Institutional Effectiveness, Accreditation, and Outcomes Committee -

Date: September 11, 2025
Time: 2:30 p.m. – 3:30 p.m.
Location: CCR-233

Members:

☐Keith Wurtz, VPI/ALO Chair
☐Danielle Bell, Faculty
☐Delmy Spencer, VPSS
☐Giovanni Sosa, Dean IERP
☐ Ivan Pena, Student Ser. Dean
☐Jeff Smith, Inst. Dean
☐Julie McKee, CTA Rep
☐Karen Peterson, CSEA Rep
☐ Mike Strong, VPAA
☐Alex Beechko, Faculty
☐ Sabrina Jimenez, Faculty
☐ Samantha Terriquez, Student Senate
☐ Veronica Arrowood, Classified Senate

Action Items

Item, Presenter, Time	Notes	SD#	SEG#	Proposed Action
March 27, 2025, Minutes, Keith Wurtz, (5 min)		4		
Review the IEAOC Charge and Membership (15 min)		1-5	1-5	
Review the Accomplishments for Last Year (5 min)		1-5	1-5	
Review the timeline for writing the ISER – Due December 15, 2026 (15 min)		1-5	1-5	
Develop plan for reviewing drafts of Standards I and II. Focus on collecting evidence. (15 min)	<u>Standard I:</u> • Crafton Council (1.2, 1.3, 1.5): Keith • President's Cabinet (Standards 1.4): Gio • CHC Budget (Standards 1.4): Mike • CHC EMP (Standards 1.1, 1.2, 1.3, 1.4, 1.5): Gio • CHC ESC (Standards 1.2, 1.3, 1.5): Keith • CHC IEAOC (Standards 1.1, 1.2, 1.3, 1.5): Keith • CHC PPR (Standards 1.2, 1.3, 1.4): Gio – In Progress • CHC PD (Standards 1.3): Diana • CHC SEAC (Standards 1.1, 1.2, 1.3): Ivan • CHC DE (Standards 1.3): Cynthia	1-5	1-5	

	• CHC Dual Enrollment (Standards 1.3): Keith • CHC Chairs (Standards 1.3, 1.4): Keith • CHC Honors (Standards 1.3, 2.8): Jeff <u>Standard II:</u> • Crafton Council (Standards 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9): Keith • President's Cabinet (Standards 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9): Gio • CHC ESC (2.1, 2.2, 2.4, 2.5, 2.6, 2.7, 2.9): Keith • CHC PPR (2.1, 2.2, 2.5, 2.9): Gio • CHC PD (2.6, 2.7, 2.8) Diana • CHC Safety (2.8): Jeff • CHC SEAC (2.4, 2.5, 2.6, 2.7, 2.8): Ivan • CHC Tech Planning (2.4): Jeff • CHC DE (2.1, 2.2, 2.5, 2.6, 2.7) Cynthia • CHC Dual Enrollment (2.4): Keith • CHC Chairs (2.1, 2.2, 2.3, 2.5, 2.6, 2.7, 2.9): Keith • CHC Curriculum (2.1, 2.2, 2.3, 2.5, 2.6, 2.7, 2.9): Keith • CHC Honors (2.8): Jeff CHC Student Services Council (2.4, 2.5, 2.6, 2.7, 2.8, 2.9): Gio			
Review assignments for the writing of the Standards III and IV (Prioritize over Standards I and II). to begin in Fall 2025. Focus on the collection of evidence. Link to collect information: [GatheringNarrativeAndEvidenceAllStandards.docx](). Keith, (20 min)	<u>Standard III:</u> • Chancellor's Council (3.1,3.3,3.10): Nohemy • District Budget Advisory (3.4,3.5,3.6,3.7): Mike • TESS (3.8,3.9): Mike • District DE Coordination Council (3.8,3.9): Cynthia • District HR DEI (3.2,3.3): Delmy • CHC Budget (3.4,3.5,3.6,3.7): Mike • CHC PD (3.1,3.2): Diana • CHC PD (Standards 1.3): Diana • CHC Safety (3.10): Mike • CHC Tech Plan (3.8,3.9): Mike <u>Standard IV:</u> • BOT / Chancellor's Council (4.4,4.5,4.6): Nohemy • District Budget Advisory (4.4): Mike			

