

**Crafton Hills College**  
**Environmental Health and Safety Committee**  
*January 10, 2011*  
**Minutes**

Members:

_____ Rosemarie Hansen-Barnes (Co-Chair)	_____ Mike Strong (Co-Chair)
_____ Robin Bishop (Faculty)	_____ Vacant (Classified Staff)
_____ Judy Giacona (Faculty)	_____ Vacant (Classified Staff)
_____ Cammy Purper (Management)	_____ Rick Hogrefe (Management)
_____ Lizanna Ocampo (Human Resources)	_____ June Yamamoto (Management)
_____ Pierre Galvez (District Police)	_____ Lito Reyes (Keenan and Associates)

Members Present: Rosemarie Hansen-Barnes (Co-Chair), Mike Strong (Co-Chair), Cammy Purper (Management), Rick Hogrefe (Management), Lizanna Ocampo (HR District), Pierre Galvez (District Police)

Members Absent: Lito Reyes (Keenan and Associates), Robin Bishop (Faculty), June Yamamoto (Management), Judy Giacona (Faculty)

Meeting was called to order at *1:05pm*

**I.** Approval of Minutes from December 13, 2011

**II.** Reports

**A.** Co-Chairs

(a) Update of inspection list sent to M&O: Mike Strong said that most of the lighting identified in the inspection is set to be replaced. The areas that were deemed critical at this time were being resolved. Parts were being ordered to repair these lights. Places that parts were ordered for include the classroom building and SSA. Mike will follow up at the next meeting with a list of work completed.

**B.** Human Resources

(a) Incident reports were handed out and reviewed. Most recent slip and fall were primarily due to the season/weather: rain and wet leaves. Mike will follow up with the kind of shoes worn by M&O. CDC has policy as to types of shoes to be worn by employees: close toed shoes

### C. District Police

- (a) Pool concerns were expressed as to the cameras. Streaming of the images and to whom the feed is sent.
- (b) Pedestrian crosswalks with a yield vs. stop due to cars stopping when no pedestrians in walk. Pedestrian activated lights in roadway.
- (c) Discussed student with restraining order that is in place for the next 5 yrs.

## III. Standing Items

### A. Safety Plan Review and Approval

- (a) Respiratory Protection Plan almost final. Outside vendor to assist with the implementation of the Formaldehyde Plan.
- (b) Need to work on Master Schedule for review of plans.

### B. Departmental Safety Inspections

- (a) Inspection of M&O to take place on March 14 during regular meeting. Mike will review list with Lito and have at the meeting for the inspection.
- (b) CDC may 16<sup>th</sup> have list specific more to office and classroom areas as SWAC performs playground certification every 3 years.

### C. Events

- (a) No quote on table cloth as Judy Giacona was absent from the meeting.

## IV. Old Business

### A. Goals of the committee remain as stated

- i.** Finalize Plans
- ii.** Schedule for Plan Review
- iii.** Schedule of Inspections
- iv.** 100% employee safety training
- v.** Fully staff safety committee
  - 1. CSEA is making committee assignments during February. Rick Kirkhart has offered to be on the committee.

**B. Safety Website**

- (a) Mike Strong and Rick Hogrefe have access. Was decided to link District page back to our page for the posting of Minutes and Agendas. Mike to look into seeing if this is possible.

**C. Distribution of Emergency Flipcharts**

- (a) Judy is to provide the medical portion to work up into the flip chart provided by Campus Police. Pierre and Mike to check with Police Chief Patrick McCurry regarding this.

**V. New Business**

**A. Day to Day Operations Plans**

- (a) Covered under the Emergency Management Plan (EMP)

**VI. Future Agenda Items**

**(a) February Meeting**

- i. Officer selection**
- ii. New Members**
- iii. Schedule of Plan Review**
- iv. Schedule of Inspections**
- (b) Send email to Student Services and Academic Senate requesting members for the committee.

**VII. Announcements**

Meeting was adjourned at *1:50 PM*

Next meeting: Monday, *Monday, February 14, 2011*  
*1:00 pm*  
*LADM 161*

Respectfully submitted,  
*Rosemarie Hansen-Barnes*  
*Co-Chair*