Crafton Hills College

Agenda Report

September 11, 2023

I. Call to Order and members: Kim Salt (Co-Chair), Gwen DiPonio (Co-Chair), Kelly Boebinger, Debbie Bogh, Kristen Clements, Troy Dial, Kristin Flores, Andrew Guevara, Rick Hogrefe, David Liu, Shohreh Rahbarnia, Nicolas Reichert, Scott Rippy, Reyna Uribe, Dan Word, Kay Weiss, and Keith Wurtz.

II. Approval of Minutes of August 28, 2023

III. Action Items

COURSE DELETIONS

a. Course Subject/Number: (Computer Information Systems 166)
Title: 3D Modeling and Animation II
Rationale: The ability to design and create 3D objects and animations is in high demand in both the public and private sector. Professionals ranging from architects and engineers. trainers and educators to corporate presentation specialists, industrial designers, and game developers use 3D graphics and animations. This course is associate degree applicable and applies to the Associate in Science degree requirements in Computer Information Systems. Transfers to CSU.
   Prerequisite: MULTI 150 3D Modeling and Animation with Maya I
   Distance Ed: No
   Originator: Kern-Foster, Iris

b. Course Subject/Number: (Computer Information Systems 180)
Title: Digital Illustration with Adobe Illustrator I
Rationale: Digital Illustration provides students with skills and knowledge used to create professional illustrations and graphic designs. Students will gain an understanding of vector graphics, which are used in the creation of logos and other frequently scaled imagery. Students are trained primarily in Adobe Illustrator CC, and industry standard software program that is used in numerous computer graphic fields including print and web design. This course is associate degree applicable.
   Distance Ed: Yes
   Delivery Method: Fully Online, Partially Online
   Originator: Kern-Foster, Iris

c. Course Subject/Number: (Computer Information Systems 172)
Title: Digital Video Editing with Adobe Premiere and After Effects
Rationale: Digital media has quickly developed into a robust arena for communication and entertainment. The Internet, in particularly, uses multimedia in a variety of forms by many commercial and news web sites. The inclusion of this course would enable our students to develop multimedia content for professional distribution via both the Internet and permanent mediums such as DVD and Blu-ray. This course transfers to CSU.
   Distance Ed: No
   Originator: Kern-Foster, Iris

d. Course Subject/Number: (Computer Information Systems 182)
Title: Publication Design with Adobe InDesign

Rationale: This course provides students with specialized tools used in the creation of professional print and online layouts using Adobe InDesign. Many major publishing companies including brochures, newspapers, magazines, and book publishers use Adobe InDesign as their primary staple for publications. This course transfers to CSU.

> Distance Ed: **Yes**
> **Delivery Method:** Fully Online, Partially Online
> **Originator:** Kern-Foster, Iris

e. Course Subject/Number: ([Computer Information Systems 162](#))
Title: Adobe Animate
 Rationale: Adobe Animate is widely used throughout the world in the private and public sector and in high-level institutions to design and create animation and multimedia content that work across diverse platforms including computers, web sites, and mobile devices. For this reason, students, business and computer professionals are requesting this course. This course is associate degree applicable, is a requirement for the A.S. degree in Computer Information Systems (Computer Assisted Graphic Design and Web Design emphases), as well as the Multimedia and Web Design certificates.
 Departmental Recommendation
    CIS 091 Essential Technology Skills for College and Career Success
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: Kern-Foster, Iris

f. Course Subject/Number: ([Computer Information Systems 164](#))
Title: Graphics for Web and Social Media
Rationale: Maintaining websites and social media platforms with professionally prepared images is in high demand. This skills are applicable for a wide range of professions, such as graphic and web designers, public relations staff and outreach personal. For this reason students, business people and computer professionals are requesting this course.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: Kern-Foster, Iris

g. Course Subject/Number: ([Multimedia 180](#))
Title: Social Media Applications
Rationale: Social Media is an increasing field in industry and the public sector. The most saught after social media professional careers are Social Media Strategist, Social Media Manager and Social Media consultant. Brand managers, outreach professionals and marketing professionals are required to maintain social media skills to remain relevant in their professional field. Social media skills are essential for entrepreneurs and professionals in digital production.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Originator: Kern-Foster, Iris

