

**Crafton Hills College
Environmental Health and
Safety Committee
Minutes**

Date: December 8, 2014

<p><u>Members (*Absent):</u> Rosemarie Hansen Mike Strong Dan Sullivan (Public Safety Faculty) Dr. Hanna Sandy (HWC Coordinator) *(DSPS) *(Fine Arts Faculty or Staff) *Jonathan Grau (Student) Larry Cook (Facilities Management)</p>	<p>*Karla Trujillo (Human Resources) *June Yamamoto (Management) Pierre Galvez (District Police) Natasha Stratton (Citadel) Whitney Fields (District EH&S Admin) *Lisa Shimeld (Faculty) Ginger Sutphin (Classified) Steven Ramirez (Faculty)</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes from 11/10/14		Approved
<p>Safety Issue Log</p> <ul style="list-style-type: none"> EMS Pharm Donations update 	<p>SOP's and MOU sent to Business Services at District for confirmation that they will sign. Business Services sent the MOU to the insurance company for verification of coverage. The insurance company responded that coverage continues unless we receive controlled substances. However, per the MOU no controlled substances will be accepted and inventory/chain of custody procedures identified in the SOP's will prevent this. Admin Services has requested that the department provide a list of acceptable donations (as an attachment to the donation delivery form) in accordance with ICEMA's approved drug list. Companies will be required to submit the donation delivery form with each donation.</p>	<p>MOU is in the Department's court for development of the acceptable drug list/inventory form.</p>
<p>Reports:</p> <ul style="list-style-type: none"> M&O Safety (Training & Projects) District Police Report (Police): EH&S: Summary of WC report HR HWC – Student Injury Report 	<p>M&O report:</p> <ul style="list-style-type: none"> Larry completed a campus exterior lighting inspection. There are a couple of areas needing attention of which M&O is repairing today. Larry stated that 96.8 of the lighting on the campus is functional which shows improvement over past years. Block Grant funding from the state is allowing CHC to complete several hazardous mitigation projects. These include sidewalk repair and tree trimming, \$90K. SSA Quad has some needs; sidewalks will be done by this summer. Tree trimming projects are being identified and Larry is looking to utilize the county to remove brush, trim some trees for a low cost. M&O renovation is underway, removal of haz 	

	<p>waste is ongoing. Asbestos abatement is currently being done.</p> <ul style="list-style-type: none"> • The gravel temporary walkway from Campus Drive to the sidewalk at Parking Lot H was identified in the last committee meeting to be steep and slippery. The contractor will “touch it.” As such, Larry has contacted a certified trailbuilder to review next week to review the viability of installing stairs and a railing. • Larry is evaluating the feasibility with installing a gravel sidewalk along the north side of Campus Drive from the golf green area to the west entrance. The purpose of this is to mitigate any potential issues for students walking up campus drive. • The Block Grant will also fund a lighting enhancement project for the PAC stairwells. • Lockdown/door hardware upgrades are also in the works for CL, BC, PAC, CDC, and CHS. • For all the block grant projects, contracts need to be in place by June, 2014. • A key control policy for the campus needs to be developed. We have drafted policy and will now go to Crafton Council. <p>District Police Report:</p> <ul style="list-style-type: none"> • Last meeting a concern was raised regarding cars not yielding for pedestrians in crosswalks. Police monitored the area for 2 weeks and issued one citation. No significant issue noted. <p>EH&S Report:</p> <ul style="list-style-type: none"> • CHC has no reported injuries during the last reporting period from July through Nov. This is a great improvement over last year for the same period. Completed safety trainings are indicated on the same report. Fire extinguisher training was the most recent training and it had a low turnout. 	
<p>Safety Training and Events:</p>	<p>CPR/AED Training was completed. November Lock out tag out. Chemical inventory is starting this week.</p>	
<p>Safety Inspection Report</p> <ul style="list-style-type: none"> • Keenan Security Inspection • Status of self-inspections 	<ul style="list-style-type: none"> • Inspections of eyewash stations were conducted. Citadel found that some showers are not compliant. Eyewash in Bio/Micro is not up to standards, but will be replaced by a new building. It was noted that the report is forthcoming and it will be issued shortly. • Whitney anticipates the SDS online Spring 2015. • District wellness fair will be in February. • A campus security inspection was completed in November; waiting on security inspection 	

	<p>report.</p> <ul style="list-style-type: none"> IIPP is being updated by Mike and Whitney. 	
<p>Safety Plan Review and Approvals:</p> <ul style="list-style-type: none"> Safety Plan Schedule/Consolidation of Plans 	<p>We have 11 safety plans that Citadel is assisting to develop. Progress is slow as input from both campuses is being sought. HazComm is first with BBP next.</p>	
<p>New Business:</p>	<p>Rose suggested the IIPP procedures and online location be shown during the January in-service meeting.</p>	
<p>Adjournment</p>	<p>Next Meeting scheduled January 12, 2015 at 1:00pm</p>	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, all supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>