

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
February 28, 2022
Online Meeting**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Troy Dial✓
Kim Salt (Co-Chair) ✓	Wendy Goliff✓
Angela Baccari	Rick Hogrefe
Eva Bell	David Liu✓
Debbie Bogh	Lisa Mills
Jeff Burke	Shohreh Rahbarnia✓
Kristen Clements✓	Nick Reichert
Melissa Cline✓	Joshua Robles

NON-VOTING MEMBERS:

Note: ✓If Present

Joe Cabrales	Ivan Peña
Kristin Flores✓	Reyna Uribe✓
Kristina Heilgeist✓	Kay Weiss
Elizabeth Lopez	Dan Word✓
Van Muse✓	Keith Wurtz✓

1. Approval of Minutes February 14, 2022

The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

- A. COMMST 100 Elements of Public Speaking

The committee approved COMMST 100 as a six-year revision. The Distance Education component (hybrid) was also approved.

Note: Course is currently equated with COMMST 100 at SBVC

Student Learning Outcomes: No changes

New Departmental Recommendation: Concurrent enrollment in ENGL 010 or eligibility for ENGL 101

***Note: Changes need to be updated in Colleague only**

B. COMMST 100H Elements of Public Speaking – Honors

The committee approved COMMST 100H with a prerequisite of Acceptance into the College Honors Institute as a six-year revision.

Note: Course will equate with COMMST 100H at SBVC

Student Learning Outcomes: Revised

C. COMMST 111 Interpersonal Communication

The committee approved COMMST 111 as a six-year revision.

Note: Course will equate with COMMST 111 at SBVC

Student Learning Outcomes: Revised

D. COMMST 111H Interpersonal Communication – Honors

The committee approved COMMST 111H with a prerequisite of Acceptance into the College Honors Institute as a six-year revision.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: Revised

E. COMMST 174 Communication in a Diverse World

The committee approved COMMST 174 as a six-year revision. The Distance Education component (hybrid) was also approved.

- **New Course Title:** Intercultural Communication in a Diverse World

Note: Course is currently equated with COMMST 174 at SBVC

Student Learning Outcomes: No change

F. POLIT 110 Introduction to Political Theory

The committee approved POLIT 110 as a six-year revision.

Note: Course will equate with POLIT 110 at SBVC

Student Learning Outcomes: New

NEW COURSES

G. MULTI 191 History, Practices, and Culture of Making

The course has been tabled.

H. VOC/N 624 Home Health Aid Theory

Regional community colleges have not issued any awards annually in home health aide programs over the last three academic years. Other postsecondary educational institutions in the region have issued 22 awards annually over the previous three academic years in programs related to home health and personal care aides. Employment for home health and personal care aides is expected to increase by 33% through 2025, with 13,308 job openings annually. The HHA course is a second certificate offered by the California Department of Public Health (CDPH) for a student who has completed the Certified Nursing Assistant (CNA) program. This course awards the student 26 continuing education units for the CNA to maintain their state certification and adds advanced skills and certification that allow them to gain a job at a home health or hospice agency with increased pay.

The committee approved CNA/N 624 as a new course. For consistency Kim will change the Course ID from VOC/N 624 to CNA/N 624. Also, the course was approved for Emergency Remote Instruction. Also, the Limitation on Enrollment was revised to: Must attend a mandatory information session. Then, once provisionally accepted, must attend a mandatory orientation, meet all health requirements, and clear background check. Must be 18 years or older. No high school or GED required. Students must have an active CNA certificate with the state of CA OR have completed the Crafton Hills College CNA program within 1 month of start of HHA (waives requirement of active CNA cert).

Kim let Dan know if Amanda needs help with the certificate, to send the courses for the certificate to either Kim/Gwen and they would be happy to add the courses for her.

