Separate approval for DE
Motion by Kristen, seconded by Shohreh. Approval
Fall 2024

- b. **Course Subject/Number:** (Philosophy 105)
Title: Intro to Ethics: Contemporary Moral Problems
Rationale: 6 year revision
Requisite: Eligibility for ENGL 101
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: PHIL 105 - Introduction to Ethics
Originator: Cervantes, Jeff
This was approved at the same time as L
Motion by Kristen, seconded by Debbie. Approved.
Separate approval for prerequisites
Motion by Debbie, seconded by Kristen. Approved.
Separate approval for DE
Motion by Shohreh, seconded by Kristen. Approved
Fall 2024
- c. **Course Subject/Number:** (English 101)
Title: First Year Composition
Rationale: In order to bring the course in line with current practice in the department and to better align the course with the equity and inclusion goals of Crafton Hills and the District.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: ENGL 101 - Freshman Composition
Originator: Ferrari, Ed
This was approved at the same time as J
Motion to approve by Kristen, seconded by Rick. Approved.
Was tabled before because pre-req was taken out because we no longer have assessment test but Troy says we need a pre-req for UC. Still need to resubmit for review and approval.
Fall 2025
Separate approval for pre-req for Honors
Motion to approve by Shohreh, seconded by Andrew. Approved.
Separate approval for DE.
Motion to approve by Shohreh, seconded by Rick. Approved.
- d. **Course Subject/Number:** (English as a Second Language Noncredit 601)
Title: ESL/N Multilingual Literacy 1
Rationale: Course is being modified to take into account new research and feedback from students, give attention to DEIAA principles, and ensure alignment with our newly-revised 101. We are also adding a Distance Education (DE) component.
Distance Ed: Yes
Delivery Method: Partially Online
Originator: De Los Reyes, Chloe
D-E-F-G all approved at the same time
Motion to approve by Debbie, seconded by Shohreh. Approved.
Separate approval for DE
Motion to approve by Shohreh, seconded by Debbie. Approved
Fall 2024
- e. **Course Subject/Number:** (English as a Second Language Noncredit 602)
Title: ESL/N Multilingual Literacy 2
Rationale: Course is being modified to take into account new research and feedback from students, give attention to DEIAA principles, and ensure alignment with our newly-revised 101.

We are also adding a Distance Education (DE) component.

Distance Ed: Yes

Delivery Method: Partially Online

Originator: De Los Reyes, Chloe

Approved with D

- f. **Course Subject/Number:** (English as a Second Language Noncredit 603)
Title: ESL/N Multilingual Literacy 3
Rationale: Course is being modified to take into account new research and feedback from students, give attention to DEIAA principles, and ensure alignment with our newly-revised 101. We are also adding a Distance Education (DE) component.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: De Los Reyes, Chloe
Approved with D
- g. **Course Subject/Number:** (English as a Second Language Noncredit 604)
Title: ESL/N Multilingual Literacy 4
Rationale: Course is being modified to take into account new research and feedback from students, give attention to DEIAA principles, and ensure alignment with our newly-revised 101. We are also adding a Distance Education (DE) component.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: De Los Reyes, Chloe
Approved with D
- h. **Course Subject/Number:** (Mathematics 103)
Title: Plane Trigonometry
Rationale: Aligning with C-ID: <https://www.c-id.net/descriptors/final/show/370>
Requisite: Eligibility for MATH 103 as determined through the Crafton Hills College assessment process
Distance Ed: No Course Equates: MATH 103 - Plane Trigonometry
Originator: Bailes, Brandi
Motion to approve by Shohreh, seconded by Kristen. Approved.
Separate approval for pre-req.
Motion to approve by Rick, seconded by Debbie. Approved.
Fall 2024
- i. **Course Subject/Number:** (Mathematics 141)
Title: Calculus for Business
Rationale: We need to remove the prereq to move into compliance with AB 1705
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: Bailes, Brandi
Course Equates: MATH 141 - Business Calculus
Motion to approve by Kristen. Seconded by Shohreh. Approved.
Andrew indicates missing methods of evaluation. Just a glitch and Gwen will fix.
Troy says need pre-req language for UC
Brandi notes indicate they want to add pre-req as "eligibility for Math 141 as determined through CHC assessment process:."
Motion to approve by Kristen, Seconded by Nick. Approved
Separate approval for pre-req
Motion to approve by Rick, seconded by Kristen. Approved.

