



Planning & Program Review Committee

11/2/2009

3:00 – 5:00

Members:

* Present

Cheryl Marshall (co-chair) *

Charlie Ng *

Wayne Bogh *

Robert McAtee *

Ralph Rabago *

Gary Williams *

Gloria Harrison (ex-officio)

Catherine Pace-Pequeño (co-chair) *

Rebecca Warren-Marlatt *

Denise Hoyt *

Jessica McCambly *

Michelle Riggs *

Matthew Lee *

----- Minutes -----

- I. Discussed Calendars/dates to meet with units for Program Review.
- II. Discussed Annual Planning Dates Calendar. All area plans are due February 19th to accommodate all recommendations for resource allocations in time for developmental budgets. PPRC will have our recommendations to the President by March 5th. Target date for president direction is March 12th.
- III. Discussed feedback given to Psychology. They are being asked to re-write and re-submit a new Program Review document.
 - A. Cheryl met with TL this morning. Committee reviewed document provided to Psychology unit with comments on the process and the document. Also included are guidelines on the vision, mission, measurements, curriculum, and scheduling.
- IV. Committee discussed how to handle units who are asked to re-submit a new document. Is it fair to other units who did a mediocre job who don't have the opportunity to have personal training and a second chance when discussing resource allocation?
 - A. Committee concluded that there are no consequences and no rewards. The reason for having units redo the plan is to hold them accountable for producing thoughtful review of their programs.
 - B. The most important thing we need to do is be consistent. We also need to let units know in advance what the consequences are to eliminate a breach of faith.
 - i. Committee discussed the possibility of removing additional funding from, or completely defunding Programs who don't take this process seriously and submit

documents with strategic long term and operational views. There are many things to consider when discussing removing funding from a program; enrollment management, program health, budget/FTEF, adjuncts available, demand, need, review results. This committee is just a piece of the decisions made.

Next Meeting:

11/09/2009 3:00-5:00

- Approve Minutes
- Meeting with Chemistry to discuss their Program Review

NEXT MEETING WILL IN LADM 217, 11/09/2009 FROM 3:00 – 5:00