


Crafton Hills College SEA Committee			Date: November 18, 2024 Time: 3:00 pm- 4:00 pm CCR 233 In-Person
Minutes			
Larry Aycock-A Sara Butler-P Chloe de Los Reyes-P Jimmy Grabow-A LaTasha Hagler-P Claudia Hayton-P	Elizabeth Lopez-P Natalie Lopez-P Ericka Paddock-P Ivan Peña Vannesa Ramirez-P Nick Reichert-P	Gio Sosa-A Delmy Spencer-P Victoria Van Stee-A Diana Vaichis-P Keith Wurtz-A Note taker: Lily Medina	
Guests			
TOPIC	DISCUSSION	FUTURE ACTION	
Review of 10-28-24 Meeting Notes	<ul style="list-style-type: none"> • Equity Minutes 10-28-24 • Diana asked for clarification on feedback from minutes. Chloe and Natlie provided clarification. • Nick shared the meeting was adjourned later than 4:05, it was 4:15. Lily made change on minutes. • Members approved minutes. 	Lily will not post meeting minutes from 10-28-24 just yet to CHC website due to winners listed.	
Equity Champion Rubric Scores Review Gio & Diana	<ul style="list-style-type: none"> • Team Score Review • Members that were able to vote, left the room to discuss and vote on the Teams category. 	Winner: Research Department Finalists: Career Center, English Department, Student Senate, Tutoring Center, EOPS, & Paramedic Program	
Award Options Delmy	<ul style="list-style-type: none"> • Equity Champion Award Options • Members reviewed different options for awards. • Members selected award # 3 and adding a Roadrunner etched on top or a seal. • Members also selected award # 5. • Will bring back a mockup of award # 3 and # 5 with the CHC logo and wording and bring back to next meeting. 		
Nomination Selection Process Review & Feedback Gio	<ul style="list-style-type: none"> • In general, it has been a great opportunity to take charge and recognize the college community. • Feedback: When the application is sent out, it would be great to send the questions on a separate document to give people the chance to 	Agenda item: What does the celebration look like? Follow up email to close the loop with nominees.	

	<p>see the questions separately before submitting answers.</p> <ul style="list-style-type: none"> • Feedback: Explain/highlight to nominees that it is important to add evidence to their submissions. • Feedback: It was a little tricky to score on the rubric when data wasn't provided for some of the criteria. • Feedback: Data/evidence supports the criteria • Feedback: In the future, allowing the nominees two weeks to turn in their submissions to give them more time to turn in evidence/data. This would also allow others to provide evidence/data on behalf of the nominees. • Feedback: Finding a balance of how we better score to make sure we do not exclude anyone. Research models of selecting winners without excluding members. • Feedback: Work with marketing to help explain to the student nominees what the submissions of evidence/data looks like. Videos on social media of explaining the process. • Feedback: Members agreed to do the nominations once a year for in service in Spring. Next year start the nomination process earlier in the fall. 	<p>On the CHC Equity webpage, add info about the finalists and winners.</p>
<p>Equity Plan Metric Review</p> <p>Diana & Gio</p>	<ul style="list-style-type: none"> • We will wait to review this metric data when the Chancellor's office releases the most current data. We will review at next meeting on December 9th. • Delmy shared that we have an end of the year report that is due to the state that gives an update. We will be using the latest release of data to update the end of year report. • Delmy shared Gio's document "Equity Plan 2023-2024 Updates" that Gio will be placing into Cascade for the activities portion of the Equity Plan. • Gio was able to help us look at the activities and see what work is being done. • Everyone was asked to look at the document and look at the actions. Then figure out where we are at and what the status update is. • Nick shared some concerns about not having some resources available that are part of the 	<p>Discuss at next meeting, campus climate for students, faculty, and staff (safety).</p> <p>Gio to give update on timeline for implementation on Cascade.</p> <p>Gio to give access to Equity Plan updates on actions/activities.</p> <p>Look into updating languages of the action/activities of Equity Plan.</p> <p>Think of ideas of how to help the campus members</p>

	<p>plan. For example, embedding tutors in African American instructor's classrooms.</p> <ul style="list-style-type: none"> • Delmy shared that the language can be looked at in the plan because the intent of the plan that the students are receiving the services that they need to complete their educational goals. • Delmy will touch base with Gio to see what the timeline is to implement this document into Cascade. • Delmy will ask Gio to give everyone access to this document for members to start reviewing it. • Chloe shared that there are students and staff that do not feel safe coming onto campus or into Yucaipa. If the feelings of safety are not addressed, then we are missing many students. • Delmy shared we need to make sure to increase our visibility with the programs and support services to all students because we do not know how many students are not self-identifying because of fear. 	<p>feel safe, welcomed, and have a better place.</p>
Resources	<ul style="list-style-type: none"> • 2022-2025 CHC Equity Plan • Equity Plan Executive Plan • SEPI Equity Hubs Design and Structure 	
Other		
Adjournment	4:00 pm	
Future Agenda Items: <ul style="list-style-type: none"> • Equity Statement for Charters 	<ul style="list-style-type: none"> • NACCP Research Presentation - Gio • USC Race and Equity - Keith • Streamlining - Delmy • Adult Education Student Parking-Delmy 	
<p>Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		

Charge:

The Student Equity and Achievement Committee (SEAC) is charged with developing and overseeing the implementation of the Student Equity Plan for the college. Specifically, the SEA Committee addresses the recruitment, admission, retention, and success of all students, including the development of support services and programs for transitioning students to higher levels of learning.

Preferred Membership:

- At least six managers (including Vice President of Student Services, Vice President of Instruction (co-chair))
- At least six faculty (including a faculty member from Academic Senate, English, mathematics, the Tutoring Center Coordinator, and one counselor)
- At least three classified Senate Representatives
- At least three CSEA Representatives
- At least six Student Senate Appointees or Proxies

Desired Term: Two Semesters (for appointees)

Recommended Representation:

- SAS/EOPS/CARE/CalWORKS/NextUp
- Financial Aid
- Student Life
- Veterans
- Admissions and Records

Norms:

- We will start and end meetings on time.
- We will follow the agenda.
- We will read materials, minutes, etc. and be prepared to discuss at meetings.
- We will listen to our colleagues without interruption and will show mutual respect.
- We will operate on consensus and seek agreements all can “live with.” All points of view will be considered before reaching consensus.
- We will make decisions based on clear information.
- We will bring closure to decisions.
- We will support the committee’s recommendations.
- We will accept the fact that there will be differing opinions and encourage open dialogue and courageous conversations.
- We will use the best interests of our stakeholders (especially students) as the basis for our decision making.
- We will honor brainstorming without being attached to our viewpoint.
- We will give the opportunity for all members to contribute.
- We will be free to speak our minds without fear of consequences.
- We will be transparent with our colleagues and our positions on issues.
- We will identify pending issues, agreements, and action steps at the end of the meetings.
- We will stay focused on topics under the charge of the committee.
- We will report back to and seek input from constituents.