

# Crafton Hills College

Date: Feb 8, 2021

Time: 3:00 PM – 4:45 PM

Location: Zoom

## PPR Minutes

<b>Committee Members</b>	P		P		P
Co-Chair: Giovanni Sosa	P	Karen Peterson	P	Artour Aslanian	P
Co-Chair: Julie McKee	P	Meridyth McLaren	P	Shirley Juan	P
Keith Wurtz	P	Nick Reichert	P	Delmy Spencer	P

### Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Review the minutes from Feb 1, 2021 (5 minutes)</li> </ul>	Minutes approved as written	
<ul style="list-style-type: none"> <li>Meet with Kevin Horan to discuss 2019-2020 objective prioritization (10 min)</li> </ul>	<p>President Horan opened dialog regarding planning and program review objective prioritization and resource request.</p> <p>President Horan suggested that the committee work with programs to regularly update (and in some cases remove) resource requests to better streamline the prioritization process.</p> <p>Committee members noted the need for more clarity concerning the items to include and omit as part of the PPR process and considered the possibility of developing a process that would more automatically estimate the costs associated with resource requests.</p>	Committee to revisit this matter at the end of the term
<ul style="list-style-type: none"> <li>Meet with Anthropology (20 min)</li> </ul>	Met with Cheryl DiBartolo	
<ul style="list-style-type: none"> <li>Draft feedback for Anthropology (10 minutes)</li> </ul>	Committee discussed/drafted feedback	Gio to prepare draft; Gio to send it to the program writer and copy coach.
<ul style="list-style-type: none"> <li>Meet with DSPS (20 min)</li> </ul>	Met with Marty Milligan	
<ul style="list-style-type: none"> <li>Draft feedback for DSPS (10 minutes)</li> </ul>	Committee discussed/drafted feedback	Gio to prepare draft; Gio to send it to the program writer and copy coach.
<ul style="list-style-type: none"> <li>Meet with Biological Sciences (20 min)</li> </ul>	Met with Sam Truong	
<ul style="list-style-type: none"> <li>Draft feedback for Biological Sciences (10 minutes)</li> </ul>	Committee discussed/drafted feedback	Gio to prepare draft; Gio to send it to the program writer and copy coach.
<ul style="list-style-type: none"> <li>Finalize feedback for Library, History, and ASL (5 min)</li> </ul>	The committee reviewed, edited, and finalized the feedback for these groups	Gio to prepare finalized draft; Gio to send it to the program writer and copy coach.

**2.0 Inclusiveness**

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

- Other Items

- Reframe and rethink PPR objective prioritization tied to funding/ maybe prepopulated amounts, tied to faculty request, instructional items.

**Mission Statement**

The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

**Vision Statement**

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

**Institutional Values**

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.