

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
August 23, 2021
Online Meeting**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Wendy Goliff
Kim Salt (Co-Chair) ✓	Rick Hogrefe
Angela Baccari	David Liu✓
Eva Bell	Lisa Mills✓
Debbie Bogh✓	Nicholas Morris
Jeff Burke	Shohreh Rahbarnia✓
Kristen Clements	Nick Reichert✓
Troy Dial✓	Joshua Robles✓

NON-VOTING MEMBERS:

Note: ✓If Present

Joe Cabrales	Reyna Uribe
Kirsten Colvey	Kay Weiss
Kristin Flores✓	Dan Word
Kristina Heilgeist✓	Keith Wurtz✓
Elizabeth Lopez	
Van Muse	

VISITOR:

1. Approval of Minutes for May 13, 2021.

The minutes were approved with corrections. Troy will send to Kelly.

2. Action Items

COURSE MODIFICATIONS

- A. ENGL 250 Prose

The course was tabled. Troy had a question as it relates to ENGL 255 Analysis of Prose.

COURSE DELETIONS

- B. ANTHRO 136 Arab Culture and Civilization

The committee approved the deletion of ANTHRO 136. The course was never offered.

C. HIST 153 History of Mexico was board approved as a deletion in November 2003.

D. Operational Issues:

- Kim reviewed the charge of the committee and updated the committee on the process being made with the new curriculum software (CurriQunet – Meta) which will be rolled out at the end of the academic year.
- Kim and Gwen worked during the summer adding new courses and templates in Meta. They also met bi-weekly with the team from CurriQunet – Meta).
- When reviewing the templates, Kim pointed out a new feature. When a cross listed course is updated for a six-year revision, it will automatically make changes to the other cross listed course.
- Meta is also working on adding the formula to calculate minimum/maximum hours based on the unit value.
- “Remote” has been added as a delivery method for Distance Education.
- The next task in CurriQunet – Meta is to start with new programs.
- In Meta, to assist you with equates, there will be a drop-down menu for San Bernardino Valley College’s courses.
- Kim will invite Josh Robles to a CurriQunet – Meta meeting to talk about block mapping for Guided Pathways and where it may fit into the new system.
- This year we are going to have to update the handbook. Keith started working on it this summer.

The next Curriculum meeting will be held on **Monday, September 13 at 2 p.m. online. The link will be sent with the agenda.**