

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
September 28, 2020
Online Meeting**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Rick Hogrefe
Kim Salt (Co-Chair) ✓	David Liu✓
Eva Bell	Nicholas Morris✓
Debbie Bogh✓	Shohreh Rahbarnia✓
Kristen Clements✓	Joshua Robles✓
Troy Dial✓	

NON-VOTING MEMBERS:

Note: ✓If Present

Joe Cabrales	Reyna Uribe
Kirsten Colvey	Kay Weiss
Kristin Flores	Dan Word
Kristina Heilgeist	Keith Wurtz✓
Elizabeth Lopez	
Van Muse	

VISITORS:

Renee Azenaro
Kenny George
Laurie Green
Dan Sullivan

1. Approval of Minutes for September 14, 2020.

The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

- A. ARABIC 101 College Arabic I

The committee approved ARABIC 101 as a six-year revision.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: Revised

B. ARABIC 102 College Arabic II

The committee approved ARABIC 102 with a prerequisite of ARABIC 101 as a six-year revision.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: Revised

C. ART 232 Life Drawing II

The committee approved ART 232 with a prerequisite of ART 132 as a six-year revision.

The course should be included on the list for Emergency DE.

- **New Catalog Description:** A continuation of ART 132. Review of essential concepts of skills of figure drawing and life drawing subjects, with focus on development of intermediate-level figure and life drawing skills with an emphasis on accurate analysis of anatomy and essential structures of life drawing subjects. Development of an individual thematic approach to figure drawing and study of advanced compositional concerns, traditional and experimental media and color.
- **New Schedule Description:** A continuation of ART 132. Review of essential concepts of skills of figure drawing and life drawing subjects, with further development of skills in intermediate-level figure drawing and life drawing subjects, with an emphasis on accurate analysis of anatomy and essential structures.

Note: The course will equate with ART 132B at SBVC. **The course is not currently equated.**

Student Learning Outcomes: New

D. ART 247D Special Projects in Art

The committee approved ART 247D with a prerequisite of Successful completion of any course in Art as a six-year revision. The course is being approved with the condition that ART 247ABC will be submitted for review to the next Curriculum meeting.

Note: The course is not currently equated with SBVC.

Student Learning Outcomes: New

E. BUSAD 100 Introduction to Business

The committee approved BUSAD 100 as a six-year revision. The DE component was also approved (100% online). Kim unlocked CurricUNET to allow Kenny George to add “government regulations” to the course content of the Course Outline.

- **New Departmental Recommendation:** None

- **New Catalog Description:** Introduction to business is a survey course providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. The course connects the multidisciplinary examination of society to the primary areas of business including: organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market; and therefore affect a business' ability to achieve its organizational goals.
- **New Schedule Description:** Introduction to business is a survey course providing a multidisciplinary examination of how culture, society, economic systems, legal, international, political, financial institutions, and human behavior interact to affect a business organization's policy and practices within the U.S. and a global society. The course connects the multidisciplinary examination of society to the primary areas of business including: organizational structure and design; leadership, human resource management, organized labor practices; marketing; organizational communication; technology; entrepreneurship; legal, accounting, financial practices; the stock and securities market; and therefore affect a business' ability to achieve its organizational goals.

Note: The course is currently equated with BUSAD 100 at SBVC.

Student Learning Outcomes: Revised

F. CD 182 Teaching in a Diverse Society

The committee approved CD 182 as a six-year revision.

The course should be included on the list for Emergency DE.

- **New Course Title:** Diversity & Child Development
- **New Departmental Recommendation:** Successful completion of CD 105
- **New Catalog Description:** This course examines the influence of diversity on all domains of child development. It addresses influences such as culture, race, socio-economic class, abilities and ethnicity on children's physical cognitive and social-emotional development. Theory and research as well as practical implications for working with children and families in an early childhood setting are addressed.
- **New Schedule Description:** This course examines the influence of diverse environments on child development. The course includes theoretical and practical implications for children, families and early childhood programs.

