

# Crafton Hills College

Date: February 25, 2019

Time: 3:00 PM – 4:45 PM

Location: LRC-110

## PPR Agenda

<b>Committee Members</b>	P		P		P
Co-Chair: Keith Wurtz Co-Chair: Patricia Menchaca Tom Bryant		Karen Peterson Meridyth McLaren		Mike Strong	

### Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Review the minutes from February 4, 2019 and February 11, 2019 (3 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Review and finalize the Career Center feedback (10 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Meet with the CIS program at 3:15 (30 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Meet with the Chemistry program at 3:45 (30 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Review and finalize the Honors Program feedback (10 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Draft feedback for the CIS Program (5 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Draft feedback for the Chemistry Program (5 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Review number of programs who have finalized programs (10 minutes)</li> </ul>		
<ul style="list-style-type: none"> <li>Next meeting is March 4, 2019 in LRC-110 (2 minutes)</li> </ul>		
<p>Future Meetings</p> <ol style="list-style-type: none"> <li>March 4<sup>th</sup>: Review categories</li> <li>March 18<sup>th</sup>: Review 5 of the 2 yr plans</li> <li>April 1<sup>st</sup>: Review 5 of the 2 yr plans</li> <li>April 15<sup>th</sup>: Review 5 of the 2 Yr plans</li> </ol> <p>Note: If we are unable to make through the 15 2 yr plans we agreed to meet on April 15<sup>th</sup> when a meeting was not originally scheduled.</p>		

### 2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> <li>• Other Items</li> </ul>	<ul style="list-style-type: none"> <li>• Review the alignment of ACCJC standards with the rubric questions in the program review</li> <li>• Discuss feedback on the scheduling matrix from Faculty Chairs and adding morning and evening to the matrix to help inform student planning</li> <li>• Discuss process for adding programs to PPR – What is a program?</li> <li>• Adding a flag in program review that identifies district request</li> <li>• Alternative data measures</li> <li>• Discuss word count</li> <li>• Explore different web tools for program review</li> <li>• Discuss adding frequently made mistakes</li> </ul>	
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>