

**Crafton Hills College**  
**Environmental Health and Safety Committee**  
**August 13, 2012**  
**Agenda**

**Members:**

_____ Rosemarie Hansen (Co-Chair)	_____ Mike Strong (Co-Chair)
_____ Robin Bishop (Faculty)	_____ Tina Gimple (Classified Staff)
_____ Judy Giacona (Faculty)	_____ Vacant (Student)
_____ Larry Cook (Management)	_____ Rick Hogrefe (Management)
_____ Cheryl Burge (Human Resources)	_____ June Yamamoto (Management)
_____ Pierre Galvez (District Police)	_____ Lito Reyes (Keenan and Associates)
_____ Whitney Fields (District EH&S Admin)	_____ Laura Winningham

I. Approval of Minutes from May 14, 2012

II. Reports

A. Co-Chairs

(i) Goals for 2012-13

1. Prior Goals

- a. Finalize Plans (see CHC Safety Program Report)
  - a. Schedule for Plan Review
- b. 100% employee safety training
- c. Fully staff safety committee

(ii) Lighting project (PAL)

B. Human Resources

(i) Workplace injuries report

- 1. Suggestions to management for prevention

C. District Police

(i) Smoking Policy update

III. Standing Items

A. Safety Plan Review and Approval

(i) Review Initial plan approval process

(ii) Chemical Hygiene Plan

- a. Report on status of plan

(iii) Formaldehyde and Phenol Plan

(iv) IIPP

- 1. Review and comments due on September, 10th

B. Departmental Safety Inspections

(i) Schedule of Inspections

- a. SWACC Inspection Report findings

- b. Inspections completed to date
  - a. Art
  - b. Science Labs
  - c. M&O
  - d. Exterior Walkways
  - e. Child Care (SWACC)
- c. Planned for 2012-2013
  - a. Exterior Walkways (Feb 11, 2013)
  - b. Theater (March 11, 2013)

C. Events

- (i) Great Shake Out – October
- (ii) Emergency Preparedness Month – April (Zombies)
- (iii) AS Days in the fall??

D. Hazard Reporting

- a. Report on hazards submitted through district website
- b. District Hazard Reporting

IV. Old Business

- A. Classroom hazard info sheet

V. New Business

- A. Committee membership
- B. Safety Committee Operations Plan – review
- C. Emergency evacuation sites

VI. Future Agenda Items

VII. Announcements

VIII. Adjournment

Next meeting: September 10, 2012