- **Discipline:** Certified Nursing Assistant Non Credit
- **Department:** Allied Health Services
- **Course Title:** Home Health Aide Theory
- **Course ID:** CNA/N 624
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Units:**
- **Minimum Semester Hours:**
- **Lecture:** 27

- **Catalog Description:** This noncredit course focuses on the fundamental principles of basic nursing care necessary to meet the hygiene, comfort, and safety needs of residents. The identification and reporting of resident abuse along with development of skills in communication and interpersonal relations will be discussed. The role of the CNA as part of the health care team and practice of skills to pass the state certification exam are highlighted. The course follows the guidelines established by the California Department of Public Health (CDPH). Successful completion of the course does not ensure certification, which is obtained through the CDPH. Application and related forms are provided at the information session.
- **Schedule Description:** Fundamental principles of providing basic nursing care to meet hygiene, comfort, and safety needs of residents. Focus on developing effective communication, respecting resident's rights, and preventing and reporting resident abuse. The class follows the guidelines established by the California Department of Public Health (CDPH), Title 22, Chapter 5, Section 2.5.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

I. VOC/N 625 Home Health Aide Clinical

Regional community colleges have not issued any awards annually in home health aide programs over the last three academic years. Other postsecondary educational institutions in the region have issued 22 awards annually over the previous three academic years in programs related to home health and personal care aides. Employment for home health and personal care aides is expected to increase by 33% through 2025, with 13,308 job openings annually. The HHA course is a second certificate offered by the California Department of Public Health (CDPH) for a student who has completed the Certified Nursing Assistant (CNA) program. This course awards the student 26 continuing education units for the CNA to maintain their state certification and adds advanced skills and certification that allow them to gain a job at a home health or hospice agency with increased pay.

The committee approved CNA/N 625 as a new course. For consistency Kim will change the Course ID from VOC/N 625 to CNA/N 625. Also, the Limitation on Enrollment was revised to:

Must attend a mandatory information session. Then, once provisionally accepted, must attend a mandatory orientation, meet all health requirements, and clear background check. Must be 18 years or older. No high school or GED required. Must be co-enrolled with HHA 100. Must have an active CNA certificate to enroll unless just completing the Crafton Hills College CNA program within 1 month.

- **Discipline:** Certified Nursing Assistant Non Credit
- **Department:** Allied Health Services
- **Course Title:** Home Health Aide Clinical
- **Course ID:** CNA/N 625
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None

- **Semester Units:**
- **Minimum Semester Hours:**
Clinical: 54
- **Catalog Description:** This noncredit course focuses on the application of the fundamental principles of basic nursing care necessary to meet the hygiene, comfort, and safety needs of residents in the home. The identification and reporting of resident abuse along with development of skills in communication and interpersonal relations will be discussed. The role of the HHA as part of the health care team and practice of skills to safely function independently in the home environment are highlighted. The course follows the guidelines established by the California Department of Public Health (CDPH). Successful completion of the course does not ensure certification, which is obtained through the CDPH. Application and related forms are provided at the information session.
- **Schedule Description:** The application of the fundamental principles of providing basic nursing care to meet hygiene, comfort, and safety needs of residents in the home environment. Focus on developing effective communication, respecting resident's rights, and preventing and reporting resident abuse. The class follows the guidelines established by the California Department of Public Health (CDPH), Title 22, Chapter 5, Section 2.5.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

3. Operational Issues

- Gwen and Kim are recommending that when items on the agenda are tabled, the item will not be added to the agenda until someone from the department makes the request.
- Kim provided an update on Meta: The sandbox is dead because our data has been integrated into the new system. Kim and Gwen are reviewing the data for accuracy to meet Friday's deadline. Some of the issues are: Implementation dates (future dates), cross listed courses. They are not able to cross list courses unless both courses are active or approved but Kim will clarify this on Friday. Next is the approval path. We talked about adding the Honors Coordinator to make this position aware of the honors addendum plus revising the order. Any significant changes will need Academic Senate approval. After our clean up there will be another data merge. Gwen is going to recommend to the Academic Senate a taskforce to discuss the approval path for the new curriculum software system. If you are interested, please email Gwen. SBVC will be going "Live" in March. Not sure when our "Live" date is. Hopefully, by the end of the semester. We will learn more at our next meeting on Friday.

The next Curriculum meeting will be held on **Monday, March 14 at 2 p.m. online. The link will be sent with the agenda.**