CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
December 14, 2020
Online Meeting

VOTING MEMBERS:
Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Wendy Goliff✓
Kim Salt (Co-Chair) ✓	Rick Hogrefe
Angela Baccari✓	David Liu✓
Eva Bell✓	Nicholas Morris
Debbie Bogh	Shohreh Rahbarnia✓
Jeff Burke✓	Nick Reichert✓
Kristen Clements✓	Joshua Robles
Troy Dial✓	Shelly Smith✓

NON-VOTING MEMBERS:
Note: ✓If Present

Joe Cabrales	Reyna Uribe
Kirsten Colvey	Kay Weiss
Kristin Flores	Dan Word
Kristina Heilgeist✓	Keith Wurtz✓
Elizabeth Lopez	
Van Muse✓	

VISITORS:
Shannon Cardoza
Branden Mullenix
Sam Truong
Paul Jacques

Because of the long agenda an introduction of the new members will be done at the next meeting.

1. Approval of Minutes for November 9, 2020.

    The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

A. BIOL 100 General Biology

    The committee approved BIOL 100 as a six-year revision.

- **New Schedule Description:** Non-major's introduction to biology with an emphasis on scientific analysis and problem solving. Offers a broad understanding of the living world from cellular and molecular levels to anatomy, physiology, evolution, and ecology.

Note: The course is currently equated with BIOL 100 at SBVC.

Student Learning Outcomes: New

B. DANCE 101 Modern Dance I

The committee approved DANCE 101 as a six-year revision. Kim will add transfers to UC under Need for the Course.

Note: The course is currently equated with DANCE 101A at SBVC.

Student Learning Outcomes: New

C. DANCE 102 Modern Dance II

The committee approved DANCE 102 as a six-year revision with a prerequisite of DANCE 101. Kim will add transfers to UC under Need for the Course.

Note: The course is currently equated with DANCE 102A at SBVC.

Student Learning Outcomes: New

- **New Catalog Description:** A continuation of DANCE 101. Ongoing study of modern dance technique emphasizing structured improvisation and choreographed sequences at an intermediate level. Further exploration of the history and culture of modern dance and modern dance theory including the movement vocabularies of Graham, Horton, Cunningham, Limon and the post modern and contemporary styles of today.

D. DANCE 174X4/THART 174X4 Dance Production Workshop

DANCE 174X4

The committee approved DANCE 174X4 as a six-year revision.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

THART 174X4

The committee approved THART 174X4 as a six-year revision. It will be submitted as a new course because it was never approved by the State.

- **Discipline:** Theatre Arts
- **Department:** Fine Arts
- **Course Title:** Dance Production Workshop

- **Course ID:** THART 174X4
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** Audition with instructor
- **Semester Unit:** 2
- **Minimum Semester Hours:**
  Lecture: 16
  Lab: 48
- **Catalog Description:** Preparation, rehearsal, production and performance of dance pieces. This course may be taken four times. This course is also offered as DANCE 174X4.
- **Schedule Description:** Preparation, rehearsal, production and performance of dance pieces.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

E. EA 907 Diagnostic Assessment (Old Title: Learning Disability Assessment)

The committee approved EA 907 as a six-year revision. This course was Board approved on January 19, 2017 with a title change but was never updated in Colleague/Catalog. It will be corrected moving forward.

- **New Course Title:** Diagnostic Assessment

Note: The course will equate with SDEV 900 at SBVC.

Student Learning Outcomes: New

F. EA 920 Self Advocacy and Strategies for Success

The committee approved EA 920 as a six-year revision.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

G. EA 925 Access Technology Support Lab

The committee approved EA 925 as a six-year revision.

- **New Schedule Description:** Practical introduction to assistive technology for students with disabilities, however all students are eligible to enroll**.**

Note: The course is currently equated with SDEV 901X3 at SBVC.

Student Learning Outcomes: New

H. ENGL 150/RELIG 150 Classical Mythology

The course was tabled.

- RELIG 150 did not have a DE addendum

I. ENGL 155 Children's Literature

Keith stated that the Student Learning Outcomes (SLOs) submitted for all the English courses are very general and need to be rewritten to include specific components of the course. Gwen will bring the information back to the department and the SLOs will be rewritten.

The committee approved ENGL 155 as a six-year revision with a prerequisite of Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. The DE component was also approved (hybrid and 100% online). The Student Learning Outcomes will be updated.

- **New Prerequisite:** Eligibility for ENGL 101 as determined through the Crafton Hills College assessment process

Note: The course is currently equated with ENGL 155 at SBVC.

