

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
May 10, 2021
Online Meeting**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Wendy Goliff✓
Kim Salt (Co-Chair) ✓	Rick Hogrefe
Angela Baccari	David Liu✓
Eva Bell	Nicholas Morris
Debbie Bogh✓	Shohreh Rahbarnia✓
Jeff Burke✓	Nick Reichert✓
Kristen Clements✓	Joshua Robles✓
Troy Dial	Shelley Smith✓

NON-VOTING MEMBERS:

Note: ✓If Present

Joe Cabrales	Reyna Uribe✓
Kirsten Colvey	Kay Weiss
Kristin Flores✓	Dan Word
Kristina Heilgeist✓	Keith Wurtz✓
Elizabeth Lopez	
Van Muse	

VISITOR:

Oscar Ho
Melissa Cline

1. Approval of Minutes for April 26, 2021.

The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

- A. EMS 067 Electronic Patient Care Reporting – Field

The committee approved EMS 067 as a six-year revision with a corequisite of EMS 020. The Distance Education component was also approved (100% online).

- **New Semester Units:** 2
- **New Minimum Semester Hours:**
Lecture: 16 (no change)
Clinical: 24

Field: 24

- **New Catalog Description:** Students will learn how to document critical patient information through the use of electronic patient care reporting during the clinical and field participation in the EMT program.
- **New Schedule Description:** Guide students in the use of electronic patient care reporting during the clinical and field section of the Emergency Medical Technician program.

Note: Course is not offered at SBVC

Student Learning Outcomes: No change

B. MATH 250 Single Variable Calculus I

The committee approved MATH 250 as a six-year revision with a prerequisite of eligibility for MATH 250 as determined through the Crafton Hills College assessment process or MATH 102 and MATH 103, both with a grade of C or better, or MATH 160 with a grade of C or better.

- **New Prerequisite:** Eligibility for MATH 250 as determined through the Crafton Hills College assessment process, or MATH 102 and MATH 103, both with a grade of C or better, or MATH 160 with a grade of C or better

Note: There was an error on the agenda and the course is currently equated with MATH 250 at SBVC.

Student Learning Outcomes: No change

C. READ 100 College Academic Reading

The committee approved READ 100 as a six-year revision.

- **New Prerequisite:** None

Note: Course is currently equated with READ 100 at SBVC

Student Learning Outcomes: New

D. RESP 238 Entry Level and Advanced Practitioner Examinations: Review and Seminar

The committee approved RESP 238 with a prerequisite of RESP 230, RESP 231, RESP 232, and RESP 233 and corequisites of RESP 234, RESP 235, RESP 236, and RESP 237. Kim updated the out-of-class minimum hours to 136 and added an emergency DE back on the course. This information was on the original course but when the author tried to update the course the information was deleted by mistake.

- **New Catalog Description:** Add: Graded on a Pass or No Pass basis only.
- **New Schedule Description:** Add: Graded on a Pass or No Pass basis only.

Note: Course is not offered at SBVC

Student Learning Outcomes: No change

NEW COURSES

E. ETHS 162/ENGL 162 Asian American Literature

ETHS 162 provides CHC students with an opportunity to study the English literature of writers of Asian heritages. These works include novels, short stories, plays, poems, and song lyrics. Many students who have been introduced to multi-cultural literature in high school and students interested in literature of Asian writers in English have requested this course. This course transfers to CSU.

The committee approved ETHS 162 with a prerequisite of ENGL 101 or ENGL 101H as a new course. Kim will add the missing three units and 96 out-of-class minimum hours. The emergency DE will need to be added and the SLOs will need to align with ETHS 162/ENGL 162.

ETHS 162 Asian American Literature

- **Discipline:** Ethnic Studies
- **Department:** Social Sciences
- **Course Title:** Asian American Literature
- **Course ID:** ETHS 162
- **Prerequisite:** ENGL 101 or ENGL 101H
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Units:** 3
- **Minimum Semester Hours:**
Lecture: 48
- **Catalog Description:** Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ENGL 162.
- **Schedule Description:** Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ENGL 162.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

ENGL 162 Asian American Literature

ENGL 162 provides CHC students with an opportunity to study the English literature of writers of Asian heritages. These works include novels, short stories, plays, poems, and song lyrics. Many students who have been introduced to multi-cultural literature in high school and students interested in literature of Asian writers in English have requested this course. This course transfers to CSU.

The committee approved ENGL 162 with a prerequisite of ENGL 101 or ENGL 101H as a new course. Kim will add 96 out-of-class minimum hours. The emergency DE will need to be added and the SLOs will need to align with ENGL 162/ETHS 162.

- **Discipline:** English
- **Department:** English and Reading
- **Course Title:** Asian American Literature
- **Course ID:** ENGL 162
- **Prerequisite:** ENGL 101 or ENGL 101H
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Units:** 3
- **Minimum Semester Hours:**
Lecture: 48
- **Catalog Description:** Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ETHS 162.
- **Schedule Description:** Study of the literature, plays, poetry, film, and lyrics representative of Asian literature. This course includes written analyses. This course is also offered as ETHS 162.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

3. GE Patterns Process/Checklist

Kim reported that years ago there used to be a GE Task force that would make the decisions regarding local GE and then it moved to the Curriculum Committee. A process was never developed. Next year when a new course is going through the approval process, we should ask the author where the course fits into the local GE Pattern/Why?

The Curriculum Handbook located on the Curriculum website is in desperate need of an update. It was suggested that we have one document for all the information. The following items will need to be reviewed for the handbook. Keith indicated that he would have a committee work on this over the summer.

- Guidelines for Local GE Patterns
- Six-year Review Criteria
- Curriculum Check Sheet
- Honors Courses Rubric for CurricuNet
- Six-year Review Course Revision Instructions
- Standards for Credit Hours Calculations
- Honors Courses, Curriculum Bylaws
- Plus, any other items

NOTE: CurricuNet User's Guide will be replaced with the new CurriQunet Guide.

The committee finished working on the GE Patterns for Kristina for the catalog.

4. Operational Issues:

- Keith:
 - Keith reported that Crafton was one of the only colleges to get Ethnic Studies approved.
 - The CurriQunet Implementation Kick-Off meeting is scheduled on May 14th.
- Kim:
 - Kim thanked everyone for all their hard work this year and she hopes they will continue to serve on the committee again in the fall. She reminded everyone now that you understand how the process works you can help others in your department. Also, now that the District has purchased the new curriculum software, CurriQunet, this is a wonderful opportunity to fix things that you do not like about our current system, CurricuNet.

The next Curriculum meeting will be held on **Monday, August 23 at 2 p.m. online. The link will be sent with the agenda.**