


Crafton Hills College SEA Committee			Date: October 14, 2020 Time: 3:00pm.-4:00pm. Location: Remote
Minutes			
Delmy Spencer Keith Wurtz Kirsten Colvey Rejoice Chavira Gio Sosa Jimmy Grabow Alexander Manjarrez	Ericka Paddock Gwen DiPonio Chloe de los Reyes Diana Vaichis Herberth Jaco Sabrina Jimenez Avielah Sprenkle	Kay Weiss Alvin Jackson Ken Owens Josh Robles Kashaunda Harris Laura Van Genderen, Note taker	
TOPIC	DISCUSSION	FUTURE ACTION	
Approval of 9/23/20 Minutes	The 9/23/20 minutes were approved as written. DiPonio, Jimenez (MSC)		
Budget Allocations	<p>Delmy shared a PowerPoint with the committee reviewing budget allocations.</p> <p>Delmy shared that the focus of SEA will be activities. The next plan for 2021-22 is due in December. The committee will look at the Student Equity and Achievement Plan and focus on the activities they want to do next. This budget has a large allocation for salaries and benefits. As those expenses increase, the budget remains static. Delmy stated that the carryover budget will be utilized to cover salaries. Due to the Covid situation there is a possibility that the Student Equity and Achievement Budget from the State Chancellor's Office could be cut 15%-18% next year.</p>	<p>Delmy will follow up with Michelle about coordinating events with San Manuel.</p>	
Expenditure Report	The committee reviewed expenditures.		
Equity Plan Overview	<p>The committee assessed what the college had planned to do, what the college is presently doing, and what needs to be done next for Student Equity.</p> <p>These are the activities currently listed in the cloud for Student Equity.</p> <p>Successful Enrollment and creating clear pathways to promote completion and success will be the focus.</p> <ul style="list-style-type: none"> • Offer accelerated cohort style programs (Promise, GP, Student Senate, EOPS) • Develop low unit credit and non-credit skills certificates to meet individual and labor market 	<p>Kay will follow up if OER classes are being inventoried</p>	

	<p>needs (Adult Education – ESL, Computer Science, Workforce)</p> <ul style="list-style-type: none"> • Develop scaffolded non-credit/credit/certificate/degree programs <p>Eliminate policies and practices that impede successful enrollment (Chairs, GP, CCCApply)</p> <ul style="list-style-type: none"> • Simplify enrollment process (placement- entire matric is online, Laserfiche, Starfish, website redesign) • Simplify Financial Aid processes (Self-Service) • Improve scheduling strategies using available educational plan date and current/prospective student preferences. (Chairs, Course Calendar, Student Voices Survey, Data Integrity, Starfish reports need to go to Instruction, Refine Enrollment Management Plan for DI groups, GP/Counseling Scheduling Conflicts) • Provide targeted outreach and recruitment, focusing on groups with high disproportionate impact, such as African American females and male Foster Youth. [Recruitment efforts through CHC Marketing in English and Spanish, Adult Education (Hispanic), Promise, CAP and Dual Enrollment, Guardian Scholars, program partnerships with County, TODE Legal Center, partner with local tribes (San Manuel), Department of Education, GP, San Bernardino Unified School District Foster Youth Program, Redlands Unified School District Foster Youth Program, County of San Bernardino Independent Living Program] • Fully implement Caring Campus to promote connection. • Develop Student Success Teams to meet the transition needs of DI groups (GP, CAPS Completion Teams, Starfish Early Alert) • Provide Online Educational Resources for GE courses and transfer level Math and English (Statistics-OER, English) <p>Create a research agenda to analyze and understand disproportionate impact.</p> <ul style="list-style-type: none"> • Develop a research strategy to understand why students apply but do not enroll. <p>Create a multidisciplinary task force to guide equity related research at the college.</p>	
Other		
Adjournment	4:00pm	
Future Agenda Items:		
<p>Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>		

Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Charge

The Student Equity and Achievement Committee (SEAC) is charged with developing and overseeing the implementation of the Student Success Plan and the Student Equity Plan for the college. Specifically, the SEA Committee addresses the recruitment, admission, retention, and success of all students, including the development of support services and programs for transitioning students to higher levels of learning.

Membership

- Vice President, Student Services (co-chair)
- Vice President, Instruction (co-chair)
- Two Deans (Dean of Counseling and Dean of Language, Arts, and Mathematics)
- A minimum of six faculty (including a faculty member from Academic Senate, English, mathematics, a Guided Pathways Lead, the Tutoring Center Coordinator, and one counselor)
- One Classified Senate Representative from Student Services
- One CSEA Representative
- and One Student Senate appointee

Term: Two Years (for appointees)

Recommended Representation:

- DSPS/EOPS/CARE/CalWORKS/Guardian Scholars
- Financial Aid
- Student Life
- Veterans
- Admissions and Records