

Crafton Hills College
Environmental Health and Safety Committee
August 13, 2012
Agenda

Members:

<u>X</u>	Rosemarie Hansen (Co-Chair)	<u>X</u>	Mike Strong (Co-Chair)
<u>X</u>	Robin Bishop (Faculty)	<u>X</u>	Tina Gimple (Classified Staff)
<u>X</u>	Judy Giacona (Faculty)		Vacant (Student) Erika??
<u>X</u>	Larry Cook (Management)	<u>X</u>	Rick Hogrefe (Management)
	Cheryl Burge (Human Resources)		June Yamamoto (Management)
<u>X</u>	Pierre Galvez (District Police)	<u>X</u>	Lito Reyes (Keenan and Associates)
<u>X</u>	Whitney Fields (District EH&S Admin)		Laura Winningham

I. Approval of Minutes from May 14, 2012

II. Reports

A. Co-Chairs

(i) Goals for 2012-13

1. Prior Goals

a. Finalize Plans (see CHC Safety Program Report)

a. Schedule for Plan Review

Review Ops Plan

b. 100% employee safety training

c. Fully staff safety committee

8/13 Mike: EMS Sullivan or Robin Bishop

AS Appointment

Mike will email Denise concerns for AS appointment

Theatre Kevin Palkki

Send request to Dsps to Kirsten for rep from Dsps

(ii) Lighting project (PAL)

Larry gave an update on controlling lighting to conserve energy, expand the system and utilize energy savings. Lighting inspection every 8 weeks. There is minimal lighting on campus 24/7.

B. Human Resources

Follow up on student rep

Classified Representation pending from Classified Senate

(i) Workplace injuries report

Whitney: No injuries reported for July. Training conducted, updating for current staff by classification. Action Item: Safety training report/per

employee at next meeting. Whitney will provide a first aid only incident report to add to injury summary.

1. Suggestions to management for prevention

C. District Police

Hazardous mitigation report, waiting for response from the state

(i) Smoking Policy update

Pierre: Policy going to district assembly, 50 fine for smoking outside designated areas. Then it goes to board, petition the court to enforce the government code.

III. Standing Items

A. Safety Plan Review and Approval

Update plan map in for binders. More to report.

(i) Review Initial plan approval process

(ii) Chemical Hygiene Plan

a. Report on status of plan

(iii) Formaldehyde and Phenol Plan

Consultant completed and signed off, training is pending.

(iv) IIPP

1. Review and comments due on September, 10th

Committee to review for update at next meeting.

Safety committee is charged with yearly review and update of plans.

B. Departmental Safety Inspections

(i) Schedule of Inspections

a. SWACC Inspection Report findings

Larry: No outstanding correction items, bookcases secured, lights, additional plugs.

Action Item, Mike to go through the list to ensure that they are completed. Distribute new meeting dates 12/13.

a. Art

b. Science Labs

c. M&O

d. Exterior Walkways

e. Child Care (SWACC)

b. Planned for 2012-2013

a. Exterior Walkways (Feb 11, 2013)

b. Theater (March 11, 2013)

C. Events

(i) Great Shake Out – October 18, 10:18 a.m.

Action Item: Send out reminder. Building caption, with supplies

(ii) Emergency Preparedness Month – April (Zombies)

(iii) AS Days in the fall

Rose: follow up on booth items for safety. Send out sign-ups for staffing the booths.

D. Hazard Reporting

None reported from CHC

- a. Report on hazards submitted through district website
- b. District Hazard Reporting

IV. Old Business

- A. Classroom hazard info sheet

Student worker will post and confirm

V. New Business

- A. Committee membership
- B. Safety Committee Operations Plan – review

Revise and distribute for final review.

- C. Emergency evacuation sites

Signage confirmation

VI. Future Agenda Items

VII. Announcements

Larry: Fire alarm panels have been updated on campus, pending final schedule. No smoke detectors in laboratories, only heat detector alarms are present.

VIII. Adjournment

Next meeting: September 10, 2012