Note: The course is currently equated with CD 138 at SBVC.

Student Learning Outcomes: New

G. CD 212 Observation and Methods in Early Child Development

The committee approved CD 212 with a prerequisite of CD 105 as a six-year revision.

The course should be included on the list for Emergency DE.

- **New Course Title:** Observation and Assessment in Early Childhood Education
- **New Catalog Description:** Introduction to observation methodologies and assessment tools used in the field of early childhood education for the purpose of assessing and documenting child development, environments, classroom practices and interactions as well as understanding their relationship to curriculum and planning.
- **New Schedule Description:** Introduction to observation methodologies and assessment tools used in the field of early childhood education.

Note: The course is currently equated with CD 111 at SBVC.

Student Learning Outcomes: New

H. CD 250 Child Guidance and Early Learning

The committee approved CD 250 with a corequisite of CD 105 as a six-year revision.

The course should be included on the list for Emergency DE.

- **New Course Title:** Guidance of Young Children
- **New Corequisite:** CD 105
- **New Catalog Description:** This course presents a developmental approach to the guidance and discipline of young children. Effective guidance theories and methods based on development are presented for teachers and professionals working with children, including children with special needs. Effective communication methods for early childhood educators working with children and their parents will be emphasized.
- **New Schedule Description:** Effective, developmentally appropriate guidance theories and methods are presented for teachers and professionals with children and parents.

Note: The course will equate with CD 127 at SBVC. **The course is not currently equated.**

Student Learning Outcomes: New

I. EMS 150 Patient Assessment for Paramedics

The committee approved EMS 150 with a prerequisite of Admission into the Paramedic Program as a six-year revision. The corequisite of EMS 151, EMS 152, EMS 153, EMS 154, EMS 155 were also approved.

The course should be included on the list for Emergency DE.

- **New Prerequisite:** Admission into the Paramedic Program

Note: The course is not offered at SBVC.

Student Learning Outcomes: New

NEW COURSES

J. BUSAD 131 The Business of Sports

NOTE: This course was listed on the agenda by mistake.

BUSAD 131 was approved at the August 24, 2020 Curriculum meeting and submitted to the October 8, 2020 Board Meeting for approval.

K. CSCI 105 Introduction to Unix/Linux

The course was tabled.

- Waiting for someone more familiar with Computer Science.

L. CSCI 113 Programming Fundamentals: Java

The course was tabled.

- Waiting for someone more familiar with Computer Science.

DE ONLY

M. EMS 020 Emergency Medical Technician

The committee approved the DE component for EMS 020 (Hybrid). Keith mentioned that the hours looked wrong; Kim corrected the hours to 168 and 120.

NOTE: In addition to reviewing the following fire technology courses as DE the courses will also be reviewed as six-year revisions:

N. FIRET 103 Fire Protection Systems

The committee approved FIRET 103 with a prerequisite of FIRET 100 and FIRET 101. The DE component was also approved (100% online). The out of class hours of 96 were added to the course outline.

- **New Departmental Recommendation:** Eligibility for ENGL 101 and eligibility for MATH 995 as determined through the Crafton Hills College assessment process. Pass a standardized test of reading comprehension at or above the 12th grade level.
- **New Catalog Description:** Information relating to the features of design and operation of fire protection systems such as, fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler systems, water supply for fire protection and portable fire extinguishers.
- **New Schedule Description:** This course provides information relating to the features of design and operation of fire protection systems.

Note: The course is not offered at SBVC.

Student Learning Outcomes: Revised

O. FIRET 114 Principles of Fire and Emergency Services Safety and Survival

The committee approved FIRET 114 with a prerequisite of FIRET 100 and FIRET 101. The DE component was also approved (100% online).

- **New Departmental Recommendation:** Eligibility for ENGL 101 and eligibility for MATH 995 as determined through the Crafton Hills College assessment process. Pass a standardized test of reading comprehension at or above the 12th grade level.

Note: The course is not offered at SBVC.

