

**Crafton Hills College**  
**Environmental Health and Safety Committee**  
**September 10, 2012**  
**Agenda**

**Members:**

_____ Rosemarie Hansen (Co-Chair)	_____ Mike Strong (Co-Chair)
_____ Robin Bishop (Faculty)	_____ Tina Gimple
_____ Judy Giacona (Faculty)	_____ Vacant (Student)
_____ Larry Cook (Management)	_____ Rick Hogrefe (Management)
_____ Traci Baily-Hudson (Human Resources)	_____ June Yamamoto (Management)
_____ Pierre Galvez (District Police)	_____ Lito Reyes (Keenan and Associates)
_____ Whitney Fields (District EH&S Admin)	_____ Kevin Palkki (Classified Senate)

- I. Approval of Minutes from August 13, 2012
- II. Reports
  - A. Co-Chairs
    - (i) Goals for 2012-13
      1. Prior Goals
        - a. Finalize Plans (see CHC Safety Program Report)
          - a. Schedule for Plan Review
          - b. 100% employee safety training
          - c. Fully staff safety committee
      - (ii) Lighting project (PAL)
    - B. Human Resources

Follow up on student rep  
Classified Representation pending from Classified Senate

      - (i) Workplace injuries report
        1. Suggestions to management for prevention
  - C. District Police
    - (i) Smoking Policy update
- III. Standing Items
  - A. Safety Plan Review and Approval
    - (i) Review Initial plan approval process
    - (ii) Chemical Hygiene Plan
      - a. Report on status of plan

- (iii) Formaldehyde and Phenol Plan
- (iv) IIPP
  - 1. Review and comments due on September, 10<sup>th</sup>
- B. Departmental Safety Inspections
  - (i) Schedule of Inspections
    - a. SWACC Inspection Report findings
      - a. Art
      - b. Science Labs
      - c. M&O
      - d. Exterior Walkways
      - e. Child Care (SWACC)
    - b. Planned for 2012-2013
      - a. Exterior Walkways (Feb 11, 2013)
      - b. Theater (March 11, 2013)
- C. Events
  - (i) Great Shake Out – October 18, 10:18 a.m.
  
  - (ii) Emergency Preparedness Month – April (Zombies)
  - (iii) AS Days in the fall
- D. Hazard Reporting
  - a. Report on hazards submitted through district website
  - b. District Hazard Reporting

#### IV. Old Business

- A. Classroom hazard info sheet

#### V. New Business

- A. Committee membership
- B. Safety Committee Operations Plan – review
- C. Emergency evacuation sites

#### VI. Future Agenda Items

#### VII. Announcements

#### VIII. Adjournment

Next meeting:           October 8, 2012