Student Learning Outcomes: No change

J. ENGL 155H Children's Literature – Honors

The committee approved ENGL 155H as a six-year revision with a prerequisite of Acceptance into the College Honors Institute. The Student Learning Outcomes will be updated.

Note: Error on agenda – No DE Approval.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

K. ENGL 160 Literature by Women

The committee approved ENGL 160 as a six-year revision with a prerequisite of ENGL 010 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process. The DE component was also approved (hybrid and 100% online). The Student Learning Outcomes will be updated.

Note: The course is currently equated with ENGL 161 at SBVC.

Student Learning Outcomes: No change

L. ENGL 260 Survey of American Literature I

The committee approved ENGL 260 as a six-year revision with a prerequisite of ENGL 101 or ENGL 101H. The Student Learning Outcomes will be updated.

Note: The course will equate with ENGL 260 at SBVC.

Student Learning Outcomes: No change

M. ENGL 261 Survey of American Literature II

The committee approved ENGL 261 as a six-year revision with a prerequisite of ENGL 101 or ENGL 101H. The Student Learning Outcomes will be updated.

Note: The course is currently equated with ENGL 261 at SBVC.

Student Learning Outcomes: No change

N. ENGL 270 Survey of British Literature I

The committee approved ENGL 270 as a six-year revision with a prerequisite of ENGL 101 or ENGL 101H. The Student Learning Outcomes will be updated.

Note: The course is currently equated with ENGL 270 at SBVC.

Student Learning Outcomes: No change

O. ENGL 271 Survey of British Literature II

The committee approved ENGL 271 as a six-year revision with a prerequisite of ENGL 101 or ENGL 101H. The Student Learning Outcomes will be updated.

Note: The course is currently equated with ENGL 271 at SBVC.

Student Learning Outcomes: No change

P. ENGL 275 Shakespeare

The committee approved ENGL 275 as a six-year revision with a prerequisite of ENGL 101 or ENGL 101H. The Student Learning Outcomes will be updated.

Note: The course is currently equated with ENGL 275 at SBVC.

Student Learning Outcomes: New

Q. FIRET 509 Intermediate Fire Behavior (S-290)

The course was tabled.

- Concerns regarding the prerequisite.

    Prerequisite: As required by the National Wildfire Coordinating Group

R. HIST 150 Survey of Latin American History

The committee approved HIST 150 as a six-year revision. The DE component was also approved (hybrid and 100% online).

- **New Catalog Description:** An introduction to Latin American history from the pre-Columbian to modern era. A survey of the political, economic, cultural, and social history of Latin America.

Note: The course is currently equated with HIST 150 at SBVC.

Student Learning Outcomes: Revised

S. THART 250 Advanced Summer Theatre Workshop

The committee approved THART 250 as a six-year revision with a prerequisite of THART 150.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

NEW COURSES

T. ENGL 160H Literature by Women – Honors

The committee approved ENGL 160H as a new course with a prerequisite of Acceptance into the College Honors Institute. The Student Learning Outcomes will be updated.

- **Discipline:** English
- **Department:** English and Reading
- **Course Title:** Literature by Women – Honors
- **Course ID:** ENGL 160H
- **Prerequisite:** Acceptance into the College Honors Institute
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Unit:** 3
- **Minimum Semester Hours:**
  Lecture: 48
- **Catalog Description:** Survey and analysis of past and contemporary literature by women. Focuses on biographical and historical experiences of women as expressed in essays, poetry, fiction, and drama. Explores the depiction of women in historical and literary contexts as well as in art and film. This course includes content and experiences appropriate for students wishing to earn honors credit.

- **Schedule Description:** Survey and analysis of past and contemporary literature by women. Focuses on biographical and historical experiences of women as expressed in essays, poetry, fiction, and drama. Explores the depiction of women in historical and literary contexts as well as in art and film. This course includes content and experiences appropriate for students wishing to earn honors credit.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

U. ENGL 255 Analysis of Prose

English 255 is a genre course that can be subtitled in a variety of ways. This gives the English Department a flexible course that takes advantage of our faculty members' special areas of expertise while also meeting our students' need for an enlightening, transferable literature class. Transfers to CSU.

Troy will be submitting the course for GE approval. The course may also apply as an elective to the local AA degree. Not sure if the course will apply to the transfer degree.

The committee approved ENGL 255 as a new course with a prerequisite of ENGL 101 or ENGL 101H. The Student Learning Outcomes will be updated.

