

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES
May 9, 2016**

VOTING MEMBERS:

Note: ✓ If Present

Amber Contreras ✓
Troy Dial ✓
Gwen DiPonio ✓
Catherine Hendrickson ✓
Robert McAtee

Dianne Purves ✓
Gary Reese
Kim Salt (Chair) ✓
Sherri Wilson ✓

NON-VOTING MEMBERS:

Note: ✓ If Present

Kirsten Colvey
Joe Cabrales
Kristin Garcia
Kristina Heilgeist ✓
Rick Hogrefe

Bryan Reece
Mark Snowwhite ✓
Michelle Tinoco ✓
June Yamamoto

VISITORS:

1. Approval of minutes from April 25, 2016 meeting

The minutes were approved.

2. Action Items

COURSE MODIFICATIONS

- A. ACCT 208 Introduction to Financial Accounting

The committee agreed to approve ACCT 208 as Distance Education (Hybrid and 100% Online).

Note: This course currently equates with ACCT 200 at SBVC.

- **NEW SCHEDULE DESCRIPTION:** Fundamental concepts and procedures of financial accounting including the use, interpretation, preparation, and analysis of financial statements.

- B. ACCT 209 Introduction to Managerial Accounting

The committee agreed to approve ACCT 209 with a prerequisite of

ACCT 208 as Distance Education (Hybrid and 100% Online).

Note: This course currently equates with ACCT 201 at SBVC.

C. ANTHRO 100 Introduction to Archaeology

The course is being updated to meet C-ID Descriptor Requirements.

The committee agreed to approve ANTHRO 100.

Note: This course currently equates with ANTHRO 100 at SBVC.

- **NEW CATALOG DESCRIPTION:** Introduction to the history, objectives, methods, and theory of contemporary archaeology. Topics include the historical development of archaeological science, archaeological methodology and interpretation, dating techniques, the analysis of cultural sequence, and ethical and legal considerations related to archaeological research.
- **NEW SCHEDULE DESCRIPTION:** Introduction to the history, objectives, methods, and theory of contemporary archaeology.

D. BUSAD 103 Human Resources Management

The committee agreed to approve BUSAD 103 as Distance Education (100% Online).

Note: This course currently equates with BUSAD 110 at SBVC.

E. CIS 161 Website Design and Programming Using Dreamweaver

The committee agreed to approve CIS 161 as Distance Education (Hybrid and 100% Online).

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

F. MATH 903 Math Support Lab

The committee agreed to approve MATH 903 with the following corequisites.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **NEW COREQUISITES:** Current enrollment is MATH 942 or MATH 952 or MATH 962 or MATH 090 or MATH 095 or MATH 102 or MATH 103 or MATH 110

- **NEW SEMESTER UNITS:** .5 – 1
- **NEW MINIMUM SEMESTER HOURS:**
LAB: 24-48
- **NEW CATALOG DESCRIPTION:** Support materials related to the linked math course. Development of math specific study skills, strategies to overcome math avoidance and math anxiety. These skills will be practiced in the linked math lecture course. Graded on a Pass or No Pass basis only. Not degree applicable.

G. EMS 103 Mobile Intensive Care Nurse

The hours/units are being corrected based on curriculum alignment.

The committee agreed to approve EMS 103 with the following prerequisite:

As required by San Bernardino and Riverside County Emergency Medical Services, a current California R.N. license, one year experience as a registered nurse, 800 hours experience as a nurse in the emergency department, current ACLS certification, proof of successful completion of a cardiac dysrhythmia course, current employment in a base station hospital in San Bernardino, Riverside, Inyo or Mono County and the ability to complete a written screening examination with 80% accuracy.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **NEW SEMESTER UNITS:** 2.5
- **NEW MINIMUM SEMESTER HOURS:**
LECTURE: 20
LAB: 20
CLINICAL: 20
FIELD: 20
- **CATALOG DESCRIPTION:** Orientation to advanced prehospital care protocols for the ICEMA Region (San Bernardino, Inyo and Mono Counties) and Riverside County. Provides comprehensive exploration of EMS systems, medical-legal concerns, and the roles and responsibilities of the MICN. The lab sessions afford the student the opportunity to develop skills related to protocol utilization and radio communication. Graded on a Pass or No Pass basis only.
- **SCHEDULE DESCRIPTION:** Orientation to advanced prehospital care protocols for the ICEMA Region (San Bernardino, Inyo and Mono Counties) and Riverside County. Provides comprehensive exploration of EMS systems, medical-legal concerns, and the roles and responsibilities of the MICN. The lab sessions afford the student the opportunity to develop skills related to protocol utilization and radio communication.