	• Crafton Council (4.2): Keith • PPR (4.1,4.3): Gio • SEAC (4.3): Delmy • CHC Chairs (4.1,4.2,4.3): Keith • Curriculum (4.1): Keith • Student Senate (4.2): ??? • Classified Senate (4.2): ??? • Academic Senate (4.2): Keith			
Outcomes Cloud Revisions and Update, Giovanni Sosa, 5 min		1-5	1-5	

IEAOC 2025-2026 Committee Accomplishments		
Topic	SD#	SEG#

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

Institutional Values: We rely on the following values to support our vision and mission:

- Respect: To champion active listening and open dialogue within our community.
- Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.
- Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.
- Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.
- Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.
- Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.

STRATEGIC DIRECTIONS

1. Increase Student Enrollment
2. Engage in Practices that Prioritize and Promote Inclusivity, Equity, Anti-Racism, and Human Sustainability
3. Increase Student Success and Equity
4. Develop a Campus Culture that Engages Students, Employees, and the Broader Community
5. Foster and Support Inquiry, Accountability, and Campus Sustainability

STUDENT EQUITY GOALS

1. Increase the percentage of African American/Black students who apply and enroll at CHC in the same year.
2. Increase the percentage of African American/Black students persisting from fall to spring.
3. Increase the percentage of Hispanic/Latinx students completing transfer level Math and English.
4. Increase the percentage of African American/Black students' degree or certificate attainment.
5. Increase the percentage of Hispanic/Latinx students transferring to a four-year institution.

IEAOC COMMITTE CHARGE

The Institutional Effectiveness, Accreditation, and Outcomes Committee will facilitate sustainable continuous quality improvement of the organization. The members will:

1. Fulfill their responsibilities as described in Committee Responsibilities in the CHC Organizational Handbook.
2. Become knowledgeable about Accreditation processes and standards and serve as a resource to the campus.
3. Guide the accreditation process for the entire college, including:
    a. Develop timelines, policies, and procedures for accreditation within the guidelines provided by ACCJC (Accrediting Commission for Community and Junior Colleges).
    b. Recommend and support training for faculty, staff, and management with regard to accreditation standards, policies, and procedures.
2. Guide the Outcomes Assessment process for the entire college, including:
    a. Develop a college assessment plan that is easy to use and meaningful.
    b. Develop best practices for creating and assessing outcomes (SLOs, SAOs, ILOs).
    c. Provide meaningful feedback, suggestions, and guidance on outcome assessment process for the purpose of improvement.
    d. Coordinate training for faculty, staff, and management with regard to outcomes and their assessment.
3. Provide a forum for on-going dialogue with regard to Accreditation and Outcomes Assessment (SLOs/SAOs).
4. Recommend staff and faculty membership of Accreditation subcommittees to the President.
5. Serve as co-chairs on accreditation standard subcommittees.
6. Recommend to the President a list of qualifies candidates for the task of editing Accreditation reports.
7. Review and provide input on midterm, follow-up, and other special reports to the Commission. If requested by the ALO, help draft such reports.
8. The committee co-chairs will coordinate the preparation of the self-study. The standards subcommittee co-chairs will coordinate the preparation of their respective sections of the self-study with input from the committee and the ALO.
9. Report to the Crafton Council.
10. Encourage members of the college community to serve on accreditation teams.

IEAOC COMMITTEE NORMS • We will start and end meetings on time. • We will follow the agenda. • We will read materials, minutes, etc. and be prepared to discuss at meetings. • We will listen to our colleagues without interruption and will show mutual respect. • We will operate on consensus and seek agreements all can "live with;" • We will make decisions based on clear information. • We will bring closure to decisions. • We will support the committee's recommendations. • We will accept the fact that there will be differing opinions. • We will use the best interests of our stakeholders (especially students) as the basis for our decision making. • We will honor brainstorming without being attached to our viewpoint. • We will give the opportunity for all members to contribute. • We will be free to speak our minds without fear of reprisal. • We will be transparent with our colleagues and our positions on issues. • We will identify pending issues, agreements, and action steps at the end of the meetings. • We will stay focused on topics under the charge of the committee