h. Course Subject/Number: ([Multimedia 212](#))
Title: Digital Media Careers
Rationale: This course gives students as overview of the varied work environments in Digital Media including full time and contract opportunities, as well as job search techniques, resume and cover letter writing skills. This is an essential class to prepare students for successful jobs search as well as providing students with skills required to navigate through the evolving gig economy.
Distance Ed: Yes
Delivery Method: Fully Online
Originator: Kern-Foster, Iris

i. Course Subject/Number: (English 255)
Title: Analysis of Prose
Rationale: English 255 is a genre course that can be subtitled in a variety of ways. This gives the English Department a flexible course that takes advantage of our faculty members' special areas of expertise while also meeting our students' need for an enlightening, transferable literature class. Transfers to CSU.
    Prerequisite: ENGL 101 Freshman Composition OR ENGL 101H Freshman Composition-Honors
Distance Ed: No
Originator: Anderson, Jonathan

COURSE MODIFICATIONS

j. Course Subject/Number: (Counseling 110)
Title: Introduction to Career, Education and Life Planning
Rationale: This course will enable traditional students to identify academic, personal and career goals that will lead to the completion of a comprehensive educational plan, lifelong career development, increase their motivation for success, and allow for them to matriculate through the community college system in a timely manner. Student population is consistently growing. This course will meet the demands of the increasing student population and need for career exploration courses. This course will directly respond to three focus areas of The Seymour-Campbell Student Success Act: increasing college and career readiness, strengthening support for entering students, and aligning course offerings to meet student's needs. This course will increase a student's academic motivation and clarification of self-actualization to persist through college. This course is associate degree applicable and transfers to CSU.
Distance Ed: Yes
Delivery Method: Fully Online
Originator: Barrie, Trinette

k. Course Subject/Number: (Counseling 111)
Title: Career Transition and Educational Planning
Rationale: This course will enable college students transitioning into a new career to matriculate through the community college system in a timely manner and with ease. This course applies to the specific needs of the non-traditional student (loss of job, change of career path, financial awareness and stability, work-life balance, and family needs) to successfully identify their career goals. It will enable students to identify academic, personal and career goals that will lead to completion of a comprehensive student educational plan, lifelong career development, and making wise career change decisions. Crafton Hills College has made a commitment to serve as an ongoing vital component of workforce development for the surrounding communities, and this course will meet the needs of students interested in exploration for further or new career preparation and planning. This course will directly respond to the following focus areas of the Seymour-Campbell Student Success Act: increasing college and career readiness, strengthening support for entering students, and aligning course offerings to meet student's needs. This course is associate degree applicable and transfers to CSU.
Distance Ed: Yes
Delivery Method: Fully Online
Originator: Barrie, Trinette

l. Course Subject/Number: (Dance 200)
Title: Dance History and Appreciation
Rationale: DANCE 200 is an introductory course that provides an overview of dance from around the world. This course is a regular part of a comprehensive community college dance curriculum applicable for majors and non-majors. The course is designed to introduce students to a broad background of information about dance as a social, ritualistic, aesthetic and artistic experience as reflected by global cultures and geographical locations. This course is associate degree applicable.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: DANCE 100 - Dance History and Appreciation
Originator: Jacques, Paul

m. Course Subject/Number: ([Computer Information Systems 125](#))
Title: Introduction to C#.NET Programming
Rationale: The ability to design, code, and debug applications using an object-oriented programming language such as C# within the Microsoft .NET Framework is in demand in the public and private sector. CIS 125 will provide students with the skills necessary to meet these demands. This course applies to the Associate of Science degree requirements for Computer Information Systems.
Departmental Recommendation: CIS 111 Website Design & Development I
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: CS 077 - Introduction to C-Sharp
Originator: Liu, David

n. Course Subject/Number: ([English 101](#)) and **ENGL 101H with Prerequisite: Acceptance into the College Honors Institute**
Title: First Year Composition
Rationale: This course satisfies the first semester freshman writing course requirement for all transfer programs. ENGL 101 transfers to UC and CSU. ENGL 101 helps students develop reading and writing practices necessary for other degree-applicable courses that require college-level writing competence. Such courses typically require competence in college-level reading and writing.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online
Course Equates: ENGL 101 - Freshman Composition
Originator: Ferrari, Ed