H. EMS 156 Clinical Externship for the Paramedic

The hours/units are being corrected based on curriculum alignment.

The committee agreed to approve EMS 156 with the following prerequisites: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154, EMS 155

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **NEW COURSE TITLE:** Clinical Internship for the Paramedic
- **NEW SEMESTER UNITS:** 3.5
- **NEW MINIMUM SEMESTER HOURS:**
LECTURE: 0
LAB: 8
CLINICAL: 160
FIELD: 0
- **CATALOG DESCRIPTION:** Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency care intervention of traumatic and medical emergencies. This portion of the program is primarily conducted in clinical settings in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical internship.
- **SCHEDULE DESCRIPTION:** Coordination of advanced paramedic training within the hospital setting. Opportunity to direct and engage in emergency care intervention of traumatic and medical emergencies. This portion of the program is primarily conducted in clinical settings in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic clinical internship.

I. EMS 157 Field Externship for the Paramedic

The hours/units are being corrected based on curriculum alignment.

The committee agreed to approve EMS 157 with a prerequisite of EMS 156.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **NEW SEMESTER UNITS:** 12
- **NEW MINIMUM SEMESTER HOURS:**
LECTURE: 0
LAB: 0
CLINICAL: 0
FIELD: 576

- **CATALOG DESCRIPTION:** Coordination of advanced paramedic training with a field advanced life support unit. Opportunity to direct and engage in emergency intervention in traumatic and medical emergencies. This portion of the program will be on a paramedic unit in San Bernardino or Riverside County. Fulfills the requirements of Title 22 of the Health and Safety Code for paramedic field externship.

J. EMS 160 Didactic Refresher for the Paramedic

The hours/units are being corrected based on curriculum alignment.

The committee agreed to approve EMS 160 with the following prerequisite: Provide proof of receiving a failing grade in one or more of the following courses: EMS 150, EMS 151, EMS 152, EMS 153, EMS 154 or EMS 155 within the previous 12 months.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **NEW SEMESTER UNITS:** 1.5
- **NEW MINIMUM SEMESTER HOURS:**
LECTURE: 16
LAB: 24
CLINICAL: 0
FIELD: 0
- **CATALOG DESCRIPTION: Add:** Graded on a Pass or No Pass basis only.

K. EMS 161 Field Refresher for the Paramedic

The hours/units are being corrected based on curriculum alignment.

The committee agreed to approve EMS 161 with the following prerequisite: Provide proof of receiving a failing grade in EMS 157, within the 12 months immediately preceding registration in EMS 161.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **NEW SEMESTER UNITS:** 1.5
- **NEW MINIMUM SEMESTER HOURS:**
LECTURE: 16
LAB: 12
CLINICAL: 12
FIELD: 0

- **CATALOG DESCRIPTION:** Provides students who were unsuccessful in EMS 157, Field Externship for the Paramedic, an opportunity to refresh, strengthen and maintain their academic knowledge base and clinical skills prior to re-taking EMS 157. Graded on a Pass or No Pass basis only.
- **SCHEDULE DESCRIPTION:** Provides students who were unsuccessful in EMS 157, Field Externship for the Paramedic, an opportunity to refresh, strengthen and maintain their academic knowledge base and clinical skills prior to re-taking EMS 157.

L. MUSIC 101 Music Theory I

The course is being updated to meet C-ID Descriptor Requirements.

