

Crafton Hills College

Date: December 3, 2018

Time: 3:00 PM – 4:45 PM

Location: LRC-110

PPR Minutes

Committee Members	P		P		P
Co-Chair: Keith Wurtz	P	Karen Peterson	P	Mike Strong	P
Co-Chair: Patricia Menchaca	P	Meridyth McLaren	P	Giovanni Sosa	P
Tom Bryant	P				

Committee Charge

The charge of the Planning and Program Review (PPR) Committee is to advance continual, sustainable quality improvement at all levels of the institution. Toward that end, the committee conducts a thorough and comprehensive review of each unit at the college on a cyclical basis and oversees the annual college-wide planning process. The results of planning and program review inform the integrated planning and resource allocation process at the college, and are aligned with the district strategic planning process. The committee relies on quantitative and qualitative evidence to evaluate programs, develop recommendations to the President, and determine and implement improvements to the PPR process.

TOPIC	DISCUSSION	FURTHER ACTION
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1.0 Effective, Efficient and Transparent Processes

The College operates through effective processes and structures. All planning processes and decision-making are transparent, evidence-based, efficient, clearly defined...

<ul style="list-style-type: none"> Review the minutes from November 5, 2018 (5 minutes) 	The November 5, 2018 minutes approved as written	
<ul style="list-style-type: none"> Meet with Resource Development (15 minutes) 	The committee reviewed and discussed the submitted program review with Michelle Riggs.	
<ul style="list-style-type: none"> Draft feedback for Resource Development (15 minutes) 	The committee reviewed and scored the rubric and drafted feedback.	Keith will complete for final review at the next committee meeting.
<ul style="list-style-type: none"> Finalize feedback for the OIERP (15 minutes) 	The committee reviewed and finalized the feedback for OIERP.	Keith will make revisions and send the feedback to OIERP.
<ul style="list-style-type: none"> Review the program review schedule (10 minutes) 	The committee reviewed timeline and schedule updates.	Keith will send out and post to the committee website.
<ul style="list-style-type: none"> The next program meeting with the PPRC is Public Safety and Services and the Career Center on January 21, 2019 (5 minutes) 		
<ul style="list-style-type: none"> Next meeting is January 21, 2019 in LRC-110 (5 minutes) 		

2.0 Inclusiveness

The College and its structures and processes are characterized by inclusiveness, openness to input, and respect...

<ul style="list-style-type: none"> Other Items 	<ul style="list-style-type: none"> Review the alignment of ACCJC standards with the rubric questions in the program review Discuss feedback on the scheduling matrix from Faculty Chairs and adding morning and evening to the matrix to help inform student planning Discuss process for adding programs to PPR – What is a program? Adding a flag in program review that identifies district request Alternative data measures Discuss word count 	
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	<ul style="list-style-type: none"> • Explore different web tools for program review • Discuss adding frequently made mistakes 	
<p>Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p>Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p>Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>