

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
April 10, 2017**

VOTING MEMBERS:

Note: ✓ If Present

Troy Dial ✓	Dianne Purves ✓
Gwen DiPonio ✓	Gary Reese
Laurie Green ✓	Kim Salt (Chair) ✓
Catherine Hendrickson ✓	Michael Sheahan
Rick Hogrefe ✓	Sherri Wilson ✓
Robert McAtee	

NON-VOTING MEMBERS:

Note: ✓ If Present

Kathy Bakhit ✓	
Kirsten Colvey	Sherrie Loewen ✓
Joe Cabrales	Miriam Saadeh
Kristin Garcia	Mark Snowwhite ✓
Kristina Heilgeist ✓	Michelle Tinoco
	June Yamamoto

1. Approval of minutes from February 27, 2017 meeting

The minutes were approved with one abstention.

The meeting on March 27, 2017 did not have a quorum so we were unable to take any actions at the meeting.

2. Action Items

COURSE MODIFICATIONS

A. HIT 101 Medical Terminology

All of the concerns were addressed except SLOs. When SLOs were added to the course outline of record it was agreed that the Curriculum Committee could only make suggestions in regards to revising SLOs.

The committee approved HIT 101 as a six-year revision and approved the Distance Education component (Hybrid and 100% Online).

Note: This course equates with CIT 144 at SBVC.

B. LRC 900X8 Supervised Tutoring

The department is recommending that “X8” be removed from the Course ID. Students are allowed to take this course multiple times and the “X8” is preventing students from registering for the course if they have taken the course more than eight times. This course is open to all disciplines. Faculty should check with Patty Quach if there are skilled tutors and funding available for your respective discipline.

The committee approved LRC 900.

Note: This course is not equated with SBVC. Course is not offered at SBVC.

- **NEW COURSE ID:** LRC 900
- **NEW CATALOG DESCRIPTION:** Provides academic support services to students enabling them to succeed in various content area classes, such as English, math, science and foreign language, and vocational courses. Activities may include supervised individual or group tutorial services, computer assisted instruction, video viewing and testing to augment direct instruction and to facilitate student learning. Designed to meet the needs of students from various educational preparations, ethnic backgrounds, cultures, and socioeconomic levels. Graded on a Pass or No Pass basis only.
- **NEW SCHEDULE DESCRIPTION:** Provides academic support services to students enabling them to succeed in various content area classes.

C. BUSAD 053 Business Computations

When this course was originally built, there was no structure in terms of course numbering. This course does not meet the prerequisite for MATH 090.

The committee approved BUSAD 053 as a six-year revision with the provision that the first sentence of the Catalog and Schedule Description be removed and business applications are added to better distinguish the course. The committee also approved the Distance Education component (Hybrid and 100% Online).

- **The following sentence from the Catalog and Schedule Description will be removed:**

This course provides an approach to pre-algebra with a focus on business.

- **NEW CATALOG DESCRIPTION:** The course includes a review of arithmetic and covers operations with signed numbers, single variable equations, ratios, proportions, percents, markups, payroll discounts, annuities, mortgages, simple and compound interest as they relate to business needs.
- **NEW SCHEDULE DESCRIPTION:** The course includes a review of arithmetic and covers operations with signed numbers, single variable equations, ratios, proportions, percents, markups, payroll discounts, annuities, mortgages, simple and compound interest as they relate to business needs.

Note: This course equates with BUSAD 050 at SBVC.

PROGRAM MODIFICATION

D. Programming Certificate

The certificate is being modified to reduce the amount of units from 18-20 to 15-16. CIS 095 is being removed as a required course to an elective.

The committee approved the Program Certificate.

PROGRAMMING CERTIFICATE Certificate of Achievement

The objective of this certificate is to provide students with the knowledge and skills necessary for employment in entry-level positions in the field of computer programming or to continue to pursue a four-year degree in Computer Information Systems or Computer Science. The Programming Certificate indicates the student has acquired knowledge of computer programming including basic language structures, syntax, debugging, and application development.

REQUIRED COURSES:		UNITS
CIS 114	C++ Programming I	(3.00)
	OR	
CSCI 110	Introduction to Computer Science I	(3.00)
CIS 116	C++ Programming II	(3.00)
	OR	
CSCI 120	Introduction to Computer Science II	(3.00)

Students must complete at least nine additional units from the following:

		UNITS
CIS 095	Employability Skills for Technical Careers	2.00
CIS 104	Object Oriented Programming with Visual Basic	3.00
CIS 105	Database Concepts and Design	3.00
CIS 111	Web Page Programming and Design	3.00
CIS 113	Java Programming	3.00
CIS 117	Scripting	3.00
CIS 121	Android Application Development	3.00
CIS 125	Introduction to C#.NET Programming	3.00
CIS 190D	Software Development Internship	1.00 – 3.00
MATH 102	College Algebra	4.00
	TOTAL UNITS:	15 .00 – 16.00

3. Election of Curriculum Chair 2017-2018

The Curriculum Bylaws states that the committee will be chaired by a faculty member elected by the committee at the first meeting of March of the year prior to his or her term, which extends from August through May. The committee's choice must also be ratified by a majority vote of the CHC Academic Senate.

The committee unanimously agreed to nominate Kim Salt as the Curriculum Chair for the 2017-2018 academic year. Kim's name is being forwarded to the Academic Senate for approval.

4. Operational Issues

Kim reminded the committee that the regular course must accompany the Honor Course when submitting a new course/modification through CurricUNET.

The next Curriculum meeting will be held on **April 24, 2017 at 2 p.m. in CCR (Crafton Center) 233.**