

Crafton Hills College

Date: November 27, 2017

Time: 3:00 PM – 4:45 PM

Location: LRC-110

PPR Minutes

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Karen Peterson	P	Kathy Bakhit	P
Co-Chair: Patricia Menchaca	P	Brandice Mello	A	Mike Strong	P
Tom Bryant	P	Meridyth McLaren	P		

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from November 20, 2017 (5 minutes) 	The minutes for November 20, 2017 were approved as written.	
<ul style="list-style-type: none"> Meet with Veterans at 3:15 to review Program Review (30 minutes) 	The committee reviewed and discussed the submitted Veterans program review with Carla Thornton and Joe Cabrales.	
<ul style="list-style-type: none"> Draft feedback for Veterans (30 minutes) 	The committee reviewed and scored the rubric and drafted feedback.	Keith will put this information together to be reviewed at the next committee meeting for a final review.
<ul style="list-style-type: none"> Finalize the feedback for Student Life (30 minutes) 	The committee discussed, revised, and finalized the feedback for Student Life.	Keith will make revisions and send the feedback to Student Life.
<ul style="list-style-type: none"> Review the Guided Pathways Self-Assessment and provide feedback (15 minutes) 	The committee reminded Keith that this was already reviewed.	
<ul style="list-style-type: none"> Review the alignment of ACCJC standards with the rubric questions in the program review (40 minutes) 	Item will be moved to other items.	Mike will bring a flow chart of how resource requests are funded, this will be discussed at the December 11 th meeting.
<ul style="list-style-type: none"> Next meeting is December 4, 2017 where we will meet with the Health and Wellness and the Transfer Center programs (5 minutes) 	Keith reviewed the programs that the committee will review and meet with at the December 4, 2017 meeting.	

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items 	<ul style="list-style-type: none"> Discuss feedback on the scheduling matrix from Faculty Chairs and adding morning and evening to the matrix to help inform student planning Discuss process for adding programs to PPR – What is a program? Adding a flag in program review that identifies district request 	
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	<ul style="list-style-type: none"> • Full timers from instruction- programs disadvantaged? • Alternative data measures • Discuss word count • Explore different web tools for program review • Discuss adding frequently made mistakes 	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>