

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
MINUTES 09/12/22**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) ✓	Wendy Goliff
Kim Salt (Co-Chair) ✓	Rick Hogrefe
Angela Baccari	David Liu ✓
Debbie Bogh ✓	Shohreh Rahbarnia ✓
Jeff Burke	Nick Reichert ✓
Kristen Clements	Joshua Robles ✓
Troy Dial	Yuki Toyooka Smith ✓

NON-VOTING MEMBERS:

Note: ✓If Present

Kristina Heilgeist ✓	Kay Weiss ✓
Elizabeth Lopez	Dan Word ✓
Van Muse	Keith Wurtz ✓
Ivan Peña	

Visitor: Andrew Guevara

1. Approval of Minutes 05/09/22 and 08/22/22

The minutes were approved with changes made to 08/22/22 meeting minutes. The rationale for ENGL 162, 164 and 165 and cross-listed modifications is CSUGE Area F.

2. Action Items - The following course modifications were unanimously approved and will be sent to October board.

COURSE MODIFICATIONS

- a. CD 137 Play and Materials in Early Learning (to see course outline go to SEARCH, COURSES in CurricUNET)*
Originator Meridyth McLaren
Rationale: 6 year revision and DE Addendum.
DE Approval
Currently equated with CD 137
- b. CD 100 Introduction to Early Childhood Education (to see course outline go to SEARCH, COURSES in CurricUNET)*
Originator Meridyth McLaren
Rationale: 6 year revision
Not currently equated with Valley

- c. COUN 130 Life Transitions and the Transfer Experience (to see course outline go to SEARCH, COURSES in CurricUNET)*
Originator Mariana Moreno
Rationale: 6 year revision
Departmental Recommendation: Eligibility for ENGL 101
Not currently equated with Valley

CurricUNET Updates and Discussion Topics.

- Discussed ways to convey to faculty what data needs to be completed in CurricUNET
 - Six-year revision list lists both Valley and Crafton.
CRSE data in Colleague will list board approval.
Keith Wurtz to merge both reports for review.

- There are a few items that are being addressed in CurricUNET
 - Approval path – not allowed to edit.
 - Unable to cross list classes.
 - Requisite Validation – nowhere to put entrance skills on a new course.
 - Degrees should be able to do a requisite, but because they came over from version two (V2), they will have to be manually entered.
 - Proposed Sequence will need to be entered; data is in version two (V2).
 - The Program Impact report is available; however, Gwen DiPonio to create an AD HOC report to confirm the report is working.
 - Reviewed approval process if a class is highlighted in red, it is waiting for someone to make a change.
 - Textbooks will need to be revised if we are using dated books. We may get declined by the state.
 - Rationale for course modifications has been fixed.
 - Discussed methods of evaluation on COR.

The next Curriculum meeting will be held on Monday, 09/26/22