

Crafton Hills College

PPR Minutes

Date: March 23, 2015

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Ben Gamboa	N	Bryan Reece	N
Co-Chair: Jessica McCambly	Y	Meridyth McLaren	Y	Rebecca Warren-Marlatt	Y
Daniel Bahner	Y	Floyd Simpson	N	Guest: Dianne Purves	Y

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from March 2, 2015 (5 minutes) 	Minutes were approved as written.	
<ul style="list-style-type: none"> Review the third draft of the PPRC Spring 2015 Evaluation Survey 	Survey was finalized.	Keith will make minor changes to the survey, make program review capitalized, and send out survey.
<ul style="list-style-type: none"> Review progress on Rolling-up and Prioritizing Objectives (5 minutes) 	The committee will prioritize objectives at the next PPRC meeting.	
<ul style="list-style-type: none"> Review charge and discuss revising to the following: The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process, and take into account student learning and program assessment results. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process. 	The committee discussed the revisions to the PPRC charge and agreed that Jessica would take the revised charge to Academic Senate for their input.	Keith will email the revised charge to Jessica. Jessica will take to the Senate for discussion.
<ul style="list-style-type: none"> Review the timelines for Departments, Divisions, Areas, and the PPRC 	<ul style="list-style-type: none"> March 27, 2015: Deadline for Areas (e.g.: Student Services, President's Area, etc.) to Prioritize Objectives – Please schedule Area meetings to from March 10 to March 26 now March 30, 2015: PPRC Prioritizes all objectives ?April 6, 2015: PPRC Prioritizes all objectives? April 20, 2015: Cabinet meets to discuss PPR objective prioritization recommendations April 27, 2015: Deadline, President's Memo to PPR and to the Campus Community (PPRC needs to draft memo) 	
<ul style="list-style-type: none"> Review suggested changes to the PPR Web Tool and Questions 		
<ul style="list-style-type: none"> Future Agenda Items: President's Letter, Review rubrics, review timeline and schedule for next year. 		

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

- Other Items

Mission Statement

The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.