

**Crafton Hills College
Minutes**

Institutional Effectiveness, Accreditation, and Outcomes Committee



**Date: September 19, 2017
Time: 3:30 p.m.
Location: CCR-233
Next Meeting: October 12, 2017**

Members and Guests

Dan Word, Co-Chair - A
Rebecca Warren-Marlatt,
Co-Chair - P
Kristi Simonson - A
Karen Peterson - P

Matt Adams - P
Gary Williams - A
AS Exec. Committee
Member
Student Services
Faculty
(8 faculty total—need
4 more)

Kathy Bakhit - A
Mark Snowwhite - P
Keith Wurtz - P
Joe Cabrales - A
Robert Brown - P

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes, September 5 2017		
Nomination and election of a co-chair	<p>The committee discussed meeting at a different time. The committee will meet on the 2nd and 4th Thursday of the month at 2:00.</p> <p>Karen Peterson will serve as co-chair.</p>	<p>Rebecca will send an email to participants and make a request for more members to Academic Senate.</p>

<p>Discussion: Goals</p> <ul style="list-style-type: none"> • Suggestion: communication with each committee about applicable ACCJC standard(s) • Suggestion: increase the rate of assessment • Suggestion: identify a new ALO 	<ul style="list-style-type: none"> • A suggestion was made to divide the standards, and give them to committees and request that they work on them during the year. The committees can agendaize and goal-set around the standard they are given. Some standards may need to be given to district committees. The standards mirror our structure as an organization, it would be beneficial to bring them together. • Keith suggested providing guidance to the committees like: review for 5 minutes, pick a section and have a dialogue about how the standard section relates to the committee, and use the information to guide future agendas. • Chairs could come together and share work and focus. • We need to figure out a way to increase the rate of assessment. We are at 79% of courses were assessed last year. The deans could send the form to faculty to be compensated for recording the assessment. Our goal is 100% according to the standard. • The committee Keith Wurtz as the new ALO Members discussed the possibility of Co ALOs and what that might look like. One person is positive to have a standard voice. 	<p>Agendaize discussion about compensating part time faculty for assessing classes.</p> <p>The committee will recommend to the president that Keith Wurtz serve as the ALO at the end of the year, after one more report. Rebecca will serve until June 30th.</p> <p>Add changing how the scores are added to the cloud, so revising the evaluation of the data toward the target. (Matt's idea)</p>
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<p>Identification of this year's ILO (Keith)</p>	<ul style="list-style-type: none"> • A goal for the year could be to identify an ILO and a GEO to focus on for the following year. The campus can be involved, and informed committee work and professional development with the theme. • Keith suggested the Interpersonal Group Skill ILO to be this year's ILO because it has had a decline. Do we take input from the senates? We could get ideas how to focus on the ILO from the campus and committees. Should we be doing direct assessment of ILOs and GEOs as an institution? And how? Capstone courses or at graduation? 	<p>Agendize- identify and ILO and GEO for the campus to focus on for the next year. Decide our process.</p>
<p>IEPI Targets (Keith)</p>	<ul style="list-style-type: none"> • Keith explained an IEPI Targets handout. The purpose is to reduce the number of campuses on warning. Target setting is done every year. Keith suggested doing it all one year, and then review our progress on our targets. • We could develop methodology and take it to the senates, then only have to update instead of setting targets. The committee will add this to the goals. 	<p>Agendize- Keith will develop a methodology and targets to discuss, which we could take to the senates.</p>
<p>Outcomes update and next steps</p>		
<p>Midterm Report Status and Update (RWM)</p>	<p>Completed and approved by all senates and signed.</p>	
<p>Cloud Tool Update (RWM)</p>	<p>SAO done in May, it is on the project request priority list at TESS. The committee reviewed the test site.</p>	<p>Rebecca will contact Jason about SAOs going live.</p>

Adjournment:

[Adjournment 4:37](#)

Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.

Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.