

Crafton Hills College

PPR Minutes

Date: March 18, 2019

Time: 3:00 PM – 4:45 PM

Location: LRC-110

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Karen Peterson	P	Mike Strong	A
Co-Chair: Patricia Menchaca	P	Meridyth McLaren	P	Artour Aslanian	P
Tom Bryant	P				

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from February 4, 2019 and February 25, 2019 (3 minutes) 		The committee will review minutes for February 4 th and 25 th at the next meeting.
<ul style="list-style-type: none"> Review feedback for the Honors Program (20 minutes) 	The committee will review at the next meeting on February 25 th .	Ruby will send an email reminder.
<ul style="list-style-type: none"> Review number of programs who have finalized programs and set timelines for roll-ups (20 minutes) 	<p>The committee discussed and decided on the following:</p> <ul style="list-style-type: none"> Friday, April 5th for department rollups Friday, April 12th for division roll ups Friday April 26th for Area roll ups PPRC would do institution prioritization on April 29th 	
<ul style="list-style-type: none"> Next meeting is March 25, 2019 in LRC-110 (10 minutes): Review feedback drafts of CIS and Chemistry 		
<ul style="list-style-type: none"> Decide on criteria for two year plans 	<p>The committee discussed and reviewed the following:</p> <p>Aquatics: SLOs – The SAO in number 4 is more of a data indicator in number 5. Work with IERP to help with defining and assess SAOs. Has updated goals and objectives. Good job!</p> <p>Biological Sciences: SLOs have been updated in A&P and a discussion of updating occurred in micro. Need to update in biology. Goals and objectives were not updated and need to be updated and reevaluated. To reflect the true nature of the department needs.</p>	<p>Keith will send feedback to programs.</p> <p>The committee will review five more programs at the next meeting</p>

	<p>Earth Science: SLOs and objectives have been thoroughly updated.</p> <p>ASL: SLOs and objectives have been thoroughly updated.</p> <p>Sociology/Anthropology: Anthropology needs to define and assign SLOs. Sociology provided updated. Objectives updated, but not clear if sociology had been updated completely.</p>	
<p>Future Meetings</p> <ol style="list-style-type: none"> 1. March 4th: Review categories 2. March 18th: Review 5 of the 2 yr. plans 3. April 1st: Review 5 of the 2 yr. plans 4. April 15th: Review 5 of the 2 Yr. plans <p>Note: If we are unable to make through the 15 2 yr plans we agreed to meet on April 15th when a meeting was not originally scheduled.</p>		<p>Next meeting review the categories with Mike.</p> <p>Bring criteria for next Monday and review criteria.</p>
<p>2.0 Inclusiveness The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...</p>		
<ul style="list-style-type: none"> • Other Items 	<ul style="list-style-type: none"> • Review the alignment of ACCJC standards with the rubric questions in the program review • Discuss feedback on the scheduling matrix from Faculty Chairs and adding morning and evening to the matrix to help inform student planning • Discuss process for adding programs to PPR – What is a program? • Adding a flag in program review that identifies district request • Alternative data measures • Discuss word count • Explore different web tools for program review • Discuss adding frequently made mistakes 	
<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>