


<b>Crafton Hills College SEA Committee</b>			Date: March 04, 2024 Time: 3:00pm.-4:00pm.  CCR 233 In-Person
<b>Minutes</b>			
Chloe de Los Reyes-P Gwen DiPonio-A Raquel Galvan-A Jimmy Grabow-P LaTasha Hagler-P Claudia Hayton-P Michelle Ly-A	Danielle McCoy-A Enggie Ocampo-P Ericka Paddock-A Ivan Peña-A Nick Reichert-P Jillian Robertson-A Jared Shaw-A	Gio Sosa-P Delmy Spencer-P Diana Vaichis-P Kay Weiss-P Keith Wurtz-A  Note taker: Lily Medina	
Guests			
<b>TOPIC</b>		<b>DISCUSSION</b>	
<b>FUTURE ACTION</b>			
Review of 02-05-24 Meeting Notes  Delmy		<a href="#">SEAC 02-05-24 Minutes</a>  Members approved previous meeting notes.	
Cascade Platform Demo  Gio		-Gio shared Cascade platform to help with tracking and monitoring efforts for the Equity Plan. The Educational Master Plan is currently being tracked through this platform. The goal is to integrate the Equity Plan and the Educational Master Plan. -Moving the data into the Cascade platform will allow us to keep track of performance. The question was asked, will these reports be available to the campus? Yes, the campus will have access to it to get a quick snapshot of the progress. Nick suggested having groups/ambassadors for each section. -Members voted to move forward with using the platform for the Equity plan.	
ESLN/Multilingual Program Updates  Chloe & Diana		-Chloe provided an update on the ESLN program. Lots of things happened last semester. There is a website linked to the English department. Will be presenting at the LEARN conference this coming month. Talked about challenges and good things that have been encountered with the program. Enrollment continues to be a challenge with the program. Some students really need basic computer literacy skills. We were able to receive funding from the foundation for 4 students. Working with David Liu to create a noncredit CIS section. Delmy suggested connecting with Financial Aid and Dreamers, financial aid is available to help students with workshops. The FAFSA application	
		-Invite Mike to next meeting to address parking feedback. -Schedule meeting with Chloe, Willie, and Delmy regarding ESL placement	

	<p>questions have been reduced from 120 questions to 20 questions. Chloe shared that parking is a financial problem for many students. Redefining success for noncredit students, not just those on the academic paths. Would like to continue to collect data on how these students are helping the communities.</p> <p>-Diana referenced findings from RRN 2596 which found that ESLN students are persisting to the next primary terms (SP22 and SP23) and earning grades on record in credit courses as well as non-credit courses (<a href="#">RRN 2596</a>)</p> <p>-Delmy asked to schedule a meeting with Willie and Chloe to discuss how the adult education department can help with some of the needed resources.</p> <p>-Also working with the Multicultural Committee to hopefully work on a partnership especially for students that attend in the evening to build community.</p>	
Equity Handouts  Delmy	<p>-Rejoice is asking for any Equity handouts that the committee may have regarding work that is being done to close the gaps. She is working on creating a faculty Canvas resource page that faculty can use. If you have anything you can share with Rejoice, please email her. Kay shared that Student Senate could create student videos that share their experiences of what faculty can do or is doing to help them feel included.</p>	
Equity Accomplishment Celebration Brainstorm  Delmy	<p>Members provided feedback on how to acknowledge individuals who have helped with Equity on campus:</p> <ul style="list-style-type: none"> <li>-Plaque or certificate</li> <li>-How to select these individuals</li> <li>-Suggestion to title it: Equity Champions</li> <li>-Monthly Newsletter to share with the campus what is being done</li> <li>-Formal ceremony</li> <li>-PD is planning an all-Employee Appreciation Day, maybe we can combine this to include Equity Champions</li> <li>-SWAG</li> <li>-Including this acknowledgement as part of our in-service events</li> <li>-Gift basket</li> <li>-Get nominations for this semester: 1 student, 1 faculty, 1 administration</li> <li>-Perpetual Plaque</li> <li>-Doesn't have to be individuals only, it can be departments</li> </ul>	<p>-Bring feedback on what qualifications are needed to be a candidate-criteria</p> <p>-Individuals who have supported and help to advance Equity on campus</p> <p>-Delmy will bring fruit or cookies for next meeting</p>
A2MEND Conference  Delmy	<p>-Delmy shared that there was a spot open if anyone was interested in attending the conference. If you are interested, please email, or reach out to Delmy directly.</p>	
Resources	<ul style="list-style-type: none"> <li>• <a href="#">2022-2025 CHC Equity Plan</a></li> <li>• <a href="#">Equity Plan Executive Plan</a></li> </ul>	

	<ul style="list-style-type: none"> <li>• <a href="#">SEPI Equity Hubs Design and Structure</a></li> </ul>	
Other		
Adjournment	4:00 pm	
Future Agenda Items: <ul style="list-style-type: none"> <li>• Equity Statement for Charters</li> </ul>	<ul style="list-style-type: none"> <li>• NACCP Research Presentation - Gio</li> <li>• USC Race and Equity - Keith</li> <li>• Streamlining - Delmy</li> </ul>	
<p><b>Mission Statement:</b> To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p><b>Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p><b>Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		

**Charge:**

The Student Equity and Achievement Committee (SEAC) is charged with developing and overseeing the implementation of the Student Success Plan and the Student Equity Plan for the college. Specifically, the SEA Committee addresses the recruitment, admission, retention, and success of all students, including the development of support services and programs for transitioning students to higher levels of learning.

**Membership:**

- At least six managers (including Vice President of Student Services, Vice President of Instruction (co-chair))
- At least six faculty (including a faculty member from Academic Senate, English, mathematics, a Guided Pathways Lead, the Tutoring Center Coordinator, and one counselor)
- At least two classified Senate Representatives
- One CSEA Representative
- At least one Student Senate Appointee or Proxy

**Term: Two Years (for appointees)**

**Recommended Representation:**

- DSPS/EOPS/CARE/CalWORKS/Guardian Scholars
- Financial Aid
- Student Life
- Veterans
- Admissions and Records

### Norms:

- We will start and end meetings on time.
- We will follow the agenda.
- We will read materials, minutes, etc. and be prepared to discuss at meetings.
- We will listen to our colleagues without interruption and will show mutual respect.
- We will operate on consensus and seek agreements all can “live with.” All points of view will be considered before reaching consensus.
- We will make decisions based on clear information.
- We will bring closure to decisions.
- We will support the committee’s recommendations.
- We will accept the fact that there will be differing opinions and encourage open dialogue and courageous conversations.
- We will use the best interests of our stakeholders (especially students) as the basis for our decision making.
- We will honor brainstorming without being attached to our viewpoint.
- We will give the opportunity for all members to contribute.
- We will be free to speak our minds without fear of consequences.
- We will be transparent with our colleagues and our positions on issues.
- We will identify pending issues, agreements, and action steps at the end of the meetings.
- We will stay focused on topics under the charge of the committee.
- We will report back to and seek input from constituents.