Student Learning Outcomes: Revised

P. FIRET 116 Building Construction for Fire Protection

The committee approved FIRET 116 with a prerequisite of FIRET 100 and FIRET 101. The DE component was also approved (100% online).

- **New Departmental Recommendation:** Eligibility for ENGL 101 and eligibility for MATH 995 as determined through the Crafton Hills College assessment process.
- **New Schedule Description:** Provides the components of building construction related to firefighter and life safety.

Note: Course is not offered at SBVC.

Student Learning Outcomes: Revised

COURSE DELETIONS

Q. ARABIC 103 College Arabic III

The department does not plan to offer the course.

The committee approved the deletion of ARABIC 103

R. ARABIC 104 College Arabic IV

The department does not plan to offer the course.

The committee approved the deletion of ARABIC 104

S. ART 119 Digital Video Art

The department does not plan to offer the course.

The committee approved the deletion of ART 119.

T. ART 200 Printmaking

The department does not plan to offer the course.

The committee approved the deletion of ART 200.

U. ART 204 Contemporary Topics in American Art

The department does not plan to offer the course.

The committee approved the deletion of ART 204.

V. EMS 910 Basic Life Support – Health Care Provider

Course is no longer offered as a stand-alone class.

The committee approved the deletion of EMS 910.

W. EMS 913 Basic Cardiac Life Support – Instructor (Recertification)

The course is no longer offered.

The committee approved the deletion of EMS 913.

X. EMS 923 Advanced Cardiac Life Support – Instructor (Recertification)

The course is no longer offered as a stand-alone class.

The committee approved the deletion of EMS 923.

Y. EMS 931 Advanced Cardiac Life Support – Provider (Recertification)

The course is no longer offered as a stand-alone class.

The committee approved the deletion of EMS 931.

Z. EMS 923 Advanced Cardiac Life Support – Instructor (Recertification)

NOTE: EMS 923 was listed twice on the agenda by mistake (Letter “X” and “Z”).
EMS 912 will be added to the next agenda.

AA.SPAN 158 Spanish for Spanish Speakers II

The department does not plan to offer the course.

The committee approved the deletion of SPAN 158.

PROGRAM DELETION

BB. Associate of Arts in Arabic

ARABIC 103 and ARABIC 104 are being deleted. Without these courses there will be no Arabic program.

The committee approved the deletion of the Associate of Arts in Arabic.

3. Approve the Emergency Remote Instruction Outlines:

In emergency circumstances that require campus closure, remote instruction may be incorporated. Courses offered remotely will achieve or adapt stated learning outcomes for the remote environment. Instruction will maintain regular effective contact through conferencing and LMS applications. Instructional materials will be adapted to meet ADA compliance. Instructors will be supported through available campus resources including Alternative Media and Assistive Technology Specialist, DSPS Office, PD Lead, DE Lead, and other available resources to help ensure that instructional materials are accessible to persons with disabilities.

The committee approved the following course outlines for Emergency Remote Instruction:

GEOG 102/102H, 110/110H, 111/111H; GEOL 100/100H, 101/101H, 160, 180, 246A/B/C/D, 251, 270; HEALTH 102, 104, 263/263H; HIST 100/100H, 101/101H, 107, 135, 145, 170, 170H, 171/171H; HIT 101; HUM 101, 102, 140; JAPN 101, 103; JOUR 135; KIN/D 143ABCD, 150A, 163 ABCD, 167A; KIN/F 105ABCD, 106ABCD, 107ABCD, 108ABCD, 109AB; COMMST 110, 120, 155; BUSAD 155.

The committee approved the above list. Keith will look into why JAPN 102 is not included on the list.

4. Operational Issues:

- With the courses being deleted in Art; Renee will update the academic programs in her department.
- With the courses that were deleted in French and Russian, Gwen will email Breanna and ask her to update the academic programs affected by those course deletions.
- Although the “**Proposal Impact**” screen in CurricUNET is a good source of information it is not always accurate.

The next Curriculum meeting will be held on **Monday, October 12 at 2 p.m. online. The link will be sent with the agenda.**