



Date: April 18, 2017
 Time: 3:30 p.m.
 Location: LRC 135
 Next Meeting: May 2nd, 2017

Crafton Hills College
Minutes
Institutional Effectiveness, Accreditation, and Outcomes Committee

Members and Guests

Dan Word, Co-Chair - P Rebecca Warren-Marlatt, Co-Chair - P Kristi Simonson - A Karen Peterson - A Adreana Anderson - A	Matt Adams - P Colleen Maloney- Hinds - A Gary Williams - A AS Exec. Committee Member Student Services Faculty	Kathy Bakhit - A Mark Snowwhite - A Keith Wurtz - P Joe Cabrales - A Sherrie Loewen - A
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TOPIC	DISCUSSION	FURTHER ACTION
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Approval of minutes, April 3, 2017		Approved with a minor correction by consensus
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Review Annual Reports for ACCJC	The committee reviewed the Final Submission of the 2017 Annual Report and the Annual Fiscal Report. The committee discussed #20 in the Annual Report- Courses Assessed, and strategies to meet our goal.	
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<p>Outcomes update, Input from Chairs (Keith)</p>	<p>Keith shared the Plan for Disaggregating Outcomes Data with the committee which he had reviewed with the Chairs Council. The chairs are going to develop a six-year rotating schedule with 1/3 of the courses assessed every two years at the student level. The other 2/3 of courses will be assessed at the aggregate level. The Chairs Council requested that Keith to go to the Academic Senate with the plan and specify that when the section is chosen in the drop-down menu, that the student names appear on the screen so they don't have to be manually entered. And that the results automatically calculate as student information is entered.</p>	
<p>Midterm Report Status and Update</p>	<p>Keith suggested that we start preparing for our Self-Evaluation next year after we finish the Midterm Report. Possibly meet with committees to work on standards and locate evidence. Ask: is it honest and authentic? Could we revisit the possibility of the use of OneNote? Would we like to share our story and describe who are? Could we encourage faculty participation on the evaluation teams? Goal that four faculty a year participate in evaluation teams.</p>	
<p>Cloud Tool Update</p>	<p>No updates.</p>	

Draft Midterm Report Update	<p>The committee reviewed the drafted timeline, which is consistent with Valley College's timeline.</p> <p>We are waiting for some information for the Midterm Report. The committee agreed to send a second draft out this week to the campus asking for comments and input. An open forum will be held on campus to seek further feedback.</p>	Keith will fill in the data and analysis in the report.
Adjournment:		Adjournment at 4:15pm.
<p>Mission Statement: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		

Crafton Hills College 2016-17 Midterm Report Detailed Timeline

Date	Activity
July 8 2016	ACCJC Decision: CHC off Warning
July 11 2016	CHC President announces ACCJC finding
July 11 2016	Follow-Up Report, Follow-Up Team Report, ACCJC Letter on website
September 6 2016	Midterm Report on IEAOC Agenda
September 2016	Midterm Report on Accreditation Steering Committee Agenda
Sept. 2016– Feb 2017	Preliminary draft of midterm report developed
February 7 2017	IEAOC Review of preliminary draft
February 10 2017	Preliminary draft of report to campus constituencies
February 10-28 2017	Feedback incorporated into midterm report
March 24	Classified Senate First Review of Preliminary Draft
April 19 2017	Draft Midterm Report to Senates and Crafton Council
May 3 2017	Academic Senate First Review
May 5 2017	Classified Senate Second Review
May 5 2017	Student Senate First Review
May 23 2017	Crafton Council First Reading and Approval
June – July 2017	Midterm Report edited
August	Open Forums

August 10, 2017	First Board Presentation and Reading
August 30 2017	Academic Senate Second Reading and Approval
September 11 2017	Crafton Council, Second Reading and Approval
September 14 2017	Second Board Reading and Board Approval, Midterm Report
Sept 14 – Oct 14	Editing and polishing
October 10 2017	Final Midterm Report to Commission for October 15 Due Date
January 2018	Commission Meeting
February 2018	ACCJC Finding to campus, Midterm Report
2019-2020	Self-Evaluation Year
July 2020	Self-Evaluation to Commission
October 2020	External Evaluation Team
February 2021	ACCJC Finding
October 2024	Midterm Report (assuming no requirement for follow-up)