

Crafton Hills College

Date: February 26, 2018

Time: 3:00 PM – 4:45 PM

Location: LRC-110

PPR Minutes

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Karen Peterson	P	Kathy Bakhit	P
Co-Chair: Patricia Menchaca	P	Brandice Mello	A	Mike Strong	P
Tom Bryant	P	Meridyth McLaren	P		

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from February 12, 2018 (5 minutes) 	The minutes for February 12, 2018 were approved as written.	
<ul style="list-style-type: none"> Finalize the feedback for Spanish (5 minutes) 	The committee discussed and finalized the feedback for Spanish.	Keith will send the feedback to Spanish.
<ul style="list-style-type: none"> Finalize the feedback for Communication Studies (5 minutes) 	The committee discussed, revised and finalized the feedback for Communication Studies.	Keith will make the revision and send the feedback to Communication Studies.
<ul style="list-style-type: none"> Meet with Kinesiology at 3:15 to review Program Review (30 minutes) 	The committee reviewed and discussed the submitted Kinesiology program review with Colleen Hinds and Ralph Rabago.	
<ul style="list-style-type: none"> Meet with Technology Services at 3:45 to review Program Review (30 minutes) 	The committee reviewed and discussed the submitted Technology Services program review with Wayne Bogh and Mike Strong.	
<ul style="list-style-type: none"> Draft feedback for the Kinesiology Program (5 minutes) 	The committee reviewed, scored the rubric and drafted the feedback.	Keith will compile this information together to review at the next committee meeting for a final review.
<ul style="list-style-type: none"> Draft feedback for the Technology Services Program (5 minutes) 	The committee reviewed, scored the rubric and drafted the feedback.	Keith will compile this information together to review at the next committee meeting for a final review.
<ul style="list-style-type: none"> Next meeting is March 5, 2018 (5 minutes) 	We will finalize the feedback for Kinesiology and Technology Services and review/discuss the Annual Plans.	Keith will add an agenda item to the March 5, 2018 meeting to review/discuss Annual Plans.

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items 	<ul style="list-style-type: none"> It has been requested that Crafton make finalized program reviews available publically Review the alignment of ACCJC standards with the rubric questions in the program review Review the Valley Resource Prioritization Process Review the Valley PPR Questions and Examples 	
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	<ul style="list-style-type: none"> • Review the SBVC 2016-2017 Annual Program Review Report • Discuss feedback on the scheduling matrix from Faculty Chairs and adding morning and evening to the matrix to help inform student planning • Discuss process for adding programs to PPR – What is a program? • Adding a flag in program review that identifies district request • Full timers from instruction- programs disadvantaged? • Alternative data measures • Discuss word count • Explore different web tools for program review • Discuss adding frequently made mistakes 	
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>