

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
October 11, 2021
Online Meeting**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair)	Troy Dial✓
Kim Salt (Co-Chair) ✓	Wendy Goliff✓
Angela Baccari	Rick Hogrefe✓
Eva Bell	David Liu✓
Debbie Bogh✓	Lisa Mills
Jeff Burke	Shohreh Rahbarnia✓
Kristen Clements	Nick Reichert✓
Melissa Cline	Joshua Robles✓

NON-VOTING MEMBERS:

Note: ✓If Present

Joe Cabrales	Ivan Peña
Kristin Flores✓	Reyna Uribe✓
Kristina Heilgeist✓	Kay Weiss
Elizabeth Lopez	Dan Word✓
Van Muse	Keith Wurtz✓

VISITORS:

1. Approval of Minutes September 27, 2021.

The minutes were approved with corrections.

Kim stated that there are a bunch of course outlines at the originator step. An email was sent to faculty to remind them that courses will need to be launched to begin the approval process.

2. Action Items

COURSE MODIFICATIONS

- A. COMMST 100 Elements of Public Speaking

Keith is going to email Rick Hogrefe his recommendations:

- Departmental Recommendation: Remove Eligibility for ENGL 101. This is intended for Acceptance into the College Honors Institute.
- SLOs do not match. Objectives are different.

The course was tabled.

B. COMMST 100H Elements of Public Speaking – Honors

The course was tabled.

COURSE DELETIONS

C. CIS 162/MULTI 171 Adobe Animate

The committee approved the deletions of CIS 162 and MULTI 171.

- Flash plugin has been officially discontinued by Adobe in 2020. The interactive features in Adobe are no longer valid, which leaves its animation features, which can be integrated in current Animation classes. This skillset is no longer in demand.

3. Operational Issues:

- Kim updated the committee on Meta. The new course format is almost done, the ETC Committee is reviewing the Distributed Education piece. Next on the list are programs. Kim also shared some information on courses with honors. You can add to the honors addendum, that it will attach to the non honors course so that the courses will be identical with the exception of the honors specific assignments, and content. This will greatly aid in the curriculum committee knowing that the courses are the same otherwise. Additionally, by having the honors content specifically noted, it will help out Troy as she has to indicate the honors assignments and content when submitting courses for approval.

The next Curriculum meeting will be held on **Monday, October 25 at 2 p.m. online. The link will be sent with the agenda.**