



Date: March 8, 2018
 Time: 2:00-3:30 p.m.
 Location: CCR 233
 Next Meeting: October 26, 2017

Crafton Hills College
Agenda
Institutional Effectiveness, Accreditation, and Outcomes Committee

Members and Guests

<p>Co-Chairs Karen Peterson Rebecca Warren-Marlatt</p> <p>Classified Staff Kristi Simonson Tina Gimple (representing VPA Strong)</p> <p>Student</p>	<p>Faculty Matt Adams Gary Williams</p> <p>Vacancies AS Exec. Committee Member Student Services Faculty (8 faculty total)</p>	<p>Managers Dan Word Keith Wurtz Joe Cabrales</p>
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TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes, January 2017		
Communicate with each committee about applicable ACCJC standard(s), Status, District Update (RWM)		
ACCJC Standards for IEAOC: Standards IB, IC, IIA, IIB, IIC To review: IIB (RWM)		
Revision of Assessment Plan: Workshop		
Adjournment:		

Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.
Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.
Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

Institutional Effectiveness, Accreditation, and Outcomes Committee

Charge: The Institutional Effectiveness, Accreditation, and Outcomes Committee will facilitate sustainable continuous quality improvement of the organization. The members will:

1. Fulfill their responsibilities as described in *Committee Responsibilities* in the *CHC Organizational Handbook*.
 2. Become knowledgeable about Accreditation processes and standards and serve as a resource to the campus.
 3. Guide the accreditation process for the entire college, including:
 - a. Development of timelines, policies, and procedures for accreditation within the guidelines provided by ACCJC (Accrediting Commission for Community and Junior Colleges).
 - b. Recommend and support training for faculty, staff, and management with regard to accreditation standards, policies, and procedures.
 4. Guide the Outcomes Assessment process for the entire college, including:
 - a. Develop a college assessment plan that is easy to use and meaningful
 - b. Develop best practices for creating and assessing outcomes (SLOs, SAOs, ILOs)
 - c. Provide meaningful feedback, suggestions, and guidance on the outcome assessment process for the purpose of improvement
 - d. Coordinate training for faculty, staff, and management with regard to outcomes and their assessment.
 - e. Track assessment completion each year.
 5. Provide a forum for on-going dialogue with regard to Accreditation and Outcomes Assessment (SLOs/SAOs).
 6. Recommend staff and faculty membership of Accreditation subcommittees to the President.
 7. Serve as co-chairs of accreditation standard subcommittees.
 8. Recommend to the President a list of qualified candidates for the task of editing Accreditation reports.
 9. Review and provide input on midterm, follow-up, and other special reports to the Commission. If requested by the ALO, help draft such reports.
 10. The committee co-chairs will coordinate the preparation of the self-study. The standards subcommittee co-chairs will coordinate the preparation of their respective sections of the self-study with input from the committee and the ALO.
 11. Report to the Crafton Council.
 12. Encourage members of the college community to serve on accreditation teams.
- Membership:** Accreditation Liaison Officer (*co-chair*); Vice President, Instruction or designee; Vice President, Student Services or designee; Vice President, Administrative Services or designee; Dean, Institutional Effectiveness, Research and Planning; two Deans (including one each from Instruction and Student Services,); a minimum of eight faculty (including the Instructional Assessment Specialist, one Academic Senate Executive Member, and at least one faculty from Student Services); one Classified Senate representative; one CSEA representative; and one Student Senate appointee.
- Term:** Two Years (for appointees)