o. Course Subject/Number: ([Respiratory Care 238](#))
Title: Entry Level and Advanced Practitioner Examinations: Review and Seminar
Rationale: To become a registered respiratory therapist, graduates of accredited respiratory care educational programs must pass an entry level and two advanced-level examinations. This course will provide the candidates with a review of both the content and format of each examination.
Corequisite
    RESP 234 Advanced Theory of Respiratory Care II
    RESP 235 Physiologic Basis of Respiratory Disease II
    RESP 236 Advanced Respiratory Care Clinical Application II
    RESP 237 Advanced Respiratory Care Skills Laboratory II
Prerequisite
    RESP 230 Advanced Theory of Respiratory Care I
    RESP 231 Advanced Respiratory Care Skills Laboratory I
    RESP 232 Physiologic Basis of Respiratory Disease I
    RESP 233 Advanced Respiratory Care Clinical Application I
Distance Ed: No
Originator: Sheahan, Michael

p. Course Subject/Number: ([Emergency Medical Services 022](#))
Title: Basic Life Support for Emergency Medical Technician-EMT
Rationale: The American Heart Association Basic Life Support course teaches the skills of cardiopulmonary resuscitation (CPR) for victims of all ages, use of an automated external defibrillator (AED) and relief of foreign-body airway obstruction (FBAO). This course provides the certification required by local regulatory agencies for State certification. This course is degree applicable.
Distance Ed: No
Originator: Green, Laurie

q. Course Subject/Number: ([Multimedia 214](#))
Title: Digital Media Portfolio

Rationale: Entry level positions and transfer institutions in Digital media fields usually require applicants to present/submit a digital portfolio of their work examples to showcase the practical application of their skills. This course is an integrated part of the AS degree.
Distance Ed: No
Originator: Kern-Foster, Iris

r. Course Subject/Number: ([English 232](#))
Title: Creative Writing
Rationale: English 232 enables students to sharpen their authorial and analytical skills in a variety of literary genres. English 232 provides feedback and deadlines for students who hope to publish their writing. Their work may be submitted to the editors of the CHC literary magazine or the student newspaper for possible inclusion in those publications. Transfers to both CSU and UC. English 232 meets a general education requirement in the humanities for CSU. It thus provides students with a chance to earn transferable credit for the study of creative writing, the only such option available to them at CHC.
    Prerequisite: ENGL 101 Freshman Composition OR ENGL 101H Freshman Composition-Honors
Distance Ed: No
Course Equates: ENGL 232 - Creative Writing
Originator: Hayes, Ashley

s. Course Subject/Number: ([Emergency Medical Services 067](#))
Title: Electronic Patient Care Reporting - Field
Rationale: This course guides students through the use of patient care documentation required by Title 22. Essential to any out-of-hospital health care system is the ability to accurately document the patient care and response to treatment. This course will show students how to store and document digitally acquired patient contacts for regulatory and continuous quality improvement processes.
Distance Ed: Yes
Delivery Method: Fully Online
Originator: Green, Laurie

t. Course Subject/Number: ([Kinesiology-Dance Activities 130A](#)) ([Kinesiology-Dance Activities 130B](#)) ([Kinesiology-Dance Activities 130C](#)) ([Kinesiology-Dance Activities 130D](#))
Title: Jazz Dance I, II, III, and IV
Rationale: KIN/D 130A is representative of the variety of course offerings necessary to maintain comprehensive kinesiology and dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).
Distance Ed: No
Course Equates: DANCE 105A - Beginning Jazz Dance
Originator: Jacques, Paul

u. Course Subject/Number: ([Dance 101](#))
Title: Modern Dance I
Rationale: Modern Dance I is an introductory course that will focus on the fundamentals of modern dance technique. This course introduces students to fundamental modern dance technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors. DANCE 101 is associate degree applicable and transfers to CSU and UC.
Distance Ed: No
Course Equates: DANCE 101A - Beginning Modern Dance
Originator: Jacques, Paul

v. Course Subject/Number: ([Dance 102](#))

Title: Modern Dance II

Rationale: Modern Dance II is an intermediate course that will focus on the fundamentals of modern dance technique. This course continues to introduce students to fundamental modern dance technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors. DANCE 102 is associate degree applicable and transfers to CSU and UC.

