

# Crafton Hills College

Date: November 25, 2013

Time: 3:00 PM – 4:45 PM

Location: LRC-135

## PPR Minutes

Committee Members	P		P		P
Co-Chair: Keith Wurtz	Y	Brad Franklin	Y	Brian Reece	N
Co-Chair: Jessica McCambly	N	Ben Gamboa	N	Rebecca Warren-Marlatt	Y
Daniel Bahner	Y	Meridyth McLaren	Y	Gary Williams	N
Ryan Bartlett	N	Annaly Medrano	Y	Floyd Simpson	Y
Robert Brown	N				

### Committee Charge

The charge of the PPRC is to advance continuous, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of PPR inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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### 1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> <li>Minutes, November 18, 2013 (5 minutes)</li> </ul>	Minutes were approved with minor changes.	
<ul style="list-style-type: none"> <li>3: 15 – Interview with Health and Wellness Center Program (30 minutes)</li> </ul>	The committee reviewed the Health and Wellness Center plan and drafted the feedback for the plan.	Keith will draft the feedback for the plan for review by the committee.
<ul style="list-style-type: none"> <li>3:45 – Interview with the Respiratory Program (30 minutes)</li> </ul>	The committee reviewed the Respiratory Program plan and drafted the feedback for the plan.	Keith will draft the feedback for the plan for review by the committee.
<ul style="list-style-type: none"> <li>Review and finalize feedback for Student Life (15 minutes)</li> </ul>	Move to the calendar for next time.	
<ul style="list-style-type: none"> <li>Review and finalize feedback for the Transfer Center and Business (30 minutes)</li> </ul>	Rebecca will have the draft feedback for December 2.	
<ul style="list-style-type: none"> <li>Progress on 4-Year Plans (10 minutes)</li> </ul>	EMS is not done. Needs help with Question 4 and Goals and Objectives. Chemistry and Language programs were asked to meet with PPRC next week since they are both done and it is unsure if EMS will be done.	PPRC directed Keith to schedule Chemistry and Language to meet with the committee on December 2, 2013 and schedule EMS for January 27, 2014.

### 2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> <li>Update on informing the Copy Center of their request to not complete a Four-Year plan this year (5 minutes)</li> </ul>	The Copy Center was informed of the change in doing the four-year plan to later in the year.	
<ul style="list-style-type: none"> <li>Other Items (Membership, etc.)</li> </ul>	Daniel checked on the membership and it is correct as listed.	

Mission Statement	Vision Statement	Institutional Values
The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.	The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.	Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.