- **Discipline:** English
- **Department:** English and Reading
- **Course Title:** Analysis of Prose
- **Course ID:** ENGL 255
- **Prerequisite:** ENGL 101 or ENGL 101H
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Unit:** 3
- **Minimum Semester Hours:**
  Lecture: 48
- **Catalog Description:** Study of prose as a literary genre through readings, in-class discussions, and analytical assignments. Emphasis will be on a particular type of prose (See the current class schedule for the specific sub-genre.)
- **Schedule Description:** Study of prose as a literary genre through readings, in-class discussions, and analytical assignments. Emphasis will be on a particular type of prose (See the current class schedule for the specific sub-genre.)

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

V. MULTI 154 Introduction to Virtual Reality and Mixed Reality

Virtual Reality/Mixed Reality is a technology widely used in technology and entertainment industries. This field is experiencing rapid growth and has applications in a variety of professions. The majority of software applications taught in the Multimedia discipline have VR/MR capabilities. This course will give students a well-rounded knowledge of advanced features in Digital Media software. This course will be included in the new game art/game assets certificate.

The committee approved MULTI 154 as a new course with a prerequisite of MULTI 100 or MULTI 150.

- **Discipline:** Multimedia
- **Department:** Multimedia, Information Technology, and Noncredit
- **Course Title:** Introduction to Virtual Reality and Mixed Reality
- **Course ID:** MULTI 154
- **Prerequisite:** MULTI 100 or MULTI 150
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Unit:** 3
- **Minimum Semester Hours:**
  Lecture: 32
  Lab: 48
- **Catalog Description**: Introduction to emerging technologies in the field of Virtual Reality (VR) and Mixed Reality (MR) and the multitude of applications for this technology. Students will gain knowledge of industry leading technologies, hardware, software, and the basics of development for VR/MR. Includes hands-on activities with current VR/MR applications using leading VR Headsets, the VR/MR development process using an industry standard game engine. This course is designed to give the student a broad knowledge necessary to navigate this emerging field.
- **Schedule Description:** Introduction to emerging technologies in the field of Virtual Reality (VR) and Mixed Reality (MR). Covers industry leading technologies, hardware, software, and the basics of development for AR/MVR. Includes hands-on activities with current AR/VR applications using leading VR Headsets, the VAR/MR development process using an industry standard game engine.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

W. MULTI 172 Graphics for Web and Social Media

Maintaining websites and social media platforms with professionally prepared images is in high demand. These skills are applicable for a wide range of professions, such as graphic and web designers, public relations staff and outreach personal. For this reason, students, business people and computer professionals are requesting this course. This course will be part of a certificate.

The committee approved MULTI 172 as a new course. The DE component was also approved (hybrid and 100% online).

- **Discipline:** Multimedia
- **Department:** Multimedia, Information Technology, and Noncredit
- **Course Title:** Graphics for Web and Social Media
- **Course ID:** MULTI 172
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Unit:** 3
- **Minimum Semester Hours:**
  Lecture: 48
- **Catalog Description**: Create, modify, animate and optimize graphic files for publishing on the Web and Social Media Platforms.
- **Schedule Description:** Create, modify, animate and optimize graphic files for publishing on the Web and Social Media Platforms.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

X. MULTI 180 Social Media Applications

Social Media is an increasing field in industry and the public sector. The most sought-after social media professional careers are Social Media Strategist, Social Media Manager and Social Media consultant. Brand managers, outreach professionals and marketing professionals are required to maintain social media skills to remain relevant in their professional field. Social media skills are essential for entrepreneurs and professionals in digital production. This course will be part of a certificate.

The committee approved MULTI 180 as a new course. The DE component was also approved (hybrid and 100% online).

- **Discipline:** Multimedia
- **Department:** Multimedia, Information Technology, and Noncredit
- **Course Title:** Social Media Applications
- **Course ID:** MULTI 180
- **Prerequisite:** None
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Unit:** 3
- **Minimum Semester Hours:**
  Lecture: 48
- **Catalog Description**: Introduction to technologies, concepts and principles of social media applications. Provides the knowledge and skills to integrate strategies and tactics with the tools of the social web to create a successful social media presence that includes interactivity, sharing, and collaboration.

- **Schedule Description:** Introduction to technologies, concepts and principles of social media applications. Provides the knowledge and skills to integrate strategies and tactics with the tools of the social web to create a successful social media presence that includes interactivity, sharing, and collaboration.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

Y. MULTI 254 Virtual Reality and Mixed Reality Production

Virtual Reality/Mixed Reality is a technology widely used in technology and entertainment industries. This field is experiencing rapid growth and has applications in a variety of professions. The majority of software applications taught in the Multimedia discipline have VR/MR capabilities. This course will give students intermediate skills and hands-on training in this emerging technology. This course will be included in the new game art/game assets certificate.

