

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
March 8, 2021
Online Meeting**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Wendy Goliff✓
Kim Salt (Co-Chair) ✓	Rick Hogrefe✓
Angela Baccari	David Liu✓
Eva Bell	Nicholas Morris
Debbie Bogh✓	Shohreh Rahbarnia
Jeff Burke✓	Nick Reichert✓
Kristen Clements✓	Joshua Robles✓
Troy Dial✓	Shelley Smith✓

NON-VOTING MEMBERS:

Note: ✓If Present

Joe Cabrales	Reyna Uribe
Kirsten Colvey	Kay Weiss
Kristin Flores	Dan Word✓
Kristina Heilgeist✓	Keith Wurtz✓
Elizabeth Lopez	
Van Muse	

VISITORS:

Kenny George
Sam Truong

1. Approval of Minutes for February 22, 2021.

The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

- A. ACCT 208 Introduction to Financial Accounting

The committee approved ACCT 208 as a six-year revision. The Distance Education component was also approved (hybrid and 100% online). The textbooks will be updated.

- **New Catalog Description:** Introduction to financial accounting is the development and communication of financial information that is useful to investors, creditors, and others to make decisions. The course provides a foundation to the fundamental concepts and procedures of financial accounting including the use, of recording, analyzing, and communicating financial information including income determination, assets and liability relationships and preparation of financial statements. Course material covered includes the accounting environment, accounting cycle, application of generally accepted accounting principles, ethics, financial statements, operating, investing, and financing activities.
- **New Schedule Description:** Introduction to financial accounting is the development and communication of financial information that is useful to investors, creditors, and others to make decisions. The course provides a foundation to the fundamental concepts and procedures of financial accounting including the use, of recording, analyzing, and communicating financial information including income determination, assets and liability relationships and preparation of financial statements. Course material covered includes the accounting environment, accounting cycle, application of generally accepted accounting principles, ethics, financial statements, operating, investing, and financing activities.

Note: Course is currently equated with ACCT 200 at SBVC

Student Learning Outcomes: No change

B. ACCT 209 Introduction to Managerial Accounting

The committee approved ACCT 209 with a prerequisite of ACCT 208 as a six-year revision. The Distance Education component was also approved (hybrid and 100% online). Textbooks will be updated.

- **New Catalog Description:** Introduction to managerial accounting is a continuation of financial accounting with an emphasis on analysis of accounting methods providing data for optimal managerial decisions, implementation and control. Topics include cost allocation; cost, volume and price relationships; product cost accounting and control systems; operations and capital budgeting, and related behavioral, reporting and information processing aspects.
- **New Schedule Description:** Introduction to managerial accounting is a continuation of financial accounting with an emphasis on analysis of accounting methods providing data for optimal managerial decisions, implementation and control. Topics include cost allocation; cost, volume and price relationships; product cost accounting and control systems; operations and capital budgeting, and related behavioral, reporting and information processing aspects.

Note: Course is currently equated with ACCT 201 at SBVC

Student Learning Outcomes: No change

C. BIOL 131 Populations and Organisms

Kim removed MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process as part of the prerequisite. Also, the cap was changed back to 26 since the honors course is not offered every term.

The committee approved BIOL 131 (one opposed/Shelley) with a prerequisite of BIOL 130 or BIOL 130H as a six-year revision.

- **New Prerequisite:** BIOL 130 or BIOL 130H
- **New Departmental Recommendation:** Eligibility for ENGL 101
- **New Catalog Description:** One of a sequence of two courses required for students majoring in biology and other natural sciences, as well as pre-medicine, pre-veterinarian, and other pre-professional programs. Focus on the study of the diversity of organisms through a review of comparative structure, physiology, development, and evolution. Topics include population genetics, classification, and interactions of populations at the species, community, and ecosystem levels.
- **New Schedule Description:** One of a sequence of two courses required for students majoring in biology and other natural sciences, as well as pre-medicine, pre-veterinarian, and other pre-professional programs. Focus on the study of the diversity of organisms through a review of comparative structure, physiology, development, and evolution.

