Minutes

Institutional Effectiveness, Accreditation and Outcomes Committee
Crafton Hills College

April 19, 2016
3:30-5:00 pm
LRC 135

Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Ralph Rabago - P
- ALO: Rebeccah Warren-Marlatt - P
- Matt Adams - A

- Larry Aycock - A
- Tina Gimple - A
- Colleen Hinds -P
- Glen Kuck - A
- Kristi Simonson - P

- Mark Snowhite - P
- Gio Sosa - A
- Gary Williams - A
- Daniel Word - A

Committee Charge

The Institutional Effectiveness, Accreditation, and Outcomes Committee will facilitate sustainable continuous quality improvement of the organization. Charge details are listed in the agenda's appendix.

TOPIC	DISCUSSION/ACTION
1.0 Approve Minutes - See Minutes (Bryan and Laura)	The meeting was called to order at 3:40pm. The April 5th minutes were approved as written.
2.0 Accreditation Related Goals/Work - Update on Visitation (Rebeccah) - Thank you to Rebeccah (All) - Transition to new ALO and Co-Chair (Bryan)	Rebeccah updated the committee on the visitation and next steps.
3.0 Outcomes Assessment Related Goals/Work - Review Completion Status (Course, Programs, Institutional). Who is not done and what should we do? (Gio)	
4.0 Get it Done Day General Proposal (Bryan) - Rebrand in-service day as "Get it Done Day" ("State of Learning" Day). First title focuses on getting practical paperwork done. Second focuses on student learning. - Hold day in Roadrunner Café instead of PAC - Start in-service with breakfast, but reduce talking heads portion to 30-40 minutes - Eliminate workshops and hold 3 (or 4) hour "Get it Done Day" session - Departments/units meet at roundtables. Tablets will be at each table with internet access. - Main goal is to hold a comprehensive meeting about learning at your department/unit. - Most practical outcome: when the day is over, each department/unit will be done with SLO and annual planning for the year/semester (too big?). - No program is allow to take their meeting outside the room - What about division and department meetings?	The committee discussed changing the name and structure of In-Service Day to "Get it Done Day." The location will be changed to the Road Runner Café and the intro of the day will be shortened.

TOPIC	DISCUSSION/ACTION
4.0 Get it Done Day (Con't.) First Hour (Bryan) • Presentation of learning at Crafton • IEAOC staff and managers circulate through room • Data related to learning will be proved to each department/unit. Learning data will be presented through "mixed-measures" and to the greatest extent possible will be department/unit specific. This will include last year's SLO findings. • Each table will be asked to engage in a structured dialogue around a set of questions. Examples: Are your students learning at levels that satisfy the department? What does disaggregated learning look like in your department/unit? Where do you appear to be strong? Weak? • Deliverable: Summarize discussion on a website that allows us to see themes from the room and verify the discussion. Second Hour (Bryan) • Presentation of SLOs and annual planning goals. • IEAOC staff and managers circulate through room • Tables are asked to review a report that summarizes their SLOs and annual plan learning goals. • Each table will be asked to confirm/revise/edit/develop SLOs and annual plan learning goals. • Each table will be asked to map slos to ILOs and GELOs. • Each table will be asked to assess set up their assessment plan for the year. The plan should be clear on assessment methods. • Deliverable: Each department/unit will update their SLOs in the SLO Cloud and update their annual plan. Third Hour (Bryan) • Presentation on planning and implementation • IEAOC staff and managers circulate through room • Each department will summarize the three primary goals to improve learning for the year and develop and implementation plan. • Deliverable: Publish goals and implementation plan. Who Approves This? (Bryan)	.
5.0 Other Projects • Continue with ongoing campus-wide dialogue at Flex and In-Service • Implement the SLO Cloud for Student Services • Update the denominator (GOR earned in course in last two years and being offered this year). • Define role of faculty and role of OIERP in assessment process. Faculty need to play greater role in facilitation. • Develop "SLO on Syllabus" Tool/Dashboard	
6.0 Committee Administration • Committee Website Discussion (Bryan and Laura)	

TOPIC	DISCUSSION/ACTION
7.0 Wrap Up (All) • Questions/Comments/Items from Floor (Bryan) • Future Agenda Items? (Bryan) • Next Meeting (1st and 3rd Tuesday) = May 3rd	The meeting was adjourned at 5:01pm.

CHC Mission: The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

CHC Vision: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

CHC Values: Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.