

Crafton Hills College
Environmental Health and Safety Committee
May 14, 2012
Minutes

Members:

<u> x </u>	Rosemarie Hansen (Co-Chair)	<u> x </u>	Mike Strong (Co-Chair)
<u> x </u>	Robin Bishop (Faculty)	<u> </u>	Tina Gimple (Classified Staff)
<u> x </u>	Judy Giacona (Faculty)	<u> </u>	Vacant(Student)
<u> x </u>	Larry Cook (Management)	<u> </u>	Rick Hogrefe (Management)
<u> </u>	Cheryl Burge(Human Resources)	<u> </u>	June Yamamoto (Management)
<u> x </u>	Pierre Galvez (District Police)	<u> </u>	Lito Reyes (Keenan and Associates)
<u> </u>	Whitney Fields (District EH&S Admin)	<u> </u>	Catherine Hendrickson

I. Approval of Minutes from April 9, 2012

II. Reports

A. Co-Chairs

(i) Events of April 27th

1. Power outage occurred on day that there was already a planned test of Blackboard. The main breaker was tripped when the vendor that was drilling for soil samples hit a main line. Incident report was submitted to district.
2. Blackboard Connect 5000 numbers have been entered since the October test.

(ii) Zombie Apocalypse was great fun. A report was handed out. See attached

B. Human Resources

(i) Claims – sheet from Keenan

(ii) Trainings email was sent out from Safe Colleges and the date was pushed back to July 1 2012 to complete trainings. Faculty can do their training when class begins again as they don't work during the summer and are not obligated to complete trainings over the summer.

C. District Police

(i) Smoking policy is on the chancellor's desk. Information about Megan's Law is on the web site but students who are sexual offenders are not identified on web site.

III. Standing Items

A. Safety Plan Review and Approval

(i) Chemical Hygiene Plan

- a. Committee approval of revised plan with new appendices including an incident log will be at august meeting.

B. Departmental Safety Inspections

- (i) See Calendar

C. Events

- (i) Great Shake Out – October 18th at 10:18am. Will have signage by then for evacuation areas. Will notify instructors now as they are already doing fall planning so it gives them a chance to plan accordingly and not schedule test that day if at all possible.
- (ii) Zombies – April – the theater arts students are willing to help out every April and do another Zombie Apocalypse
- (iii) Emergency Preparedness Month – April
- (iv) AS Days in the Fall
- (v) Development for Classified – try to get gas meter turnoff wrench from Gas Co or home repair shop

D. Hazard Mitigation (review of reported hazards via maintenance connect and District)

IV. Old Business

A. Finalize 2011-2012 Goals

- (i) Finalize Plans (see CHC Safety Program Report)
 - a. Ten plans approved
 - b. Ten plans still in some phase of development (draft/template)
- (ii) Schedule for Plan Review
 - a. 2011-2012 five plans reviewed
 - a. IIPP
 - b. Haz Com
 - c. ChemHyg
 - d. LOTO
 - e. Heat Illness
- (iii) Schedule of Inspections
 - a. Inspections completed to date
 - a. Art
 - b. Science Labs
 - c. M&O
 - d. Exterior Walkways
 - e. Child Care (SWAC)
 - b. Planned for 2012-2013
 - a. Theater
 - b. Exterior Walkways
- (iv) 100% employee safety training
- (v) Fully staff safety committee

V. New Business

- A. Review of Calendar for 2012-2013 – Keep meetings same at 1pm on second Mondays
- B. Review of Safety Committee OP's
 - (i) Will email out new in August after one more review
- C. Classroom Hazard Info Sheet was reviewed and distributed
- D. Election of Officers for the upcoming term resulted in Mike and Rose continuing as Co-Chairs with Mike running the meetings this coming fall
 - (i) Need to fill the Secretary position in the Fall

VI. Future Agenda Items

- (i) Robin once again raised the need for an aerosol transmissible disease plan. Immunizations are legally required by all staff for the clinical sites. The District is in violation of contracts with the clinical sites by not having a aerosol transmissible plan also that there is no exposure control plan required by clinical
- (ii) Child Development Center needs to hand 100 ft of brush clearance for wild lands interface for fire safety. Need to address the evacuation area at the CDC

VII. Announcements

VIII. Adjournment 2:07pm

Next meeting: August 13, 2012