

Crafton Hills College

PPR Agenda

Date: February 24, 2014

Time: 3:00 PM – 4:45 PM

Location: LRC-135

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Brad Franklin	N	Brian Reece	N
Co-Chair: Jessica McCambly	Y	Ben Gamboa	Y	Rebecca Warren-Marlatt	
Daniel Bahner	Y	Meridyth McLaren	Y	Gary Williams	
Ryan Bartlett		Robert Brown		Floyd Simpson	Y
Crystal Vaca	Y				

Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Minutes, February 10, 2014 (5 minutes) 	Minutes approved as written.	
<ul style="list-style-type: none"> Progress on Annual Plans (5 minutes) 	Keith reviewed the progress on annual plans and noted that over 80% are complete. Jessica suggested that it would be a good idea to discuss the percent of late plans and reflect on that.	Keith will add the suggestion to future agenda.
<ul style="list-style-type: none"> Deadline for Departments to prioritize objectives is March 4 	Discuss the possibility of adjusting the timeline around section scheduling (i.e. sticky Friday) and balancing with budget timeline.	Keith will add the suggestion to future agenda.
<ul style="list-style-type: none"> Review Meridyth's rewrite of the Chemistry Feedback and finalize (10 minutes) 	Chemistry was finalized by the committee.	Jessica will send feedback to department.
<ul style="list-style-type: none"> Review Ben's rewrite of the Language Feedback and finalize (10 minutes) 	Language was finalized by the committee.	Jessica will send feedback to department.
<ul style="list-style-type: none"> Review Floyd's rewrite of the Health/PE Feedback and finalize (10 minutes) 	Health/PE was finalized by the committee.	Jessica will send feedback to department.
<ul style="list-style-type: none"> Draft feedback for EMS, Counseling, and the Copy Center (30 min) 		Meridyth will draft the comment section of the EMS feedback document. Jessica will write the feedback for counseling and include a recommendation for clearer more grammatically correct writing. Explore whether there is a way to have grammar check on during editing in the PPR Web Tool. Keith will write feedback for the Copy Center.
<ul style="list-style-type: none"> We will review the Annual Plans for the two Distressed Programs from last year at the March 4 meeting: Financial Aid and Physics/Astronomy 	Keith reminded the committee that there were two program reviews that were identified as distressed last year and that need to have their annual plans reviewed this year.	

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> • Other Items 	<p>Keith will not be at the March 3, 2014 meeting and Jessica will run the meeting. Keith is serving on the ACCJC site visit team for Norco and will be at Norco the entire week of March 3, 2014.</p>	
<p>Mission Statement The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>