

# Crafton Hills College

## PPR Minutes

Date: May 4, 2015

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Ben Gamboa	Y	Bryan Reece	Y
Co-Chair: Jessica McCambly	Y	Meridyth McLaren	Y	Rebeccah Warren-Marlatt	Y
Daniel Bahner	Y	Floyd Simpson	N	Guest: Dianne Purves	Y

### Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
<b>1.0 Effective, Efficient and Transparent Processes</b>		
The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...		
• Review the minutes from April 13, 2015 (5 minutes)	The April 13, 2015 Minutes were approved as written.	
• Review the results from the PPRC survey (5 minutes)	Keith reviewed the survey results. The committee discussed the possibility of not asking questions about the involvement of Deans and managers since this is something that the committee does not control.	
• Review and finalize draft of the PPRC timeline (20 minutes)	Committee reviewed, edited, and finalized timeline.	
• Review and finalize the draft for the four-year planning cycle (20 minutes)	Committee reviewed and finalized schedule.	Keith will email schedule to programs and managers who are required to complete a four-year plan in 2015-2016.
• Review and prioritize the suggested changes to PPR for 2015-2016 (50 minutes)	The committee reviewed the suggestions received from people throughout the year as well as suggestions received the PPRC Spring 2015 evaluation survey.	Committee agreed that Keith would prioritize all agreed upon changes.
• Review rubrics	Other than the changes already made to the rubric previously, the Committee did not feel a need to revise any of the other rubrics.	
• Edit, review, and finalize PPR Handbook	Committee agreed that Keith will edit handbook based on changes made to the process, rubrics, and web tool.	Keith will edit, revise, and finalize the 2015-2016 PPRC Handbook.
<b>2.0 Inclusiveness</b>		
The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...		
• Other Items: PPRC Charge and recommendation from Academic Senate	Committee agreed to revise Question 10 (see addition in red font) to help address ACCJC recommendation 1.3.  "Complete the Four-Year Action Plan, entering the specific program goals (goal rubric) and objectives (objective rubric) you have formulated to maintain or	Keith will take the concern that the change to PPR question 10 does not address resource decisions being based on learning assessment results at the integrated planning level to the Crafton Council. Meridyth will take

	<p>enhance your strengths, or to address identified weaknesses. In writing your objectives and developing your resource requests, take into account student learning and program assessment results. Assign an overall priority to each goal and each objective. In addition, enter any actions and/or resources required to achieve each objective. (Click here to see a definition of goals, objectives, actions, and how they work together.)"</p> <p>The committee discussed whether or not the change to question 10 addresses ACCJC recommendation 1.3, "3. Demonstrate that resource decisions are based on student learning assessment results." Specifically, does the change to question 10 address resource decisions at the integrated planning level. The committee could not reach consensus.</p>	<p>concern to Academic Senate Executive as well.</p>
<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>