The committee approved MULTI 254 as a new course with a prerequisite of MULTI 150 or MULTI 154.

- **Discipline:** Multimedia
- **Department:** Multimedia, Information Technology, and Noncredit
- **Course Title:** Virtual Reality and Mixed Reality Production
- **Course ID:** MULTI 254
- **Prerequisite:** MULTI 150 or MULTI 154
- **Corequisite:** None
- **Departmental Recommendation:** None
- **Semester Unit:** 3
- **Minimum Semester Hours:**
  Lecture: 48
- **Catalog Description**: This course provides intermediate skills covering the production processes in the fields of Virtual Reality (VR)/Mixed Reality (MR). Students will complete a VR/MR interactive/game prototype. Includes hands-on activities with current VR/MR applications using leading VR Headsets, the MR/VR development process using an industry standard game engine.
- **Schedule Description**: Intermediate skills in the production processes in Virtual Reality (VR)/Mixed Reality (MR). Includes hands-on activities with current VR/MR applications using leading VR Headsets, the MR/VR development process using an industry standard game engine.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

DE ONLY

Z. RESP 050 Introductory to Respiratory Care

The course was tabled. No DE addendum was attached.

- Need to find out the intent of the department. The course is in the approval path for a deletion. Not sure why it is listed for DE only.

AA. RESP 132 Pulmonary Assessment

The course was tabled. No DE addendum was attached.

- Need to find out the intent of the department. The course is in the approval path for a deletion. Not sure why it is listed for DE only.

BB. RESP 136 Fundamentals of Respiratory Care Skills II

The course was tabled. No DE addendum was attached.

- Need to find out the intent of the department. The course is in the approval path for a deletion. Not sure why it is listed for DE only.

PROGRAM MODIFICATIONS

CC.   ASSOCIATE OF SCIENCE DEGREE BIOLOGY

The committee approved the Associate of Science Degree in Biology program modifications.

ASSOCIATE OF SCIENCE DEGREE BIOLOGY

The Associate in Science (AS) degree in Biology at Crafton Hills College is designed to meet the needs of students transferring to a 2 or 4 year institution who intend to major in Biology or a related field of study.

REQUIRED COURSES:		Units
BIOL 130	Cell and Molecular Biology	4
or		
BIOL 130H	Cell and Molecular Biology – Honors	4
BIOL 131	Populations and Organisms	4
CHEM 150	General Chemistry I	5
CHEM 151	General Chemistry II	5
PHYSIC 110	General Physics I	4
PHYSIC 111 [1]	General Physics II	4

Students wishing to focus in Anatomy and Physiology may choose to complete:		Units
ANAT 150	Human Anatomy and Physiology I	4
ANAT 151	Human Anatomy and Physiology II	4

Students wishing to focus in Microbiology may choose to complete:		Units
MICRO 150	Medical Microbiology	5
or		
MICRO 102 [1]	Introductory Microbiology	4
and		
MICRO 247A	Special Problems in Microbiology	2
or		

MICRO 248A	Special Problems in Microbiology	3
Total Units:		**26 - 34**

[1]Students may substitute PHYSIC 250-251-252 in lieu of PHYSIC 110-111. See a counselor for details.
[1]Students who complete MICRO 102 must also take a special problems in microbiology course (MICRO 247A or MICRO 248A).

Lower division requirements for students interested in transferring to a four-year institution in this field may differ from associate degree requirements. Prospective transfer students should complete the general education and lower division requirements of the school to which they will be transferring. See a counselor for details. Information is also available at www.assist.org.

DD.   ASSOCIATE IN SCIENCE IN BIOLOGY FOR TRANSFER

The committee approved the Associate in Science in Biology for Transfer program modifications.

ASSOCIATE IN SCIENCE IN BIOLOGY FOR TRANSFER

The Associate in Science-Transfer (AS-T) degree in Biology at Crafton Hills College is designed to meet the needs of students transferring to a 2 or 4 year institution who intend to major in biology or a related field of study.

REQUIRED CORE COURSES:		**Units**
BIOL 130	Cell and Molecular Biology	4
and		
BIOL 131	Populations and Organisms	4
or		
BIOL 130H	Cell and Molecular Biology – Honors	4
and		
BIOL 131H	Populations and Organisms – Honors	4

REQUIRED LIST A COURSES:		**Units**
CHEM 150	General Chemistry I	5
and		
CHEM 151	General Chemistry II	5
or		
CHEM 150H	General Chemistry I – Honors	5
and		
CHEM 151H	General Chemistry II – Honors	5
PHYSIC 110	General Physics I	4
and		
PHYSIC 111	General Physics II	4
or		
PHYSIC 250	College Physics I	4
and		
PHYSIC 251	College Physics II	4
MATH 250	Single Variable Calculus I	4
Total Units:		**30**

EE. BASIC AMERICAN SIGN LANGUAGE CERTIFICATE

The committee approved the Basic American Sign Language Certificate program modifications (program learning outcomes).

