

Crafton Hills College SEA Committee				Date: September 23, 2020 Time: 3:00pm.-4:00pm. Location: Remote
Minutes				
Delmy Spencer Keith Wurtz Kirsten Colvey Rejoice Chavira Gio Sosa Jimmy Grabow	Ericka Paddock Gwen DiPonio Chloe de Los Reyes Diana Vaichis Herberth Jaco Sabrina Jimenez	Key Weiss Alvin Jackson Ken Owens Josh Robles Sara Sosa Laura Van Genderen, Note taker -		
TOPIC	DISCUSSION		FUTURE ACTION	
Committee Charge	The committee reviewed the Student Equity and Achievement Committee Charge and agreed to accept the charge as written.		The committee agreed to make decisions by consensus and then by vote when necessary.	
Committee Norms	The committee reviewed norms from another committee and decided to edit them to include- <i>have courageous conversations, and differing opinions and open dialogue will be encouraged.</i>		The committee agreed to norms after making edits.	
Equity Plan Overview	<ul style="list-style-type: none"> Keith shared the latest Equity Plan with data through 2018-19. The impact of AB 705 will not be included, but the plan identifies disproportionate impact. The two groups that experience the most disproportionate impact are African American students (course success, degree certificate and transfer) and Hispanic students (first year math and English, degree certificate and transfer). Disabled students (first year math and English, degree certificate and transfer) and Asian students (first year English transfer rate and degree certificate) struggled. The Equity Plan includes action items and Keith highlighted a few: access or successful enrollment, outreach, develop student success teams to meet the transitional needs of DI groups, online educational resources, and develop a research team to discover why students apply to Crafton but don't enroll. The Equity Plan can align and support Guided Pathways. Starfish can be used to assist with the action items listed in the plan. Here is the address to access the Equity Plan: https://www.craftonhills.edu/about-chc/research-and-planning/institutional-effectiveness/documents/crafton-hills-college-equity-plan-exec-summary-2019-2022-final.pdf Keith showed the areas where there was disproportionate impact, and where the rates 		<ul style="list-style-type: none"> Delmy will report back with the due date for the next Equity Plan. The committee will review the Equity Plan, report back and begin looking at next steps. The Equity Plan will be sent out on OneDrive so that edits can be seen by all. 	

	<p>were increased in outcome areas so there was no longer disproportionate impact.</p> <ul style="list-style-type: none"> The committee discussed adding cultural topics to the chairs meeting so that department heads could discuss, and it could be captured in the minutes. 	
DI Data Tool	<ul style="list-style-type: none"> Diana Vaichis explained the DI Data Tool (Calculator) to the committee and demonstrated how to add data. She explained the tool was designed to be used by those without a research background with the Guided Pathways team. Different types of data will use different calculators to determine if there is disproportionate impact. Data from the tool could be used as actionable intelligence to close equity gaps and to identify disproportionate impact. 	
Other	The committee agreed to meet for one hour.	Budget Allocations and Expenditure Report will be added to the next meeting's agenda.
Adjournment	4:07pm	
Important Dates:		
<p>Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		

Charge

The Student Equity and Achievement Committee (SEAC) is charged with developing and overseeing the implementation of the Student Success Plan and the Student Equity Plan for the college. Specifically, the SEA Committee addresses the recruitment, admission, retention, and success of all students, including the development of support services and programs for transitioning students to higher levels of learning.

Membership

- Vice President, Student Services (co-chair)
- Vice President, Instruction (co-chair)
- Two Deans (Dean of Counseling and Dean of Language, Arts, and Mathematics)
- A minimum of six faculty (including a faculty member from Academic Senate, English, mathematics, a Guided Pathways Lead, the Tutoring Center Coordinator, and one counselor)
- One Classified Senate Representative from Student Services
- One CSEA Representative
- and One Student Senate appointee

Term: Two Years (for appointees)

Recommended Representation:

- DSPS/EOPS/CARE/CalWORKS/Guardian Scholars
- Financial Aid
- Student Life
- Veterans
- Admissions and Records