

# Crafton Hills College

Date: September 11, 2017

Time: 3:00 PM – 4:45 PM

Location: LRC-110

## PPR Agenda

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Ben Gamboa	N	Kathy Bakhit	
Co-Chair: Patricia Menchaca	Y	Karen Peterson	Y	Mike Strong	Y
Tom Bryant	Y			Rebecca Warren-Marlatt	
Meridyth McLaren	Y				

### Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Review the committee charge</li> </ul>	<p>The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and <b>determine and</b> implement improvements to the PPR process.</p>	<p><u>Keith will submit</u> recommended changes <u>to Crafton Council</u>.</p>
<ul style="list-style-type: none"> <li>Review the results from the Spring 2017 Committee Self-Evaluation</li> </ul>	<p>Need to establish norms in open-ended response.</p>	<p>Keith will bring norms to the committee for the committee to review.</p>
<ul style="list-style-type: none"> <li>Review the <a href="#">PPRC Handbook</a> (20 minutes)</li> </ul>	<p>Reviewed the handbook. Discussed the process of the resource allocation model.</p>	
<ul style="list-style-type: none"> <li>Review <a href="#">PPR Web Tool</a> and <a href="#">Dashboards</a></li> </ul>	<p>Keith reviewed the web tool and dashboards.</p>	
<ul style="list-style-type: none"> <li>Review the <a href="#">Timeline</a>, <a href="#">Schedule</a>, and review workshop times (40 minutes)</li> </ul>	<p>Reviewed timeline and schedule. Discussed workshop trainings. Kathy mentioned that the complexity of the process is common at other institutions. It is also struggle to link planning with resource allocation. Do we feel we are addressing</p>	<p><b>Keith will add parking lot information for next meeting from last year.</b></p>

	accreditation? How do we make this more meaningful to programs? How do we be more helpful to people?	
<ul style="list-style-type: none"> <li>Review the suggested changes to the PPR Web Tool and the progress made on those changes</li> </ul>		Keith will review changes and provide update at next meeting.
<b>2.0 Inclusiveness</b> The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...		
<ul style="list-style-type: none"> <li>Other Items</li> </ul>		Keith will provide list of contacts for programs conducting program review to Patricia. Patricia will provide 1 week due date to plan and 1 week to meeting. Patricia will send out the master list to all programs doing program review.
<b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	<b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	<b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.