

# Minutes

Institutional Effectiveness, Accreditation and Outcomes Committee  
 Crafton Hills College

April 5, 2016  
 3:30-5:00 pm  
 LRC 135

## Committee Members

- Co-Chair: Bryan Reece - P
- Co-Chair: Ralph Rabago - P
- ALO: Rebeccah Warren-Marlatt - A
- Matt Adams - A
- Larry Aycock - A
- Tina Gimple - A
- Colleen Hinds - P
- Glen Kuck - A
- Kristi Simonson - A
- Mark Snowwhite - P
- Gio Sosa - P
- Gary Williams - A
- Daniel Word - A

## Committee Charge

The Institutional Effectiveness, Accreditation, and Outcomes Committee will facilitate sustainable continuous quality improvement of the organization. Charge details are listed in the agenda's appendix.

TOPIC	DISCUSSION/ACTION
<b>1.0 Approve Minutes</b> <ul style="list-style-type: none"> <li>• See Minutes (Bryan and Laura)</li> </ul>	<p>The meeting was called to order at 3:37pm. The 3/1/16 minutes were approved as written.</p>
<b>2.0 Accreditation Related Goals/Work</b> <p>2.1 Update on Visitation; April 13-14; College and District (Rebeccah)</p> <ul style="list-style-type: none"> <li>• What should we have ready to “go”?</li> <li>• Who needs to be prepared to discuss what?</li> <li>• Email out to?</li> </ul> <p>2.3 Thank you to Rebeccah (All)</p>	<p>Bryan provided an update on the Accreditation Visitation and discussed ways to prepare for the visit. The committee reviewed the Report, and drafted an email to the deans and managers in preparation for the visitation team’s arrival which will include links to documentation.</p>
<b>3.0 Outcomes Assessment Related Goals/Work</b> <ul style="list-style-type: none"> <li>• Review Completion Status (Course, Programs, Institutional). Who is not done and what should we do? (Gio)</li> <li>• Update on Syllabi and SLOs—(Laura)</li> </ul>	
<b>4.0 “Get It Done Day”</b> <ul style="list-style-type: none"> <li>• New President + New PD Coordinator + New Space = New Approach (Bryan)</li> <li>• What do we want to get done on that day? (Bryan)</li> <li>• What will the flow of the day be like? (Bryan)</li> <li>• What resources will everyone need? (Bryan)</li> <li>• What is the deliverable at the end of the day? (Bryan)</li> <li>• What do we want to call it? (Bryan)</li> <li>• Do we need broader discussion? Who approves this? (Bryan)</li> </ul>	<p>The committee discussed “Get It Done Day” that could take place on In-Service Day. Each department could meet and: review SLOs, work on Program Review, ILOs &amp; GLOs, Assessment Cycles, Curriculum, Schedule and Planning. The committee will make a recommendation and take it to the Crafton Council by May. The committee will discuss “Get It Done Day” at our next meeting.</p>

TOPIC	DISCUSSION/ACTION
<p><b>5.0 Other Projects</b></p> <ul style="list-style-type: none"> <li>• Implement action plan to improve ILO and GEO results based on campus wide dialogue</li> <li>• Continue with ongoing campus-wide dialogue at Flex and In-Service</li> <li>• Implement the SLO Cloud for Student Services</li> <li>• Update the denominator (GOR earned in course in last two years and being offered this year).</li> <li>• Define role of faculty and role of OIERP in assessment process. Faculty need to play greater role in facilitation.</li> <li>• Develop “SLO on Syllabus” Tool/Dashboard</li> </ul>	
<p><b>6.0 Committee Administration</b> 6.1 Committee Website Discussion (Bryan and Laura)</p>	
<p><b>7.0 Wrap Up (All)</b></p> <ul style="list-style-type: none"> <li>• Questions/Comments/Items from Floor (Bryan)</li> <li>• Future Agenda Items? (Bryan)</li> <li>• Next Meeting (1<sup>st</sup> and 3<sup>rd</sup> Tuesday) = April 19<sup>th</sup></li> </ul>	<p>The meeting was adjourned at 5:04pm.</p>
<p><b>CHC Mission:</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.  <b>CHC Vision:</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.  <b>CHC Values:</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	