

Crafton Hills College

Date: November 19th, 2012

PPR Minutes

Members

Jessica McCambly

Rebecca Warren-

Sherri Wilson

Brad Franklin

Denise Allen (ex officio)

Michelle Riggs

Marlatt

Keith Wurtz

Stacey Fullwiler

Cheryl Marshall (ex officio)

Michael Strong

Gary Williams

Margaret Yau

Annaly Medrano

TOPIC	DISCUSSION	FURTHER ACTION
Minutes, November 5 th , 2012	Approved as written	
Review Program Review Interview Schedules and progress on plans – Finals week and re-scheduling of A&R and Copy Center	Keith shared the PPR Schedule for the year. Several programs have not yet submitted a finalized document. After deliberation, it was agreed that to keep the process moving forward, programs that had submitted their documents would be reviewed first and those that had not yet finalized them would be reviewed later. The Copy Center was moved to February 25. Financial Aid and Sociology/Anthropology will be reviewed November 26. Admissions and Records was moved to December 3 rd .	Keith will revise the PPR Schedule and email it to committee members. He will also let participants know when they are scheduled to meet with the committee.
3:15 – Interview with ASL	The committee met with Breanna Andrews, ASL Faculty and Rick Hogrefe, Dean of Arts and Sciences.	Draft feedback will be reviewed at the November 26 meeting.
3:45 – Interview with Library	The committee met with Librarian Catherine Hendrickson, Library Technologist Elizabeth Mealey, and Dean Raju Hegde.	Draft feedback will be reviewed at the November 26 meeting.
Review DSPS and EOPS Feedback	The group reviewed draft feedback for the DSPS and EOPS documents. Revisions were made and recorded by Jessica McCambly.	Jessica will email final feedback to DSPS and EOPS participants, with a cc: to the committee members.
Review the updated instructional/non-instructional list	The group reviewed the list of programs divided by instructional and non-instructional statuses. A few corrections were made: Administrative Services was removed as a unit. PCD will be added to College Life. Honors will be removed from the service-instructional side.	The revised list will be shared with the committee at the November 26 meeting.

4:15 – Complete draft feedback for ASL and Biology	The group rated the ASL and Library PPR documents using the instructional and non-instructional rubrics, respectively. Jessica and Stacy (who recused herself from the Library feedback) will compile the results and share them with the committee at the next meeting.	
Other Business (When and how does the committee want to receive feedback? – as soon as done or with the agenda)	The committee agreed that once Jessica receives corrections and revisions to the program feedback in committee, she will make the changes and email the final feedback to the participants.	
Adjournment	5:00 p.m.	
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</p>	<p style="text-align: center;">Vision Statement</p> <p>The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</p>	<p style="text-align: center;">Institutional Values</p> <p>Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</p>