Note: Course will equate with BIOL 207 at SBVC

Student Learning Outcomes: New

D. BIOL 131H Populations and Organisms – Honors

Kim removed MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process as part of the prerequisite.

The committee approved BIOL 131H (one opposed/Shelley) with a prerequisite of Acceptance into the College Honors Institute and BIOL 130 or BIOL 130H as a six-year revision.

- **New Prerequisite:** Acceptance into the College Honors Institute and BIOL 130 or BIOL 130H
- **New Departmental Recommendation:** None
- **New Schedule Description:** One of a sequence of two courses required for students majoring in biology and other natural sciences, as well as pre-medicine, pre-veterinarian, and other pre-professional programs. Focus on the study of the diversity of organisms through a review of comparative structure, physiology, development, and evolution. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: Course is not currently equated with SBVC

Student Learning Outcomes: New

E. BUSAD 103 Human Resources Management

The committee approved BUSAD 103 as a six-year revision. The Distance Education component was also approved (hybrid and 100% online). The textbooks will be updated. Kim will add "Transfers to CSU" under Need for the Course.

Note: Course is currently equated with BUSAD 110 at SBVC

Student Learning Outcomes: No change

F. BUSAD 105 Entrepreneurship and Small Business Management

The committee approved BUSAD 105 as a six-year revision. The Distance Education component was also approved (hybrid and 100% online). The textbooks will be updated.

Note: Course will equate with BUSAD 105 at SBVC

Student Learning Outcomes: No change

G. BUSAD 145 Business Communication

The course was tabled

- BUSAD 145 is cross listed with COMMST 145. Rick and Kenny are planning to meet with Keith after the meeting today to discuss the courses.

H. BUSAD 155 Human Relations in the Workplace

The course was tabled

- BUSAD 155 is cross listed with COMMST 155. Rick and Kenny are planning to meet with Keith after the meeting today to discuss the courses.

I. CSCI 200/MATH 200 Discrete Structures

The following rationale was an error on the agenda: Adding prerequisite of MATH 095 or eligibility for MATH 102 as determined through the Crafton Hills College assessment process.

Kenny is having a hard time finding faculty to teach the course since it is not offered with a Distance Education component. Josh will relay the message to the Math department.

CSCI 200

The committee approved CSCI 200 with a prerequisite of MATH 250 and CSCI 110.

- **New Schedule Description:** Add to end of description: This course is also offered as MATH 200.

Note: Course will equate with CS 130 at SBVC

Student Learning Outcomes: No change

MATH 200

The committee approved MATH 200 with a prerequisite of MATH 250 and CSCI 110.

- **New Schedule Description:** Add to end of description: This course is also offered as CSCI 200.

Note: Course will equate with CS 130 at SBVC

Student Learning Outcomes: No change

J. MARKET 106 Retail Management

The committee approved MARKET 106 as a six-year revision. The Distance Education component was also approved (hybrid and 100% online). Kim will add "Transfers to CSU" under Need for the Course.

Note: Course is currently equated with BUSAD 112 at SBVC

Student Learning Outcomes: No change

K. RESP 050 Introduction to Respiratory Care

The committee approved RESP 050 as a six-year revision. The Distance Education component was also approved (hybrid).

Note: Course is not offered at SBVC

Student Learning Outcomes: New

L. RESP 132 Pulmonary Assessment

Kim removed the prerequisite of Acceptance into the Respiratory Care Program as it is a requirement of RESP 130 and does not need to be repeated on every course. Kim fixed the percentages on the Assignments and Methods of Evaluation.

The committee approved RESP 132 as a six-year revision. The corequisites of RESP 130, RESP 131, and RESP 133 were approved as well as the Distance Education component (hybrid).