The committee agreed to approve MUSIC 101.

Note: This course is currently equated with MUS 101 at SBVC.

- **NEW CATALOG DESCRIPTION:** This course, through guided composition and analysis, incorporates the following concepts: rhythm and meter; basic properties of sound; intervals; diatonic scales and triads; diatonic chords, basic cadential formulas and phrase structure; dominant seventh; figured bass symbols; and non-harmonic tones. Development of skills in handwritten notation is expected.
The lab portion of this course applies and develops the rhythmic, melodic, and harmonic materials of Music Theory I through ear training, sight singing, analysis, and dictation.
- **NEW SCHEDULE DESCRIPTION:** Guided composition and analysis, incorporating rhythm; sound; intervals; scales and triads; chords, cadences and form; figured bass symbols; and non-harmonic tones. Development of skills in handwritten notation is expected.

M. MUSIC 102 Music Theory II

The course is being updated to meet C-ID Descriptor Requirements.

The committee agreed to approve MUSIC 102 with a prerequisite of MUSIC 101.

Note: This course is currently equated with MUS 102 at SBVC.

- **NEW CATALOG DESCRIPTION:** This course incorporates the concepts from Music Theory I. In addition, through guided composition and analysis, the course will include: an introduction to two-part counterpoint; voice leading involving four-part chorale writing; diatonic harmony; and an introduction to secondary/applied chords and modulation. The lab portion of this course applies and develops the rhythmic, melodic, and harmonic

materials of Music Theory II through ear training, sight singing, analysis, and dictation.

- **NEW SCHEDULE DESCRIPTION:** This course incorporates the concepts from Music Theory I. In addition, through guided composition and analysis, the course will include: an introduction to two-part counterpoint; voice leading involving four-part chorale writing; diatonic harmony; and an introduction to secondary/applied chords and modulation. The lab portion of this course applies and develops the rhythmic, melodic, and harmonic materials of Music Theory II through ear training, sight singing, analysis, and dictation.

N. PHIL 105 Introduction to Ethics: Moral Values in Today's Society

The committee agreed to approve PHIL 105 as Distance Education (Hybrid and 100% Online) with the following prerequisite:
ENGL 010 or eligibility for ENGL 101 as determined through the Crafton Hills College assessment process.

Note: This course currently equates with PHIL 105 at SBVC.

O. PHIL 105H Introduction to Ethics: Moral Values in Today's Society – Honors

SLOs are being added to the course.

The committee agreed to approve PHIL 105H with the following prerequisite:
Acceptance into the College Honors Institute.

Note: This course currently equates with PHIL 105H at SBVC.

NEW COURSES

P. MATH 995L Intermediate Algebra Laboratory

The committee agreed to approve MATH 995L as a new course with a corequisite of MATH 095

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **COURSE ID:** MATH 995L
- **COURSE TITLE:** Intermediate Algebra Laboratory
- **PREREQUISITE:** None
- **COREQUISITE:** MATH 095
- **DEPARTMENTAL RECOMMENDATION:** None
- **SEMESTER UNITS:** .5 – 1
- **MINIMUM SEMESTER HOURS**

LAB: 24 – 48

- **CATALOG DESCRIPTION:** Applications of study skills and topics, individual assistance to supplement MATH 095 instruction. Graded on a Pass/No Pass basis only. Not degree applicable.
- **SCHEDULE DESCRIPTION:** Applications of study skills and topics, individual assistance to supplement MATH 095 instruction. Graded on a Pass/No Pass basis only. Not degree applicable.