BASIC AMERICAN SIGN LANGUAGE CERTIFICATE
Certificate of Achievement

This certificate provides students with the knowledge and skills necessary to communicate with intermediate proficiently in American Sign Language (ASL).

REQUIRED COURSES:		Units
ASL 101	American Sign Language I	4
ASL 102	American Sign Language II	4
ASL 103	American Sign Language III	4
ASL 104	American Sign Language IV	4
Total Units:		**16**

FF. ASSOCIATE OF ARTS DEGREE AMERICAN SIGN LANGUAGE

The committee approved the Associate of Arts Degree American Sign Language program modifications (program learning outcomes).

ASSOCIATE OF ARTS DEGREE AMERICAN SIGN LANGUAGE

The American Sign Language major at Crafton Hills College is comprised of the four introductory courses in American Sign Language and one course in Deaf Culture. Students must also complete at least two units from the list of elective courses.

REQUIRED COURSES:		Units
ASL 101	American Sign Language I	4
ASL 102	American Sign Language II	4
ASL 103	American Sign Language III	4
ASL 104	American Sign Language IV	4
ASL 115	The American Deaf Experience: Introduction to Deaf Studies	3

ELECTIVE COURSES:		Units
ASL 200	Introduction to Interpreting for the Deaf	3
ASL 105	American Sign Language V	3
ASL 205	Fingerspelling, Numbers, Classifiers, and Non-Manuals	2
Total Units:		**21 - 22**

3. Approve the Emergency Remote Instruction Outlines:

Note on Course Outline:

In emergency circumstances that require campus closure, remote instruction may be incorporated. Courses offered remotely will achieve or adapt stated learning outcomes for the remote environment. Instruction will maintain regular effective contact through conferencing and LMS applications. Instructional materials will be adapted to meet ADA compliance. Instructors will be supported through available campus resources including Alternative Media and Assistive Technology Specialist, DSPS Office, PD Lead, DE Lead, and other available resources to help ensure that instructional materials are accessible to persons with disabilities.

The committee approved the following course outlines for Emergency Remote Instruction:

Approve the Emergency Remote Instruction outlines: EMS 020, 021, 022, 023, 024, 066, 067, 068, 103, 150, 151, 152, 153, 154, 160, 161; FIRET 087, 100, 101, 102, 103, 104, 113, 114, 116, 504; SOC 100, 100H, 105, 130, 141, 141H, 145; SOWO 101; SPAN 019, 101, 102, 103; THART 100, 100H, 108, 120, 124X2, 133, 134X4, 140X2, 145, 150, 174X4, 176, 226, 245, 246ABCD.

The above courses are the last of the courses approved for fall. Moving forward we need to make sure that the note is added to the course outline of record for all new courses (if applicable).

4. Operational Issues:

- Gwen will provide Keith with a list of the courses that do not have Student Learning Outcomes.

- Keith thanked Kim and Gwen for all their work with the Emergency Remote Addendum and the committee's help with the approval of the courses.

- Keith provided an update on the software options to replace CurricUNET. A second demonstration with CourseDog will be setup for next week. Kim has provided sample courses/programs for the demonstration.

- A survey has been sent out to the campus asking for input on the three software options to replace CurricUNET. The committee will review the results and make a recommendation to the Academic Senate.

- Keith shared a screenshot of the process for selecting a vendor to replace CurricUNET:

  1. Identify the members that will participating in the demonstrations.
  2. Setup the vendor demonstrations.
  3. View and record the demonstrations for those that could not attend.
  4. Receive Quotes from Vendors.
  5. After the demonstrations, the groups will meet to discuss, review quotes and select the vendors.
  6. If both colleges select the same vendor:
     - Luke to review the project with Chancellors Cabinet for approval
     - Luke to work with Larry and Jim to secure funding
     - TESS to include in annual software budget

7. If each college selects a separate vendor:
   - Colleges will pay for the software, consulting and integration cost for the project
   - Colleges will include in their annual budget
8. Contract is signed
9. Andy will work with the vendors to setup the projects
10. Project implementation begins

Vendors:
1. CourseDog
2. CurricUNET
3. Watermark (Smart Catalog)

The next Curriculum meeting will be held on **Monday, January 25 at 2 p.m. online. The link will be sent with the agenda.**