Fall 2024

- j. **Course Subject/Number:** (English 101H)
Title: Freshman Composition-Honors
Rationale: In order to bring the course in line with current practice in the department and to better align the course with the equity and inclusion goals of Crafton Hills and the District.
Requisite: Acceptance into the College Honors Institute
Distance Ed: Yes
Delivery Method: Fully Online
Course Equates: ENGL 101H - Freshman Composition-Honors
Originator: Guevara, Andrew
Approved with C
- k. **Course Subject/Number:** (Philosophy 101H)
Title: Introduction to Philosophy-Honors
Rationale: 6 year revision
Requisite: Acceptance into the College Honors Institute
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: Cervantes, Jeff Course
Equates: PHIL 101H - Introduction to Philosophy – Honors
Approved with A.
- l. **Course Subject/Number:** (Philosophy 105H)
Title: Introduction to Ethics: Moral Values in Today's Society-Honors
Rationale: 6 year revision
Requisite: Acceptance into the College Honors Institute
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: PHIL 105 - Introduction to Ethics
Originator: Cervantes, Jeff
Approved with B

New Courses

- m. **Course Subject/Number:** (Theatre Arts 106)
Title: Introduction to Playwriting and Screenwriting
Rationale: This course is an introductory course necessary for students looking to transfer to writing programs at public or private universities. This course is CSU transferable.
Distance Ed: No
Originator: Jacques, Paul
No prerequisite, NO de
Gwen to ask Paul if he would consider adding “creative” writing programs to rationale.
Motion to approve by Kristen. Seconded by Andrew. Approved.

Fall 2025

- n. **Course Subject/Number:** (Mathematics 161)
Title: Precalculus & Trigonometry
Rationale: This course creates a one-course pathway to the calculus series.
Requisite: Eligibility for MATH 161 as determined through the Crafton Hills College assessment process
Distance Ed: No
Originator: Bailes, Brandi
Motion to approve by Debbie. Seconded by Shohreh. Approved.
Separate approval for pre-req
Motion to approve by Rick. Seconded by Shohreh. Approved.
Fall 2025
- o. **Course Subject/Number:** (American Sign Language - Non credit 601)
Title: Essential Communication for Customer Service
Rationale: The core competencies of an employee in entry-level positions in the Inland Empire include the ability for interpersonal communication. With a diverse service area, many industries lack employees who can sign ASL and communicate with Deaf clients/customers. Cross-cultural communication is often required to obtain and maintain gainful employment. Currently, the Inland Empire has many employees who can speak a variety of languages, but few are competent in the area of ASL and Deaf Culture. This course addresses the skills needed to help students succeed in communicating with Deaf clientele, enabling them to gain communication skills in the areas of greetings, seeking clarifications, asking questions, describing people, understanding diversity within the Deaf Community, and interpersonal skills.
To be approved with o-p-q-s
This item was tabled a 602 and 603 are missing objectives per Andrew.
- p. **Course Subject/Number:** (American Sign Language - Non credit 602)
Title: Essential (Industry Specific) Workplace Communication
Rationale: The core competencies of an employee in entry-level positions in the Inland Empire include the ability for interpersonal communication. With a diverse service area, many industries lack employees who can sign ASL and communicate with Deaf clients/customers. Cross-cultural communication is often required to obtain and maintain gainful employment. Currently, the Inland Empire has many employees who can speak a variety of languages, but few are competent in the area of ASL and Deaf Culture. This course addresses the skills needed to help students succeed in communicating with Deaf people in the workplace, enabling them to gain communication skills on topics related to airports, retail, first responders, and insurance agencies, and are dependent on students' needs.
Distance Ed: No
Originator: Andrews, Breanna
Tabled
- q. **Course Subject/Number:** (American Sign Language - Non credit 603)
Title: Essential Deaf Culture for Effective Customer Service
Rationale: In a landscape marked by its diversity, many industries find themselves in need of

employees who can not only sign ASL but can also authentically connect with Deaf clients and customers. Cross-cultural communication transcends the boundaries of language alone; it necessitates an immersion into the world of Deaf culture, where communication is deeply intertwined with shared experiences, histories, and traditions. Presently, the Inland Empire boasts a workforce that speaks a multitude of languages, reflecting the region's vibrant multiculturalism. However, there remains a significant dearth of individuals competent in the realm of ASL and the nuances of Deaf culture. This is where our course steps in, equipping students with the vital skills required to succeed in the workplace when communicating with Deaf individuals. These skills are not just a means to an end; they are a gateway to genuine understanding, fostering connections and relationships that transcend linguistic boundaries.

Distance Ed: No

Originator: Andrews, Breanna

Tabled

New Programs

- r. **Program Title:** Basic Spanish Language Certificate
Discipline: Communication and Language
Award Type: Crafton - Certificate of Achievement
Motion to approve by Kristen. Seconded by Shohreh. Approved
Fall 2024

- s. **Program Title:** Essential ASL and Deaf Culture for Customer Service Profes
Discipline: Communication and Language
Award Type: Crafton - Certificate of Completion
Tabled

IV. Operational Issues/Reports

Curricinet will be migrating to Maverick. Needs to get approvals from Academic Senate and Chairs first.

V. Next Meeting November 27, 2023