

Crafton Hills College

Planning and Program Review Committee

Minutes

Date: January 23, 2017
Time: 3:00 PM – 4:45 PM
Location: LRC-110
Next Meeting: January 30, 2017

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Dianne Purves	A	Rebecca Warren-Marlatt	P
Co-Chair: Patricia Menchaca	P	Denise Allen-Hoyt	A	Meridyth McLaren	P
Tom Bryant	P	Karen Peterson	P		
Stashia Robbins (Student)	A	Ben Gamboa	P		

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from December 12, 2016 (5 minutes) 	The 12/12/16 minutes were approved as written.	
<ul style="list-style-type: none"> Meet with Child Development at 3:15PM to review Program Review (30 minutes) 	Meridyth McLaren was introduced to the committee and discussed the Child Development document.	
<ul style="list-style-type: none"> Meet with Psychology at 3:45PM to review Program Review (30 minutes) 	Gary Williams and TL Brink were introduced to the committee and discussed the Psychology document.	
<ul style="list-style-type: none"> Draft feedback for Child Development (30 minutes) 	The committee members reviewed the comments and completed the Instructional Rubric for the Child Development document.	
<ul style="list-style-type: none"> Draft feedback for Psychology (30 minutes) 	The committee members reviewed the comments and completed the Instructional Rubric for the Psychology document.	
<ul style="list-style-type: none"> Finalize feedback for Earth Science (15 minutes) 	The committee members reviewed the comments and finalized the Feedback and Recommendations for Earth Science.	
<ul style="list-style-type: none"> Next meeting is January 30 where we will review Music and Theater Arts (5 minutes) 	We will meet with Mark McConnell on February 13 th to review Music, and we will review Theater Arts at 3:15 on 1/30.	
<ul style="list-style-type: none"> Topic for Parking Lot – Explore connecting outcomes assessment proposed actions to program review action plan (10 minutes) 	This topic will be added to the Parking Lot.	

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items (5 minutes) 	<ul style="list-style-type: none"> Full timers from instruction-programs disadvantaged? Add Diversity to our document. Alternative data measures Discuss word count Revisiting questions for clarity 	
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	<ul style="list-style-type: none"> • Review all rubric questions and ensure question include the rubric information • Revise the Document Quality rubric. Did program answer the entire question? • Explore different web tools for program review • Explore connecting outcomes assessment proposed actions to program review action plan 	
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3.0 Best Practices for Teaching and Learning

Achieve college-wide excellence in teaching and learning through best practices and ongoing reflection, assessment, and improvement

Adjournment- The meeting adjourned at 4:32.

<p>Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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