

# Crafton Hills College

## PPR Minutes

Date: February 23, 2015

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Ben Gamboa	Y	Rebecca Warren-Marlatt	N
Co-Chair: Jessica McCambly	Y	Meridyth McLaren	Y		
Daniel Bahner	N	Floyd Simpson	N		
Adam Downer	N	Bryan Reece	Y		

### Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Review the minutes from February 9, 2015 (5 minutes)</li> </ul>	The minutes were approved as written.	
<ul style="list-style-type: none"> <li>Finalize the feedback for the RADTECH Program (15 minutes)</li> </ul>	The feedback for RADTECH was finalized.	Keith will send the feedback to the RADTECH Program.
<ul style="list-style-type: none"> <li>Review the draft PPRC Spring 2015 Evaluation Survey</li> </ul>	Discussed survey and committee provided suggestions.	Keith will make changes and bring back for next meeting for committee to review.
<ul style="list-style-type: none"> <li>Annual Plans were due, <b>February 9, 2015</b>. Review progress on Annual Plans and Status of Rolling-up and Prioritizing Objectives (5 minutes)</li> </ul>	95% of programs have completed their annual plans and program reviews.	
<ul style="list-style-type: none"> <li>Review annual plan identified to be reviewed in 2014-2015 last year: Physics/Astronomy Annual Plan</li> </ul>	The committee reviewed the Physics/Astronomy Annual plan and drafted feedback.	Keith will draft feedback for the committee to review at the next meeting.
<ul style="list-style-type: none"> <li>Future Agenda Items: President's Letter, scoring program reviews, objective prioritization and improving Web Tool</li> </ul>	March 30, 2015 is the date that the committee will most likely prioritize objectives. Discussed doing prioritizing at regular time and doing on April 6 if need extra time.	Keith will check on dates with Mike Strong in relation to developmental budget and PPRC timeline.

### 2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> <li>Other Items</li> </ul>	Ben and Keith will not be at the meeting on March 9. They will be attending the AHSIE Conference. The committee discussed and agreed that the PPRC does not meet on March 9.	Keith will cancel the March 9, 2015 PPRC meeting.
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Mission Statement	Vision Statement	Institutional Values
The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.