

**CRAFTON HILLS COLLEGE  
CURRICULUM COMMITTEE  
MINUTES  
September 27, 2021  
Online Meeting**

**VOTING MEMBERS:**

**Note:** ✓ If Present

<b>Gwen DiPonio (Co-Chair) ✓</b>	Troy Dial✓
<b>Kim Salt (Co-Chair) ✓</b>	Wendy Goliff✓
Angela Baccari	Rick Hogrefe✓
Eva Bell	David Liu✓
Debbie Bogh✓	Lisa Mills✓
Jeff Burke	Shohreh Rahbarnia✓
Kristen Clements✓	Nick Reichert✓
Melissa Cline	Joshua Robles✓

**NON-VOTING MEMBERS:**

**Note:** ✓If Present

Joe Cabrales	Ivan Peña✓
Kristin Flores✓	Reyna Uribe
Kristina Heilgeist✓	Kay Weiss
Elizabeth Lopez	Dan Word✓
Van Muse✓	Keith Wurtz✓

**VISITORS:**

Jeff Cervantez  
Kenny George  
Julie McKee

1. Approval of Minutes for September 13, 2021.

The minutes were approved with corrections.

Debbie was not able to access the last Zoom meeting. We need to watch our emails prior to the meeting in case someone is having a problem logging in.

2. Action Items

**COURSE MODIFICATIONS**

- A. ASL 020 Advanced American Sign Language for Medical Personnel

The committee approved ASL 020 with a prerequisite of ASL 103 as a six-year revision. Keith did not see an Emergency DE Addendum for the course. It may have been intentional; Gwen will check to see if it was missed.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: Revised

- **Semester Units:** Kristina needs to be notified that the units are incorrect in the catalog. The units should be changed from 3 to 2 (This does not require Board approval. Colleague has the correct units of 2).

#### B. ENGL 250 Fiction

The department is adding more nonfiction and multicultural aspects to the course.

The committee approved ENGL 250 with a prerequisite ENGL 101 or ENGL 101H. Kim will fix the minimum Out-of-Class hours to 96.

- **New Title:** Prose
- **New Catalog Description:** Study of prose as a literary genre through readings, in-class discussions, and analytical assignments. Emphasis will be on a particular type of prose (See the current class schedule for the specific sub-genre.)
- **New Schedule Description:** Study of prose as a literary genre through readings, in-class discussions, and analytical assignments. Emphasis will be on a particular type of prose (See the current class schedule for the specific sub-genre.)

Note: Course is not currently equated with SBVC

Student Learning Outcomes: Revised

#### C. SOC 141 Race, Ethnicity and Diversity

The department is adding descriptors for Ethnic Studies.

The committee approved SOC 141.

Note: Course is currently equated with SOC 141 at SBVC

Student Learning Outcomes: Revised

#### D. SOC 141H Race, Ethnicity and Diversity – Honors

The department is adding descriptors for Ethnic Studies. Julie McKee is working with Judy Cannon to write a new course outline of record for ETHS 141H.

The committee approved SOC 141H with a prerequisite of Acceptance into the College Honors Institute. Please note that the descriptions for SOC 141 and ETHS 141, other than honors content, match.

- **New Departmental Recommendation:** Successful completion of SOC 100 or SOC 100H. Eligibility for ENGL 101
- **New Catalog Description:** Sociological study of race, ethnicity, and diversity in American society. Examination of various social conditions that affect the ever changing culture of American society. This course includes content and experiences appropriate for student wishing to earn honors credit.
- **New Schedule Description:** Sociological study of race, ethnicity and diversity in American society.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: No change

## NEW COURSES

### E. PHIL 113/BUSAD 113 Business Ethics

The course(s) helps students develop an extensive understanding of business ethics concepts and theories that apply to business. The topics that will be covered in this course include corporate social responsibility, whistleblowing, insider trading, conflict of interest, code of conduct, human rights, corporate governance, code of ethics, ethical practices, moral principles, and more.

#### **PHIL 113 Business Ethics**

The committee approved PHIL 113 as a new course. It was recommended to change the Course Objective on number 5 from “Students” to “Identify.” Kim will make the change. The courses will not be stand alone; eventually the courses will be added as electives to the business certificate and the 2.0 Business Transfer Degree. Also, an AA Degree in Finance is coming.

- **Discipline:** Philosophy
- **Department:** Social Science
- **Course Title:** Business Ethics
- **Course ID:** PHIL 113
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Units:** 3
- **Minimum Semester Hours:**
- **Lecture:** 48
- **Catalog Description:** This course explores the theoretical foundations and applications of ethics in business by examining some of the most important ethical issues facing entrepreneurs, employees, managers, consumers, and public policy makers. This course is also offered as BUSAD 113.
- **Schedule Description:** This course explores the theoretical foundations and applications of ethics in business by examining some of the most important ethical issues facing entrepreneurs, employees, managers, consumers, and public policy makers. This course is also offered as BUSAD 113.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

### **BUSAD 113 Business Ethics**

The committee approved BUSAD 113 as a new course. It was recommended to change the Course Objective on number 5 from “Students” to “Identify.” Kim will make the change. The courses will not be stand alone, eventually the courses will be added as electives to the business certificate and the 2.0 Business Transfer Degree. Also, an AA degree in Finance is coming.

- **Discipline:** Business Administration
- **Department:** Business, Economics and Noncredit
- **Course Title:** Business Ethics
- **Course ID:** BUSAD 113
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Units:** 3
- **Minimum Semester Hours:**
- **Lecture:** 48
- **Catalog Description:** This course explores the theoretical foundations and applications of ethics in business by examining some of the most important ethical issues facing entrepreneurs, employees, managers, consumers, and public policy makers. This course is also offered as PHIL 113.
- **Schedule Description:** This course explores the theoretical foundations and applications of ethics in business by examining some of the most important ethical issues facing entrepreneurs, employees, managers, consumers, and public policy makers. This course is also offered as PHIL 113.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

NOTE: After today’s meeting it was discovered that the DE component for PHIL 113/BUSAD 113 (hybrid and 100% online) were missed from the vote. It was decided to send out the vote electronically.

- Shohreh Rahbarnia made a motion to approve PHIL 113/BUSAD 113 with a DE component (hybrid and 100% online).
- Debbie Bogh second the motion

The DE components for both courses were approved.

## **COURSE DELETIONS**

### F. COMMST 120H Oral Interpretation of Literature – Honors

The committee approved the deletion of COMMST 120H.

- GE disapproval

### G. COMMST 246D Special Studies in Communication

The committee approved the deletion of COMMST 246D.

- Course is no longer offered

### H. COMMST 247C Special Studies in Communication

The committee approved the deletion of COMMST 247C.

- Course is no longer offered

### I. COMMST 248B Special Studies in Communication

The committee approved the deletion of COMMST 248B.

- Course is no longer offered

### 3. Operational Issues:

- Keith stated that he was going to bring some ideas of incorporating diversity, equity, and inclusion into curriculum at today's meeting, but is still working on the project. He is also conducting research to see what other schools are doing. He asked the committee to share their thoughts and/or ideas on the subject.
- Degrees with Deleted Courses - Keith contacted the faculty and they are working on updating the degrees. As of now, Keith has not received any updates. Keith gave Kristina Heilgeist the okay to move forward with her project.

The next Curriculum meeting will be held on **Monday, October 11 at 2 p.m. online. The link will be sent with the agenda.**