- **New Prerequisite:** None

Note: Course is not offered at SBVC

Student Learning Outcomes: New

M. RESP 136 Fundamentals of Respiratory Care Skills II

The committee approved RESP 136 with a prerequisite of RESP 130, RESP 131, RESP 132, and RESP 133 as a six-year revision. The corequisites of RESP 134, RESP 135, RESP 137, RESP 138, and RESP 139 were approved as well as the Distance Education component (hybrid).

Note: Course is not offered at SBVC

Student Learning Outcomes: New

N. RESP 209A Clinical Refresher: Advanced Clinical Application I

The committee approved RESP 209A with a prerequisite of 233.

Note: Course is not offered at SBVC

Student Learning Outcomes: New

O. RESP 234 Advanced Theory of Respiratory Care II

The committee approved RESP 234 with a prerequisite of Successful completion of RESP 230, RESP 231, RESP 232, and RESP 233 as a six-year revision. The corequisites of RESP 235, RESP 236, RESP 237, and RESP 238 were approved as well as the Distance Education component (hybrid).

- **New Prerequisite:** Successful completion of RESP 230, RESP 231, RESP 232, and RESP 233

Note: Course is not offered at SBVC

Student Learning Outcomes: New

DE ONLY

P. PHIL 105H Introduction to Ethics: Moral Values in Today's Society – Honors

The committee approved PHIL 105H with a Distance Education component only (hybrid and 100% online)

EMERGENCY ITEM ADDED:

NEW PROGRAM

Associate in Science in Business Administration for Transfer 2.0

Troy reported that the State Chancellor's office added the Business Administration 2.0 template a few weeks ago with colleges approved to use the template beginning this summer. If the degree is approved today, this version will be effective at Crafton Fall 2021. This will give continuing students the opportunity to complete a version that more CSU majors are likely to deem similar. Fall 2022 is the State deadline. The changes that were made to the degree are: added a second Math- (Statistics will be required, and students can take Business Calculus, College Algebra, or Calculus); removed CIS 101; all courses are Core; units are not much higher.

The committee approved the Associate in Science in Business Administration for Transfer 2.0 as a new degree. Troy will let Kim know when the degree is approved by the State. After the degree gets approved by the State, Kenny will submit the Associate in Science in Business Administration for Transfer (1.0) degree for deletion.

ASSOCIATE IN SCIENCE IN BUSINESS ADMINISTRATION FOR TRANSFER 2.0

The Associate in Science-Transfer (AS-T) degree in Business Administration at Crafton Hills College is designed to meet the needs of students transferring to a California State University who intend to major in accounting, finance, international business, management, marketing, or another business-related field of study.

REQUIRED CORE COURSES		Units
ACCT 208	Introduction to Financial Accounting	4
ACCT 209	Introduction to Managerial Accounting	4
BUSAD 210	Business Law	3
ECON 200	Principles of Macroeconomics	3
or		
ECON 200H	Principles of Macroeconomics – Honors	3
ECON 201	Principles of Microeconomics	3
or		
ECON 201H	Principles of Microeconomics – Honors	3
MATH 102	College Algebra	5
or		
MATH 141	Calculus for Business	4
or		
MATH 250	Single Variable Calculus I	4
MATH 110	Introduction to Probability and Statistics	4
or		
MATH 110H	Introduction to Probability and Statistics – Honors	4
or		
PSYCH 120	Statistics for the Social and Behavioral Sciences	4
BUSAD 100	Introduction to Business	3
or		
BUSAD 145	Business Communication	4
Total Units		28 - 30

3. Operational Issues

- Rick made a motion to nominate Kim and Gwen as Curriculum Co-Chairs. The committee approved to reelected Kim and Gwen as Co-Chairs for next year. Kim will send the committee's recommendation to the Academic Senate.
- The committee selected CurricUNET (new and improved) as the college's new curriculum software. Gwen will send the committee's recommendation to the Academic Senate.

The next Curriculum meeting will be held on **Monday, April 12 at 2 p.m. online. The link will be sent with the agenda.**