

Crafton Hills College

Planning and Program Review Committee

Agenda

Date: May 2, 2016
Time: 3:00 PM – 4:45 PM
Location: CCR 233

Committee Members	P		P		P
Co-Chair: Rebecca Warren-Marlatt Co-Chair: Patricia Menchaca Ben Gamboa		Denise Allen-Hoyt Tom Bryant Meridyth McLaren		Bryan Reece (Student Rep, Vacant) Gio Sosa Dianne Purves	

Committee Charge
 The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes
 The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined

Review the minutes of April 22, 2016		
Review Draft Letter from Committee to the President		
<p>Parking Lot Issues Equity and program review: should we ask programs to disaggregate data and explain disproportionate impact? Should this be a rubric item?</p> <p>People miss the mark on alignment of their unit mission with the college mission. Should we re-state the questionnaire item? Should we pre-populate the mission? Other approaches?</p> <p>Does the committee have a role in encouraging programs to “dream bigger”?</p> <p>Were there redundant questions?</p> <p>What questions required clarification, based on the responses elicited?</p> <p>Other Parking Lot Issues:</p>		
Committee Self-Evaluation		
Participant Evaluation		

Review of next year's calendar: communication to the field		
Charge and Membership: Should we include elements of Standard I in our charge?		
2.0 Inclusiveness The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...		
Adjournment		
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.	Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Crafton Hills College
Program Review (PR)/Annual Planning (AP) (no adjustment to subsequent years)
Four-Year Planning Schedule – Start Year 2013-2014

Note: Cells outlined in purple font identify programs that did not complete a plan last year.	2015 2016	2016 2017	2017 2018	2018 2019	2019 2020	2020 2021	2021 2022
Office of the President	1	0	0	2	1	0	0
Marketing & Public Relations	PR	AP	AP	AP	PR	AP	AP
Institutional Effectiveness, Research & Planning and Grants	AP	AP	AP	PR	AP	AP	AP
Resource Development	AP	AP	AP	PR	AP	AP	AP
Administrative Services	3	1	1	1	3	1	1
Administrative Services Units (CBO, Communications, Facilities)	AP	PR	AP	AP	PR	AP	AP
Aquatics Program	AP	PR	AP	AP	AP	PR	AP
Bookstore	AP	AP	AP	PR	AP	AP	AP
Cafeteria	PR	AP	AP	AP	PR	AP	AP
Facilities Units (Custodial, Maintenance, & Grounds)	PR	AP	AP	AP	PR	AP	AP
Technology Services	AP	AP	PR	AP	AP	AP	PR
Instruction							
Social, Information, and Natural Sciences	5	7	4	5	5	7	4
Biological Science and Physical Science							
Anatomy/Physiology	AP	AP	AP	PR	AP	AP	AP
Biology	PR	AP	AP	AP	PR	AP	AP
Chemistry	AP	AP	AP	PR	AP	AP	AP
Earth Science (Geography, Geology, Oceanography)	AP	PR	AP	AP	AP	PR	AP
Microbiology	AP	PR	AP	AP	PR	AP	AP
Physics/Astronomy	PR	AP	AP	AP	PR	AP	AP
Business, Economics and Information Technology							
Business/Accounting/Marketing	AP	AP	PR	AP	AP	AP	PR
CIS/CS/Digital Media	AP	AP	AP	PR	AP	AP	AP
Economics	AP	PR	AP	AP	PR	AP	AP
Communication and Language							
American Sign Language	AP	PR	AP	AP	AP	PR	AP
Foreign Language	AP	AP	PR	AP	AP	AP	PR
Speech Communication/Journalism	AP	AP	PR	AP	AP	AP	PR
Kinesiology/Health Education/Athletics	AP	AP	PR	AP	AP	AP	PR
College Honors Institute	AP	AP	AP	PR	AP	AP	AP
Social Sciences							
History	AP	PR	AP	AP	AP	PR	AP
Philosophy/Religious Studies	PR	AP	AP	AP	PR	AP	AP
Political Science	AP	PR	AP	AP	AP	PR	AP
Sociology/Anthropology	AP	PR	AP	AP	AP	PR	AP

Note: Cells outlined in purple font identify programs that did not complete a plan last year.	2015 2016	2016 2017	2017 2018	2018 2019	2019 2020	2020 2021	2021 2022
Career and Human Development	3	2	3	3	3	2	3
Allied Health Services							
Allied Health / Respiratory Care	AP	AP	PR	AP	AP	AP	PR
Radiologic Technology	AP	AP	PR	AP	AP	AP	PR
Child Development Center	PR	AP	AP	AP	PR	AP	AP
Emergency Training Center	PR	AP	AP	AP	PR	AP	AP
Human Development							
Child Development/ Education	AP	PR	AP	AP	AP	PR	AP
Psychology	AP	PR	AP	AP	AP	PR	AP
Public Safety and Services							
Emergency Medical Services	AP	AP	PR	AP	AP	AP	PR
Fire Academy	AP	AP	AP	PR	AP	AP	AP
Fire Technology	PR	AP	AP	AP	PR	AP	AP
Paramedics	AP	AP	AP	PR	AP	AP	AP
Public Safety and Services	AP	AP	AP	PR	AP	AP	AP
Letters, Arts, and Mathematics	2	2	1	1	2	2	1
Fine Arts							
Art/Art History	AP	AP	AP	PR	AP	AP	AP
Music	AP	PR	AP	AP	AP	PR	AP
Theatre Arts	AP	PR	AP	AP	AP	PR	AP
Letters							
Reading and Study Skills	PR	AP	AP	AP	PR	AP	AP
English	PR	AP	AP	AP	PR	AP	AP
Department of Instructional Support							
Library	AP	PR	AP	AP	AP	PR	AP
Tutoring Center	AP	AP	AP	PR	AP	AP	AP
Mathematics	AP	PR	AP	AP	AP	PR	AP
Student Services							
Counseling, Student Success and Support	1	3	1	0	1	3	1
Counseling/Career Services	AP	AP	PR	AP	AP	AP	PR
DSPS	AP	PR	AP	AP	AP	PR	AP
EOPS / CARE/CalWORKS/Foster Youth	AP	PR	AP	AP	AP	PR	AP
Student Success and Support	PR	AP	AP	AP	PR	AP	AP
Personal and Career Development	AP	PR	AP	AP	AP	PR	AP
Transfer Center	AP	AP	PR	AP	AP	AP	PR
Student Development	1	1	3	0	1	1	3
Admissions and Records	AP	PR	AP	AP	AP	PR	AP
Financial Aid	AP	PR	AP	AP	PR	AP	AP
Health and Wellness Center	AP	AP	PR	AP	AP	AP	PR
Student Life	AP	AP	PR	AP	AP	AP	PR
Veterans Services	AP	AP	PR	AP	AP	AP	PR
Total Number of Program Reviews for Year	11	20	13	12	16	16	13