

Crafton Hills College

Planning and Program Review Committee

Agenda

Date: February 13, 2017
Time: 2:30 PM – 4:15 PM
Location: LRC-110

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Dianne Purves	Y	Rebecca Warren-Marlatt	Y
Co-Chair: Patricia Menchaca	Y	Denise Allen-Hoyt	N	Meridyth McLaren	Y
Tom Bryant	Y	Karen Peterson	Y		
Stashia Robbins (Student)	Y	Ben Gamboa	Y		

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
-------	------------	----------------

1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from February 6, 2017 (5 minutes) 	The committee reviewed the minutes from February 6, 2017.	Approved as written by consensus.
<ul style="list-style-type: none"> Meet with Music at 2:30PM to review Program Review (30 minutes) 	The committee met with Mark McConnel and the Department Chair, Snezana Petrovic and discussed the PPR document for Music.	Mark will reopen the plan and revise the data question. PPRC will evaluate this question after Mark revises plan.
<ul style="list-style-type: none"> Draft feedback for Music (30 minutes) 		
<ul style="list-style-type: none"> Meet with DSPS at 3:15PM to review Program Review (30 minutes) 	The committee met with Kirsten Colvey to discuss the DSPS program review document.	
<ul style="list-style-type: none"> Draft feedback for DSPS (30 minutes) 	Discussion took place to develop the feedback to the department.	Keith will draft the feedback document for the committee's approval.
<ul style="list-style-type: none"> Meet with EOPS at 3:45PM to review Program Review (30 minutes) 	The committee met with the Director of EOPS and Kirsten Colvey to discuss the program review document for EOPS.	
<ul style="list-style-type: none"> Review and finalize the feedback for Mathematics (15 minutes) 	The committee reviewed the feedback document for Mathematics.	Approved as written by consensus. Keith will send to program.
<ul style="list-style-type: none"> Review and finalize the feedback for Sociology (15 minutes) 	The committee reviewed the feedback document for Sociology.	Sociology is approved as written in PPRC. Keith will send to program.
<ul style="list-style-type: none"> Next meeting is February 27, 2017 where we will review Program Reviews for A&R and Financial Aid (5 minutes) 	Karen will not be at the February 27, 2017 PPRC meeting. Biological sciences will be interviewed at 2:30.	Keith will add biological sciences to the agenda and sent out invite for 2:30.

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items (5 minutes) 	<ul style="list-style-type: none"> Adding a flag in program review that identifies district request Left Lane Annual Plan 	
---	---	--

	<ul style="list-style-type: none"> • Full timers from instruction- programs disadvantaged? • Add Diversity to our document. • Alternative data measures • Discuss word count • Revisiting questions for clarity • Review all rubric questions and ensure question include the rubric information • Revise the Document Quality rubric. Did program answer the entire question? • Explore different web tools for program review • Explore connecting outcomes assessment proposed actions to program review action plan • Discuss adding frequently made mistakes 	
--	---	--

3.0 Best Practices for Teaching and Learning
 Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement

Adjournment

<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
--	---	--