Q. ANTHRO 116 Biological Anthropology

The committee agreed to approve ANTHRO 116 with the following:

Prerequisite: ANTHRO 106 or ANTHRO 106H

OR

Corequisite: ANTHRO 106 or ANTHRO 106H

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **COURSE ID:** ANTHRO 116
- **COURSE TITLE:** Biological Anthropology Laboratory
- **PREREQUISITE:** ANTHRO 106 or ANTHRO 106H
OR
- **COREQUISITE:** ANTHRO 106 or ANTHRO 106H
- **DEPARTMENTAL RECOMMENDATION:** None
- **SEMESTER UNITS:** 1
- **MINIMUM SEMESTER HOURS**
LAB: 48
- **CATALOG DESCRIPTION:** Laboratory experiences designed to introduce the methods and techniques used in biological anthropological research. Application of scientific method to explore topics including genetics, comparative primatology, human and non-human primate evolution, human variation, and forensic anthropology. Laboratory studies are coordinated with the lecture topics.
- **SCHEDULE DESCRIPTION:** Laboratory experiences designed to introduce the methods and techniques used in biological anthropological research.

R. ASL 019 Beginning American Sign Language for Medical Personnel

The committee agreed to approve ASL 019 as a new course.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **COURSE ID:** ASL 019

- **COURSE TITLE:** Beginning American Sign Language for Medical Personnel
- **PREREQUISITE:** None
- **COREQUISITE:** None
- **DEPARTMENTAL RECOMMENDATION:** None
- **SEMESTER UNITS:** 3
- **MINIMUM SEMESTER HOURS**
- **LECTURE:** 48
- **CATALOG DESCRIPTION:** Introduction to American Sign Language (ASL) and Deaf Culture for medical personnel. Emphasis on developing receptive and expressive ASL skills in regards to common phrases, procedural questions, fingerspelling, and classifiers. Medical vs. cultural views of deafness are covered to ensure successful interactions with d/Deaf patients. Knowledge of ASL is not required to take this course.
- **SCHEDULE DESCRIPTION:** Introduction to American Sign Language (ASL) and Deaf Culture for medical personnel. Emphasis on developing receptive and expressive ASL skills in regards to common phrases, procedural questions, fingerspelling, and classifiers. Medical vs. cultural views of deafness are covered to ensure successful interactions with d/Deaf patients. Knowledge of ASL is not required to take this course.

S. ASL 020 Advanced American Sign Language for Medical Personnel

The committee agreed to approve ASL 020 as a new course with a prerequisite of ASL 103.

Note: This course does not currently equate with SBVC. The course is not offered at SBVC.

- **COURSE ID:** ASL 020
- **COURSE TITLE:** Advanced American Sign Language for Medical Personnel
- **PREREQUISITE:** ASL 103
- **COREQUISITE:** None
- **DEPARTMENTAL RECOMMENDATION:** Concurrent enrollment in ASL 104
- **SEMESTER UNITS:** 2
- **MINIMUM SEMESTER HOURS**
- **LECTURE:** 32
- **CATALOG DESCRIPTION:** Advanced American Sign Language (ASL) and Deaf Culture for medical personnel. Emphasis on building receptive and expressive ASL skills in regards to medical terminology, procedures, classifiers, and expansion techniques. Diverse cultural views will be covered to help students understand the unique perspectives and needs

of d/Deaf patients. This course is for those interested in majoring in ASL Interpreting or Deaf Studies.

- **SCHEDULE DESCRIPTION:** Advanced American Sign Language (ASL) and Deaf Culture for medical personnel. Emphasis on building receptive and expressive ASL skills in regards to medical terminology, procedures, classifiers, and expansion techniques. Diverse cultural views will be covered to help students understand the unique perspectives and needs of d/Deaf patients. This course is for those interested in majoring in ASL Interpreting or Deaf Studies.

4. SB 1440 Update

Troy Dial reported:

The AS-T transfer degree in Biology is in preliminary reading at the State level.

5. Operational Issues

If a student fails PSYCH 108 and is taking MATH 110, the grade the student receives in MATH 110 will not replace the F the student received in PSYCH 108 because it is a different course.

Kim will ask Sam Truong to talk to Joe Cabrales or Larry Aycock regarding students retaking ANAT 150/151 that once equated with SBVC's BIOL 250/251.

The next Curriculum meeting will be held on **August 22, 2016 at 2 p.m. in CCR (Crafton Center) 233 near the Staff Break Room on the second floor.**