Prerequisite: DANCE 101 Modern Dance I

Distance Ed: No

Course Equates: DANCE 102A - Intermediate Modern Dance

Originator: Jacques, Paul

w. Course Subject/Number: (Dance 103)

Title: Ballet I

Rationale: Ballet I is an introductory course that will focus on the fundamentals of classical ballet. This course introduces students to fundamental ballet technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors. DANCE 103 is associate degree applicable and transfers to CSU and UC.

Distance Ed: No

Course Equates: DANCE 103A - Beginning Ballet

Originator: Jacques, Paul

x. Course Subject/Number: (Dance 104)

Title: Ballet II

Rationale: Ballet II is an intermediate course that will focus on the fundamentals of classical ballet. This course continues to introduce students to fundamental ballet technique, terminology, movement, historical significance and cultural context and as such is requirement for dance majors. DANCE 104 is associate degree applicable and transfers to CSU and UC.

Prerequisite: DANCE 103 Ballet I

Distance Ed: No

Course Equates: DANCE 103B - Beginning/Intermediate Ballet

Originator: Jacques, Paul

y. Course Subject/Number: (Theatre Arts 174X4)

Title: Dance Production Workshop

Rationale: Training in dance and the preparation of dance pieces is a crucial element in the training of musical theatre students and theatre arts students in general. Furthermore, dance is an important performance genre of its own. This course provides students with the opportunity to study dance and is representative of the variety of course offerings necessary to maintain a comprehensive community college theatre arts and dance programs. This course is associate degree applicable and transfers to UC and CSU.

Distance Ed: No

Course Equates: DANCE 206X4 - Dance Production

Originator: Jacques, Paul

z. Course Subject/Number: (Kinesiology-Dance Activities 143A) (Kinesiology-Dance Activities 143B) (Kinesiology-Dance Activities 143C (Kinesiology-Dance Activities 143D)

Title: Hip Hop I, II, III, and IV

Rationale: This course is representative of the variety of course offerings necessary to maintain comprehensive kinesiology and dance programs. This course is associate degree applicable, fulfills a general education requirement for the associate degree and transfers to CSU and UC (limitations apply).

Distance Ed: No

Originator: Jacques, Paul

aa. Course Subject/Number: (Theatre Arts 133)

Title: Audition Techniques

Rationale: A vital component of any theatre arts curriculum is preparation for an audition. The audition is the key not only to getting roles in productions but also in gaining admittance to four-year institutions for further

study in theatre. More generally, this course also prepares students in the presentation of themselves in educational, social and work situations and enhances their skill in vocal presentation and verbal acuity in securing a role on the contemporary theater stage. This course is associate-degree applicable and transfers to UC and CSU.
Distance Ed: No
Originator: Jacques, Paul

bb. Course Subject/Number: ([Radiologic Technology 090](#))
Title: Survey of Radiologic Technology
Rationale: RADIOL 090 is designed to introduce pre-entry students to the radiologic technology profession and provide them with information on the program and profession critical to their decision to enter the field of radiologic technology. This course is an prerequisite to acceptance into the Radiologic Technology program at Crafton Hills College.
Distance Ed: No
Originator: Sheahan, Michael

NEW COURSES

cc. Course Subject/Number: ([Art 123](#))
Title: Illustration
Rationale: A course which develops an understanding of and development of the foundational skills of illustration is the basis for the study of studio arts and as such is a fundamental part of a comprehensive community college art curriculum. ART 123 is a course required of art majors and is relevant also to non-majors in that it teaches analytical skills of problem solving, critical thinking, creative expression and aesthetic response. This course is associate degree applicable, is an option for students wishing to earn an AA in Art, transfers to UC and CSU and is part of the transfer model curriculum for the AA-T degree in studio art.
Distance Ed: No
Originator: Toyooka Smith, Yuki

