

**Crafton Hills College**  
**Environmental Health and Safety Committee**  
**March 12, 2012**  
**Minutes**

**Members Present (X):**

<u>      </u>	Rosemarie Hansen (Co-Chair)	<u>  X  </u>	Mike Strong (Co-Chair)
<u>      </u>	Robin Bishop (Faculty)	<u>      </u>	Tina Gimple (Classified Staff)
<u>      </u>	Judy Giacona (Faculty)	<u>      </u>	Vacant (Student)
<u>  X  </u>	Larry Cook (Management)	<u>      </u>	Rick Hogrefe (Management)
<u>      </u>	Cheryl Burge (Human Resources)	<u>  X  </u>	June Yamamoto (Management)
<u>  X  </u>	Pierre Galvez (District Police)	<u>  X  </u>	Lito Reyes (Keenan and Associates)
<u>  X  </u>	Whitney Fields (District EH&S Admin)	<u>  X  </u>	Catherine Hendrickson

- I. Approval of minutes from November 14, 2011, December 12, 2011, (no meeting January 9, 2012), February 13, 2012 (Science Lab Safety Self Inspection)  
Minutes of prior meetings as presented were approved by consensus.
- II. Reports
  - A. Co-Chairs  
Mike reported that Aaron Henderson (student rep) will no longer be on the committee. Mike will follow up to obtain a new appointee from the Student Senate.
  - B. Human Resources  
Whitney Fields provided a report of workman's comp injuries dated March 2012. The report was reviewed.
  - C. District Police  
LT Galvez reported incident where a student fell at OE1, staff called 3275 but there was no answer, so the staff called 911 from the campus phone and found out that "7" has to be dialed first. Because of this finding, additional lines were added to 3275 and the CHC phones have been programmed to dial 911 (no "7" required).
- III. Standing Items
  - A. Safety Plan Review and Approval
    - (i) Chemical Hygiene Plan
      - a. Continue to work through plan. Next scheduled meeting of sub-committee is March 19<sup>th</sup> 9am-noon.  
Mike mentioned he will be meeting with the sub-committee 3/19 to finalize the CHP.
      - b. Live Training on Chemical Hygiene April 3 (Flex Day) 10am-11:30am
    - (ii) Update of IIPP
      - a. Second location for treatment of occupational injury has been added to the IIPP.

1. Fox Occupational Medical at 1375 Camino Real, Ste. 130, San Bernardino

B. Departmental Safety Inspections

(i) Today, March 12, 2012 Child Development Center

This walkthrough was deemed not necessary by the committee due to the Keenan SWACC inspection completed in January. Findings for the inspection are forthcoming.

C. Events

(i) April is Earthquake Awareness Month

(ii) CDC Zombie Apocalypse

Mike reported that Rose is heading this activity through the Theater Dept. Catherine H. requested handouts be provided at the Library to be handed out during the evening.

D. District Hazard Reporting

IV. Old Business

3/12/12 - No update

A. Finalize 2010-2011 Goals

(i) Finalize Plans

(ii) Schedule for Plan Review

(iii) Schedule of Inspections

(iv) 100% employee safety training

(v) Fully staff safety committee

V. New Business

A. Schedule for review and completion Emergency Operations Plan

Mike reported that a draft version of the EOP is available online. A table-top exercise is scheduled on 3/21/12 in the LRC using the draft version of the plan.

Keenan (Lito Reyes) reported that CalOSHA is performing surprise inspections and are looking for decontamination areas for BBP, completion and implementation of the Heat Illness Prevention Program, and verifying that first aid kits are accessible in all vehicles.

AED's – The campus has 3 AED's (2 at HWC, and 1 at the AC). The HWC will inspect the AED's annually.

VI. Future Agenda Items

A. Self inspection finding from CDC

The inspection was cancelled due to the recent SWACC inspection. Mike to work with EH&S (Whitney) to provide a condensed list of the SWACC inspection findings and report at the next meeting.

VII. Announcements  
None

VIII. Adjournment

Next meeting: April 9, 2012