dd. Course Subject/Number: ([Mathematics Noncredit 610](#))
Title: Math for Medicine
Rationale: Students in EMS programs have requested a crash-course/bootcamp style course to refresh and prepare them for the mathematics used in medical settings.
Distance Ed: No
Originator: Rippy, Scott

ee. Course Subject/Number: ([Computer Science 105](#))
Title: Fundamentals of Computer Programming
Rationale: Computer programming is a fundamental skill in any field and for so many different applications, not just software development. Programming teaches problem solving skills, encourages critical thinking, collaboration, and planning. It inspires creativity and gives students the ability to develop the technology they need or want. CSU transferable.
Distance Ed: Yes
Delivery Method: Fully Online, Partially Online, Online with In-Person Proctored Assessments
Originator: Ruiz, Sandra

ff. Course Subject/Number: ([Theatre Arts 102](#))
Title: Introduction to Playwriting
Rationale: This course is an introductory course necessary for students looking to transfer to writing programs at public or private universities. This course is CSU transferable.
Distance Ed: No
Originator: Jacques, Paul

gg. Course Subject/Number: ([Theatre Arts 135](#))

Title: Audition Techniques for Musical Theatre
Rationale: A vital component of any theatre arts curriculum is preparation for an audition. The audition is the key not only to getting roles in productions but also in gaining admittance to four-year institutions for further study in theatre. More generally, this course also prepares students in the presentation of themselves in educational, social and work situations and enhances their skill in vocal presentation and verbal acuity. This course is associate-degree applicable and transfers to UC and CSU.
Distance Ed: No
 Originator: Jacques, Paul

hh. Course Subject/Number: ([Theatre Arts 136](#))
Title: Audition Techniques for Classical Theatre
Rationale: A vital component of any theatre arts curriculum is preparation for an audition. The audition is the key not only to getting roles in classical theater productions but also in gaining admittance to four-year institutions for further study in theatre. More generally, this course also prepares students in the presentation of themselves in educational, social and work situations and enhances their skill in vocal presentation and verbal acuity. This course is associate-degree applicable and transfers to UC and CSU.
Distance Ed: No
 Originator: Jacques, Paul

ii. Course Subject/Number: ([Theatre Arts 137](#))
Title: Audition techniques for Festival Theatre
Rationale: A vital component of any theatre arts curriculum is preparation for an audition with this focus being auditioning for settings where contemporary, classical and musical theater are performed in repertory. The audition is the key not only to getting roles in productions but also in gaining admittance to four-year institutions for further study in theatre. More generally, this course also prepares students in the presentation of themselves in educational, social and work situations and enhances their skill in vocal presentation and verbal acuity. This course is associate-degree applicable and transfers to UC and CSU.
Distance Ed: No
Originator: Jacques, Paul

NEW PROGRAMS

jj. Program Title: [Associate of Science Multimedia: Web Development and Interface Design](#)
Discipline: Multimedia and Information Technology
Award Type: Crafton - A.S. Degree

kk. Program Title: [Maker Studies](#)
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Completion

PROGRAM DELETIONS
ll. Program Title: [COMPUTER ASSISTED GRAPHIC DESIGN CERTIFICATE](#)
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

mm. Program Title: [Associate of Science Computer Information Systems: Programming](#)
Discipline: Multimedia and Information Technology
Award Type: Crafton - A.S. Degree

nn. Program Title: [PROGRAMMING CERTIFICATE](#)
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

oo. Program Title: COMPUTER HARDWARE TECHNICIAN CERTIFICATE
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

pp. Program Title: IT Technician Certificate
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

qq. Program Title: Digital Illustration
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

rr. Program Title: WEB DESIGN CERTIFICATE
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

PROGRAM MODIFICATIONS

ss. Program Title: Associates of Science Degree Multimedia: Graphic and Media Design
Discipline: Multimedia and Information Technology
Award Type: Crafton - A.S. Degree

tt. Program Title: Graphic and Media Design Certificate
Discipline: Multimedia and Information Technology
Award Type: Crafton - Certificate of Achievement

uu. Program Title: ASSOCIATE IN ARTS IN POLITICAL SCIENCE FOR TRANSFER
Discipline: Social Science
Award Type: Crafton - A.A. Degree Major

IV. Reports/Operational Issues

V. Next Meeting: September 25, 2023